

#108208

Date: April 8, 2024

To: The Honorable Board of Acquisition and Contract

From: Marguerite Beirne
Chief Information Officer

Re: Resolution to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof, the procurement of an amendment to an agreement with Granicus, LLC for the provision of various software modules as a Software-as-a-Service solution, by expanding the scope of services to enable the County to simulcast to YouTube and Facebook and to increase the not-to-exceed amount by an additional \$29,197.05 for a three-year term (Contract IT-1788).

Authority of your Honorable Board is requested to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Section 3(a)(xxi) thereof, an amendment to an agreement with Granicus, LLC ("Granicus"), pursuant to which Granicus agreed to provide various software modules as a Software-as-a-Service ("SaaS") solution to automate and manage business processes for a three-year term commencing on August 31, 2023 for an amount not-to-exceed \$325,199.23. The proposed amendment will expand the scope of services to enable the County to simulcast to YouTube and Facebook. It will also increase the not-to-exceed amount by an additional \$29,197.05, for a new total amount not-to-exceed of \$354,396.28, payable pursuant to an approved budget and subject to appropriation.

Ordinarily, pursuant to Section 5(a) of the Policy, the County would be required to solicit oral or written price quotations from no fewer than three persons in order to procure the additional services. However, the County already has a contract with Granicus to provide the SaaS solutions. In the interest of continuity and efficiency, it would benefit the County to have the same vendor upgrade its encoder to enable the County to simulcast to YouTube and Facebook. Moreover, the additional services are necessary to help the County Executive's Office and Board of Acquisition and Contract conduct their business in the most transparent way possible and provide online access to public meetings.

Pursuant to Section 3(a)(xxi), the Westchester County Procurement Policy is not applicable to any procurement for which your Honorable Board determines, by Resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interest of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of the proposed amendment to the agreement with Granicus from the County Procurement Policy. Accordingly, a Resolution to exempt the procurement of this amendment is submitted for your consideration.

MB/JPG/jg

RESOLUTION

Upon a communication from the Chief Information Officer, be it hereby:

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting price quotations, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an amendment to an agreement with Granicus, LLC to provide various software modules as a Software-as-a-Service solution, as well as enable the County to simulcast to YouTube and Facebook for a three-year term for a total amount not-to-exceed, as amended, of \$354,396.28, payable pursuant to an approved budget and subject to appropriation.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/18/2024 - RAYMOND SCUKKY, SECRETARY