

92512

DATE April 12, 2022

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing an agreement between the County of Westchester and Mid-Hudson Pattern for Progress to provide professional services in connection with updating the County-wide Affordable Housing Needs Assessment for all municipalities.

The attached resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement with Mid-Hudson Pattern for Progress (the "Pattern for Progress"), to provide a grant from the Community Development Block Grant Program. The grant will be used to update the data profiles for all the municipalities in Westchester County. The amount of the grant is \$40,000.00, pursuant to an approved budget, and the term of the agreement is April 15, 2022 to April 14, 2023.

Pattern for Progress will provide their professional service again in updating the report they prepared in 2018. The County's Affordable Housing Needs Assessment requires periodic updates in an effort to get a current picture of the affordable housing needs within the County for federal grant applications and reports. This updated assessment will study the County's existing housing stock and its affordability, as well as the needs of County households using more current Census data, Fair Market Rents, Area Median Incomes and Median Sales prices. Pattern for Progress will work closely with the County to update the outdated components of the Affordable Housing Needs Assessment profiles for the local municipalities.

The goal and objective of this agreement is to get an understanding of the housing needs in the County. The Department of Planning staff will monitor all work provided by Pattern for Progress to make sure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 20-2020, adopted March 9, 2020, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On May 14, 2020, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,978,089 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

NVD/cp/
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/05/2022 - RAYMOND SCULP, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is authorized to enter into an agreement with Mid-Hudson Pattern for Progress, in an amount not-to-exceed \$40,000, to be paid through the Community Development Block Grant Program, pursuant to an approved budget, for the period beginning April 15, 2022 to April 14, 2023. The grant will be used to pay for professional services in connection with updating the outdated components of the County-wide Affordable Housing Needs Assessment, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	
Fund	Dept	Or Unit			Dollars
263	19	067V	4351	T067	\$40,000.00

Budget Funding Year(s)
(must match resolution)

FY 2020 Start Date April 15, 2022 End Date April 14, 2023

Funding Source

Tax Dollars _____

State Aid _____

\$40,000.00
(must match resolution)

Federal Aid \$40,000.00 – U.S. Department of Housing and Urban Development

Other _____