



George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

92782

DATE: April 25, 2022

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner
Department of Social Services

SUBJECT: Authority to amend a Resolution approved on December 2, 2021 which authorized the County of Westchester to enter into an agreement with Legal Services of the Hudson Valley to operate an Eviction Prevention Legal Services Program to provide access to eviction prevention legal services for at-risk low-income Westchester County individuals or families and victims of domestic violence facing eviction and loss of permanent housing in Yonkers City Court, Mount Vernon City Court, White Plains City Court, Peekskill City Court, the Village of Ossining Justice Courts, and other Westchester eviction courts, as needed, for a term commencing on January 1, 2022 and continuing through December 31, 2022, for an amount not-to-exceed \$1,152,488, to be paid pursuant to an approved budget and subject to appropriation, by reflecting an increase in the not-to-exceed amount from \$1,152,488 to \$1,297,946.

By resolution approved on December 2, 2021 (the "December 2nd Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement (the "Agreement") with Legal Services of the Hudson Valley ("LSHV"), pursuant to which LSHV would operate an Eviction Prevention Legal Services Program ("EPLS") to provide access to eviction prevention legal services for at-risk low-income Westchester County individuals or families, and victims of domestic violence, facing eviction and loss of permanent housing, in Yonkers City Court, Mount Vernon City Court, White Plains City Court, Peekskill City Court, the Village of Ossining Justice Courts, and other Westchester eviction courts, as needed for a term commencing on January 1, 2022 and continuing through December 31, 2022, for an amount not-to-exceed \$1,152,488, to be paid pursuant to an approved budget and subject to appropriation. The Agreement has not yet been executed.

Following approval of the December 2nd Resolution, the Department was informed that the Westchester County Board of Legislators had increased the amount budgeted for the Agreement from \$1,152,488 to \$1,297,946, an increase of \$145,458. Accordingly, authority is now respectfully requested to amend the December 2nd Resolution by reflecting an increase in the not-to-exceed amount from \$1,152,488 to \$1,297,946.

Except as specifically amended hereby, all other terms and conditions contained in the December 2nd Resolution will remain in full force and effect.

The proposed Agreement will serve a public purpose by providing legal representation to low-income families in the County who are at risk of becoming homeless and entering the County's shelter system.

The goals of EPLS is to reduce the number of homeless households entering the shelter system due to loss of permanent housing by eviction. The program is designed to provide legal representation to prevent evictions, divert homeless shelter placement and/or delay loss of permanent housing.

The goals and objectives of the Agreement will be tracked and monitored by the Department.

The procurement of this Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a) (xiv) thereof, which exempts contracts with non-for-profit organizations for the purposes of providing aid, care and support to persons in need of public assistance. This procurement is also exempt from the Federal Procurement Regulations as it is funded by a Social Services Block Grant.

Attached for your consideration is a proposed Resolution.

LT/BG/TCL/jpg
Attachment

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the resolution approved on December 2, 2021 (the "December 2nd Resolution"), which authorized the County of Westchester ("County"), acting by and through its Department of Social Services, to enter into an agreement (the "Agreement") with Legal Services of the Hudson Valley ("LSHV"), pursuant to which LSHV would operate an Eviction Prevention Legal Services Program to provide access to eviction prevention legal services for at-risk low-income Westchester County individuals or families and victims of domestic violence facing eviction and loss of permanent housing in Yonkers City Court, Mount Vernon City Court, White Plains City Court, Peekskill City Court, the Village of Ossining Justice Courts, and other Westchester eviction courts, as needed, for a term commencing on January 1, 2022 and continuing through December 31, 2022, for an amount not-to-exceed \$1,152,488, to be paid pursuant to an approved budget following submission by LSHV of quarterly reports to substantiate the basis for payment, is hereby amended to reflect an increase in the not-to-exceed amount from \$1,152,488 to \$1,297,946; and be it further

RESOLVED, that all other terms and conditions set forth in the December 2nd Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

December 2 nd Resolution	\$1,152,488
This Resolution Amendment	\$ 145,458
New NTE	\$1,297,946

Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5960		145,458

Budget Funding Year (s): 2022 Start Date: 1/1/2022 End Date: 12/31/2022
(must match resolution)

Funding Source:

\$145,458
(must match resolution)

Tax Dollars: 45%
State Aid: 33%
Federal Aid: 22%
Other: N/A

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/05/2022 - RAYMOND SCUKKY, SECRETARY