

**93024**

DATE: May 4, 2022

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond  
Commissioner of Planning

SUBJECT: Resolution authorizing an amendment to the agreement between the County of Westchester and Mount Vernon United Tenants in order to provide an Emergency Rental Assistance Program that will increase the submission of applications by tenants with rental arrears to prevent evictions in Westchester County, in order to increase the dollar amount from \$35,000.00 to \$185,000.00 and change the expiration date from May 31, 2022 to September 30, 2022.

On August 9, 2021 an agreement was executed via a Short-Form that was approved on May 26, 2021 that authorized the County of Westchester (the "County") to enter into an agreement with Mount Vernon United Tenants ("MVUT"), to increase the submission of applications by tenants with rental arrears to prevent evictions (Agreement No. C-PL-ERAP-21-01, hereinafter, the "Agreement").

The parties now desire to amend the Agreement in order to increase the dollar amount from \$35,000.00 to \$185,000.00, an increase of \$150,000.00, and to change the expiration date from May 31, 2022 to September 30, 2022.

The goal and objective to the Agreement is to increase the submission of applications by tenants with rental arrears to prevent evictions. MVUT will provide assistance to residents throughout Westchester County and in particular, the municipalities of Mount Vernon, New Rochelle, Pelham and Tuckahoe. The program will include but is not limited to, promoting their services to clients by posting information on social media, making telephone calls or text messages to clients, spreading informational materials at weekly food distribution locations, assisting households to collect required documents, and assisting households to submit applications through the New York State Emergency Rental Assistance Program portal. MVUT is a well-respected nonprofit housing agency that has operated for many years in Mount Vernon.

On January 28, 2021, the County issued a Request for Proposals for these services. Eleven organizations submitted proposals in response to the RFP. Of the eleven, ten were found to be responsive to the RFP requirements, including MVUT. In addition, authority to exempt the proposed amendment to the Agreement from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)xxi thereof, has been granted by your Honorable Board in accordance with a separate resolution of even date herewith.

I recommend approval of the attached Resolution.

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

**RESOLVED**, that the County of Westchester is authorized to amend an agreement with Mount Vernon United Tenants to provide an Emergency Rental Assistance Program that will increase the submission of applications by tenants with rental arrears to prevent evictions in Westchester County, in order to increase the dollar amount from \$35,000.00 to \$185,000.00, an increase of \$150,000.00, and to change the expiration date from May 31, 2022 to September 30, 2022; and be it further

**RESOLVED**, that except as specifically amended hereby, all the other terms and conditions of the Agreement will remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents and take all actions necessary to effect the purpose of this resolution.

Original Agreement      \$ 35,000.00  
This Amendment        \$150,000.00  
                                      \$185,000.00

AGREEMENT NUMBER: C-PL-ERAP-21-01

Account to be  
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	
Fund	Dept.	Or Unit			Dollars
101	19	0100	4998		\$150,000.00

Budget Funding Year(s)      FY 2020    Start Date    June 1, 2021    End Date    September 30, 2022  
(must match resolution)

Funding Source                      Tax Dollars \_\_\_\_\_  
  State Aid    \$150,000.00 \_\_\_\_\_  
**\$150,000.00**                              Federal Aid \_\_\_\_\_  
(must match resolution)            Other \_\_\_\_\_