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**DATE:** April 29, 2022

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Michael Orth, M.S.W., Commissioner  
Department of Community Mental Health

Marguerite Beirne, Chief Information Officer  
Department of Information Technology

**SUBJECT:** Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xxi thereof, the procurement of an agreement with Coordinated Care Services, Inc. pursuant to which Coordinated Care Services, Inc. will develop fidelity assessments, performance monitoring and sustainability assessments in order to evaluate and improve the performance and fiscal sustainability of the newly created Mobile Crisis Response Teams under the County's Project Alliance Initiative, for a term commencing on May 1, 2022 through March 31, 2023, for an amount not to exceed \$75,000.00.

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Authority is hereby requested from your Honorable Board to exempt from the application of the Westchester County Procurement Policy (the "Policy") pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement between the County of Westchester ("County"), acting by and through its Department of Community Mental Health ("DCMH"), and Coordinated Care Services, Inc. (CCSI), pursuant to which CCSI will develop fidelity assessments, performance monitoring and sustainability assessments in order to evaluate and improve the performance and fiscal sustainability of the newly created Mobile Crisis Response Teams ("MCRTs") under the County's Project Alliance Initiative, which is a multifaceted, cross-sector initiative which includes implementing training opportunities, accessing mental health and substance use services, expanding the use of specialized teams to respond to behavioral health crisis calls county-wide, and exploration of co-response initiatives. The proposed Agreement is for a term commencing on May 1, 2022 through March 31, 2023, and for an amount not to exceed \$75,000.00.

Ordinarily under Sec. 6 of the Policy, the County is required to solicit such services through the issuance of an RFP. However, CCSI has more than 25 years of experience working within the behavioral health and human services delivery systems. The CCSI team has specific expertise in data-informed learning, network management services, performance measurement, trauma-informed and person-centered quality improvement, and fiscal and clinical accountability which will be utilized to ensure data solutions, program development and management, analytic based evaluations and fiscal improvement capacity of Mobile Crisis Response Teams.

Pursuant to Section 3(a)xxi, the Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interests of the County. For the reasons set

forth above, it is proposed that the best interests of the County would be best served by exempting the procurement of the proposed Agreement from the Westchester County Procurement Policy.

Accordingly, I recommend your Honorable Board's approval of the annexed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/12/2022 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Community Mental Health, be it hereby

**RESOLVED**, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester ("County") in connection with the procurement of an agreement with Coordinated Care Services, Inc. ("CCSI") pursuant to which CCSI will develop fidelity assessments, performance monitoring and sustainability assessments in order to evaluate and improve the performance and fiscal sustainability of the newly created Mobile Crisis Response Teams ("MCRTs") under the County's Project Alliance Initiative, for a term commencing on May 1, 2022 through March 31, 2023, for an amount not to exceed \$75,000.00.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/12/2022 - RAYMOND S. DUKAKIS, SECRETARY