

93166

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: May 9, 2022

SUBJECT: Resolution for Authority to Advertise
Contract No. 22-205
Roofing Repairs and Services
at DPW Maintained Facilities
Westchester County, New York

The 2023 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to perform inspections and repair services for all roofs at DPW maintained facilities located at the Valhalla Campus, the White Plains Office Complex, the County's District Office Buildings and miscellaneous DPW sites throughout Westchester County. This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

The objective of this contract is to maintain the weather tightness of the County's buildings.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County facilities to remain operational along with protecting County property by maintaining the weather tightness of County buildings.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the Commissioner of Public Works and Transportation be and hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. **22-205**
Roofing Repairs and Services
at DPW Maintained Facilities
Westchester County, New York

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 5% of all work completed on an annual basis. Upon each annual anniversary the contractor may request payment of said retainage with the successful completion of all work performed during that period; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

| Account to be Charged/Credited | Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars |
|--------------------------------|------|-------|--|--------------------|---------------|---------|
| | 101 | 46 | 2000 | 4250 | | |
| | | | | | | |
| | | | | | | |

Budget Funding Year(s): 2023-2025
(must match resolution)

Start Date: _____

End Date: _____

Funding Source: **Tax Dollars** 100% County

State Aid _____

Federal Aid _____
(must match resolution)

Other _____