

Department of Parks, Recreation  
& Conservation

ID 95305

August 16, 2022

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor  
Commissioner

RE: Authority to enter into an agreement with Gabrielle Dwyer, Maintenance Mechanic I (Grounds) at the Alfred B. Del Bello Muscoot Farm Park for the County-owned residence at 57 Route 100, Katonah, New York 10536, in accordance with the formula for the licensing of County residences from September 15, 2022 through May 31, 2026.

Authority is hereby requested for the County of Westchester, acting by and through the Department of Parks, Recreation and Conservation to enter into an agreement with Gabrielle Dwyer, Maintenance Mechanic I (Grounds), for the County-owned residence in at the Alfred B. Del Bello Muscoot Farm Park ("Muscoot") located at 57 Route 100, Katonah, New York 10536 from September 15, 2022 through May 31, 2026.

As a privilege of living in this County-owned residence, the Licensee shall pay to the County the following license fees:

<u>Period</u>	<u>Monthly License Fee</u>
September 15, 2022 through September 30, 2022	\$496
October 1, 2022 through May 31, 2026	\$938

The ultimate goal of these agreements will be for the public good by providing employees in County-owned park facilities to provide a security presence while at the same time providing revenue to the County. In addition, the employee in this residence is required to respond to provide care to animals on a twenty-four hour basis which may include providing routine medical care, including but not limited to, dispensing medications through feed and assisting in the birth of animals.

The agreement promotes fiscal responsibility as the County will benefit from the revenue from the license agreements. The objective of this agreement is to allow for the continued presence of County employees on park property and will be tracked and monitored by site visits by Department of Parks, Recreation and Conservation staff.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

## RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into a license agreement with Gabrielle Dwyer, Maintenance Mechanic I (Grounds) at the Alfred B. Del Bello Muscoot Farm Park for the County-owned residence at 57 Route 100, Katonah, New York 10536, in accordance with the formula for the licensing of County residences from September 15, 2022 through May 31, 2026; and be it further

**RESOLVED**, as a privilege of living in this County-owned residence, the Licensee shall pay to the County the following license fees:

<u>Period</u>	<u>Monthly License Fee</u>
September 15, 2022 through September 30, 2022	\$496
October 1, 2022 through May 31, 2026	\$938; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

Original Agreement	\$41,768
First Amendment	\$
<b>This Amendment</b>	<b>\$</b>
<b>TOTAL</b>	<b>\$41,768</b>

Agreement # PRC-1382

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars	
165	42	4750	9063		3,310	2022
165	42	4750	9063		11,256	2023
165	42	4750	9063		11,256	2024
165	42	4750	9063		11,256	2025
165	42	4750	9063		4,690	2026

Budget Funding Year(s) 2022-2026 Start Date 9-15-22 End Date 5-31-26  
(must match resolution)

Funding Source      Tax Dollars \_\_\_\_\_  
                                  State Aid \_\_\_\_\_  
**\$ 41,768**                Federal Aid \_\_\_\_\_  
                                  Other Revenue \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT 09/08/2022 - RAYMOND SCULKY, SECRETARY