



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, April 4, 2024

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

Attendees:

Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Board of Legislators	Dylan Tragni
Board of Legislators	Santiago Caceres
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”

Mr. Sculky said, “Yes I have.”

Acquisition & Contract.

Minutes of the meeting 3/28/24 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [107577](#) **County Executive/Office for Women** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Make the Road New York ("MRNY"), for a term commencing on 1/1/24 - 12/31/24, for which MRNY will provide free legal services for immigrants.

G. Latimer
R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [107578](#) **County Executive/Office for Women** - Enter into an agreement with Make the Road New York ("MRNY"), for which MRNY will provide free legal services for immigrants, for a term commencing on 1/1/24 - 12/31/24, for an amount not to exceed \$256,937.

G. Latimer
R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [107579](#) **County Executive/Office for Women** - Enter into an agreement with YWCA White Plains & Central Westchester Inc., to provide educational programs and services promoting racial equity, for the period 1/1/24 - 12/31/24, for an amount not to exceed \$84,232.

G. Latimer
R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [107596](#) **Board of Legislators** - Enter into an agreement with the Dominican Cultural Association of Yonkers, Inc., for the provision of its Arts and Craft/Recreational program, for the period 1/1/24 - 12/31/24, in an amount not to exceed \$35,693, to be paid as follows: One-half (1/2) upon full execution and one -half (1/2) on or about 8/1/24.

V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [107607](#) **Board of Legislators** - Enter into an agreement with El Centro Hispano, Inc., to provide its Homework Help Center, Youth ESL and GED Programs, and Outreach Program, for the term 1/1/24 - 12/31/24, for an amount not to exceed \$56,759, payable half upon execution and half on or about 9/1/24.

V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [107875](#) **Information Technology** - Enter into an agreement with Philip M. Casciano Associates, Inc. ("PMC") for PMC to furnish and install and in certain instance deliver only tri-band antennas, and perform necessary FCC licensing services, on municipal police department headquarters and County-owned buildings for a not to exceed amount of \$353,934.97, for a term commencing upon execution and expiring one year thereafter with the County having the option to extend the term up to an additional thirty-six (36) months upon the same terms, conditions and prices set forth in the agreement and upon the County sending written notice to PMC of its intention to extend the term. Approval of Bo-Tel Communications (Tower and Rooftop Work), Washingtonville, NY, as a subcontractor.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [107796](#) **Planning** - Enter into agreements with the seven organizations listed, in order to provide Community Development Block Grant COVID-19 funds under the Nourishing Our Neighbors Food Security Program to be used to combat food insecurity to those adversely impacted by COVID-19 and residing in the five (5) communities with the highest percentages of low/moderate income households within the 2020 Urban County Consortium membership. The total aggregate not-to-exceed amount of \$525,400, in the individual amounts listed, for a term commencing retroactively on 1/1/24 - 12/31/24.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [107877](#) **Planning** - Enter into an agreement with AltaVista Lead Improvements, Inc., and Natalie L. Tucker (the "Property Owner"), for repairs at 33 Lafayette Street in the City of White Plains (the "Property") through the Lead Safe Westchester Program, in an total amount not to exceed \$78,540, for the period 3/15/24 - 3/14/25. The work will include, but not be limited to, repairing deteriorated areas identified in a lead inspection/risk assessment.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [107507](#) **Social Services** - Enter into an agreement (DSS3006-24) with the Young Women's Christian Association of White Plains and Central Westchester ("YWCA"), for which the YWCA will operate its Awakenings Transitional Housing Program to provide justice-involved women, ex-offenders, and/or survivors of crime with a history of homelessness and/or substance abuse, a safe and structured supportive housing setting to help them re-integrate back into the community, for the period 7/1/24 - 6/30/25, for a total amount not to exceed \$220,794.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [107665](#) **Social Services** - Renew an agreement with Westhab, Inc., to provide Job Placement, Job Readiness, and Job Development Services to Temporary Assistance adult applicants and recipients on family cases (Safety Net Families and Family Assistance), age 18 and over, for an initial term commencing on 4/1/23 - 3/31/24, in an amount not to exceed \$1,459,879, by extending the term thereof for one (1) additional year from 4/1/24 - 3/31/25, for a total aggregate amount not to exceed \$1,459,879, comprised of an amount not-to-exceed \$1,374,379 and an amount not-to-exceed \$85,500 (DSS4002-A-23), payable at approved rates upon Westhab achieving certain job placement, retention, and average earnings milestones.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [107897](#) **Social Services** - Enter into an agreement (DSS7007-24) with Accessible Vans and Mobility of NY LLC D/B/A Bussani Mobility, ("Bussani Mobility"), pursuant to which Bussani Mobility will install specialized equipment in the personal vehicle of a DSS client, for the period from 3/1/24 - 2/28/25, for an amount not to exceed \$43,089, be hereby amended by increasing the not-to-exceed amount by \$189, to a new total amount not to exceed of \$43,278, in order to better cover the costs of the work.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [107492](#) **Senior Programs and Services** - Enter into an agreement with Westchester Jewish Community Services, Inc., to provide Case Management Services for Home-Delivered Meals Assessments services under the Community Services for the Elderly Program, for the period commencing retroactively on 4/1/24 - 3/31/25. State funding under the agreement will be in an amount not-to-exceed \$189,262, payable at the agreed upon unit cost, under the listed terms and conditions.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [107493](#) **Senior Programs and Services** - Enter into an agreement with Westchester Jewish Community Services, Inc., to provide the Case Management - Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program, for a term commencing on 4/1/24 - 3/31/25. State funding under the agreement will be in an amount not-to-exceed \$45,834 payable at the agreed-upon unit cost, under the listed terms and conditions.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [107494](#) **Senior Programs and Services** - Enter into an agreement with Feeding Westchester, Inc., to provide Counseling and Information Services to seniors applying for Supplemental Nutrition Assistance Program Services, including assisting clients in the completion and submission of applications for benefits under the Community Services for the Elderly Program, for a term commencing on 4/1/24 - 3/31/25, in an amount not-to-exceed \$58,849 in state funds, payable at the agreed-upon unit costs. The Contractor is required to contribute \$19,617 in Contractor matching funds toward the services.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [107495](#) **Senior Programs and Services** - Enter into an agreement with YWCA White Plains & Central Westchester for its Encore Plus Program to administer health promotion cancer screenings - evidence based and health promotion exercise services - non evidence based under the Community Services for the Elderly Program, for an aggregate amount not-to-exceed \$39,733 in state funds, payable pursuant to the agreed-upon unit costs, for a term commencing on 4/1/24 - 3/31/25. The Contractor is required to contribute \$13,245 in contractor matching funds toward the services.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [107496](#) **Senior Programs and Services** - Enter into an agreement with Westchester Public/Private Membership Fund for Aging Services, Inc., to provide Senior Center Recreation and Education to County seniors under the Congregate Services Initiative program in an amount not-to-exceed \$36,000, comprised of \$20,806 in State Aid and \$15,194 in County Tax dollars, for the term commencing on 4/1/24 - 3/31/25.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [107497](#) **Senior Programs and Services** - Enter into an agreement with The Wartburg Home of the Evangelical Lutheran Church for the purpose of providing social adult day services to Westchester County residents, 60 years or older, who are isolated because of physical and/or cognitive limitations, in accordance with the Expanded In-Home Services for the Elderly Program, for a term commencing on 4/1/24 - 3/31/25, in an aggregate amount not to exceed \$120,000, comprised of \$90,000 in State funds and \$30,000 in County tax dollars.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [107498](#) **Senior Programs and Services** - Enter into an agreement with Westchester Jewish Community Services, Inc., for the provision of In-Home Contact & Support-Project Time Out services to County residents 60 years or older, who are isolated because of physical and/or cognitive limitations in accordance with the Expanded In-Home Services for the Elderly Program, for a term commencing on 4/1/24 - 3/31/25, in an amount not-to-exceed \$96,601 in State funding. WJCS is required to contribute \$5,084 in matching funds to the Services.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [107499](#) **Senior Programs and Services - 1)** Enter into an agreement with Lifeline Systems Company for the purpose of providing personal emergency response system services to frail, homebound seniors under the Expanded In-Home Services for the Elderly Program, for a term commencing on 4/1/24 - 3/31/25, in an amount not-to-exceed \$40,609; and **2)** permission for Lifeline to subcontract with Progressive Healthcare Solutions, Inc., 300 Mulberry Street Suite 602, Macon, GA 02180, to perform a portion of the services under the agreement.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [107571](#) **Senior Programs and Services -** Enter into an agreement with Maid Brigade of Northern Westchester, Inc., to provide home-cleaning services for the elderly under the Unmet Need program. State funding for the Services will be in an amount not-to-exceed \$86,596, payable pursuant to the agreed upon unit cost, for a term commencing on 4/1/24 - 3/31/25.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [107572](#) **Senior Programs and Services -** Enter into agreement with Westchester Public/Private Membership Fund for Aging Services, Inc., to provide Senior Center Recreation and Education Services to Westchester County residents 60 years or older in accordance with the Unmet Need program, for a term commencing on 4/1/24 - 3/31/25. State funding for the Services will be in an amount not-to-exceed \$170,000 for actual Services provided.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [107573](#) **Senior Programs and Services -** Enter into an agreement with Family Services of Westchester, Inc., to provide Information: Mobility Management services for the elderly under the Community Services for the Elderly Program, for a term commencing on 4/1/24 - 3/31/25. State funding for the agreement will be in an amount not-to-exceed \$85,142.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [107737](#) **Health** - Amend an agreement with the New York State Department of Health in order to accept funding for the Tuberculosis (TB) Prevention and Control Program Grant, in the amount not-to-exceed \$324,447, and to extend the term from 3/31/24 - 12/31/24, for an amended contract period of 4/1/19 - 12/31/24 and an amended amount not to exceed of \$324,447.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [107544](#) **College** - Extend Contract No. WCC-23-693 with Aron Security Inc., DBA Arrow Security, for the provision of uniformed security services, for the period 9/1/24 - 8/31/25, in an amount not to exceed \$3,462,361.59.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [107588](#) **Probation** - Enter into an agreement with Sonesta White Plains Downtown to provide catering and event host services for the Department to hold an educational dinner, for a term commencing on 9/1/24 - 12/31/24, in an amount not to exceed \$30,000.

R. Pozzi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

26. [107848](#) **Probation** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Jail Solutions, LLC, for which Jail Solutions, LLC, through its principal Leandro Diaz, will serve as a consultant to the Westchester County Department of Probation in connection with the new 80 bed juvenile secure/specialized secure detention build, as well as provide consultation, training, and support services to the Department of Correction to ensure best practice and compliance with the Prison Rape Elimination Act, for a term commencing on 1/1/24 - 12/31/24, for an amount not-to-exceed \$140,000, payable at the rate of \$200 per hour.

R. Pozzi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

27. [104304](#) **Parks** - Enter into License Agreement No. PRC-1422 with Consolidated Edison Company of New York, Inc., authorizing Con Edison to maintain and operate portions of its distribution system for natural gas and electricity over and under various County-owned lands, for a period to commence retroactively on 10/1/23 - 9/30/28, for a total license fee of \$527,840.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

28. [107394](#) **Parks / Social Services** - Amend a 2/22/24 Resolution with the Westchester Parks Foundation, Inc., for the operation and management of "Camp Morty and Merriwood Teen Empowerment", at Sal J. Prezioso Mountain Lakes Park, North Salem, New York, to increase the budget by \$160,000, from \$683,930, to a new total amount not to exceed of \$843,930 for staff recruitment and to provide competitive salaries.

K. O'Connor

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

29. [107393](#) **DPW/Transportation** - Contract No. 19-522 with Laura Li Industries, LLC, West Harrison, NY, for Roadway Resurfacing and Additional Improvements, Theodore Fremd Avenue (C.R. #54), From 300 Feet East of North Avenue to Purchase Street, A Total Distance of 0.72 Miles, City of Rye, New York. Acceptance of completed work and approval of Final Contract Amount of \$1,441,480.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

30. [107476](#) **DPW/Transportation** - Amend Agreement No. 20-904 with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., a WBE firm, Syracuse, NY, be amended to provide for engineering services in connection with Ward Pound Ridge Reservation Dam Rehabilitation, Towns of Pound Ridge and Lewisboro, New York. The Consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings, for a fee of \$153,900, increasing the total maximum fee to \$331,800 with the completion date of the agreement to be extended to 12/31/27.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

31. [107855](#) **DPW/Transportation** - Contract No. 18-526 with Gianfia Corp., for Twin Sludge Force Main Rehabilitation, Mamaroneck and New Rochelle, New York. Approval of En-Tech Infrastructure, LLC, Closter, NJ, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

32. [107865](#) **DPW/Transportation** - Amend Agreement No. 21-905 with Paul J. Petretti, Civil Engineer & Land Surveyor, an SDVOB firm, Dobbs Ferry, NY, for the provision of land surveying services at various locations in Northern Westchester County, New York which shall include areas north of Interstate 287 up to the Putnam/Westchester County border, by extending the term retroactively from 12/31/23 - 12/31/25.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

33. [107867](#) **DPW/Transportation** - Amend Agreement No. 21-907 with Ward Carpenter Engineers, Inc., White Plains, NY, for the provision of land surveying services at various locations in Southern Westchester County, New York which shall include areas south of Interstate 287 down to the Bronx/Westchester County border, retroactively from 12/31/23 - 12/31/25.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

34. [107958](#) **DEF** - Contract No. EF-2308 with ELQ Industries, Inc., New Rochelle, NY, for West Third Street Pump Station and Sanitary Sewer Project Hutchinson Sanitary Sewer District, City of Mount Vernon, New York. Approval of Change Order No. 1 in order to extend the term of Contract No. EF-2308 through 3/9/25, at no additional cost.

V. Kopicki

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 04/04/2024