



# **County of Westchester**

## **Board of Acquisition and Contract**

### **Meeting Minutes**

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**Thursday, April 25, 2024**

**11:00 AM**

**County Executive Conference Room  
Michaelian Office Building**

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#### **Roll Call**

**Present:** Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

#### **Attendees:**

Deputy Commissioner of Finance  
Associate County Attorney  
Board of Legislators  
Board of Legislators  
Board of Legislators  
Board of Legislators  
Secretary BAC

Mario Arena  
Rachel Noe  
Greg Casciato  
Santiago Caceres  
Dylan Tragni  
Lisa Hochman  
Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.**

**For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”**

**Ms. Cocciardi said, “Yes I have.”**

#### **Acquisition & Contract.**

Minutes of the meeting 4/18/24 and the SEQR Review for agenda items.

R. Sculky

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [108244](#) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Lisa Tretler d/b/a Business Boosters Consulting.

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [108243](#) **County Executive** - Enter into an agreement with Lisa Tretler d/b/a Business Boosters Consulting, to provide consulting services to promote economic development to local startup companies and small businesses within the County of Westchester, and to activate local women to support economic growth, through providing its "Westchester Women Investors' Project Feasibility Study", for a term commencing retroactively on 3/15/24 - 12/31/24, in an amount not to exceed \$50,000.

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [108122](#) **Board of Legislators** - Enter into an agreement with The Alliance for Safe Kids, Inc. ("ASK") for which ASK will provide mental health and substance abuse prevention, treatment and recovery programs for youth, for a term commencing retroactive to 1/1/24 - 12/31/24, for an amount not to exceed \$40,000, payable in two installments.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [108123](#) **Board of Legislators** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Yonkers Downtown/Waterfront Business Improvement District (the "YDWBID"), for which YDWBID will provide entertainment, community events, and holiday decorations in the Downtown/Waterfront area of Yonkers, commencing retroactively from 1/1/24 - 12/31/24, for an amount not to exceed \$20,000.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [108403](#) **Finance** - Enter into an agreement with JP Morgan Chase Bank, N.A., for the term commencing retroactively on 4/1/24 - 3/31/29, for the provision of certain banking services at an estimated cost of \$875,000.

K. Hablow

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [108404](#) **Finance** - Enter into an agreement with Bank of America, N.A. ("B of A") for the provision of certain banking services at an estimated cost of \$314,393, for a term commencing retroactively on 4/1/24 - 3/31/27, with the County and B of A having the mutual option to renew the agreement for two (2) additional one (1) year periods.

K. Hablow

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [108430](#) **Information Technology / DEF / DPW/Transportation** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with ARCADIS of New York, Inc. (Agreement No. IT-1799)

M. Beirne

V. Kopicki

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [108426](#) **Information Technology / DEF / DPW/Transportation** - Enter into Agreement No. IT-1799 with ARCADIS of New York, Inc., to provide professional consulting services for the County's Supervisory Control and Data Acquisition ("SCADA") systems, including, but not necessarily limited to, troubleshooting programming, configuration, and communications problems, and implementing expansions of, and upgrades to, the SCADA systems, for a term commencing 4/1/24 - 3/31/27, for an amount not-to-exceed \$1,166,000, payable monthly at various agreed-upon rates.

M. Beirne

V. Kopicki

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [108446](#) **County Attorney - 1)** Amend a grant agreement previously executed by the County and the New York State Office of Indigent Legal Services for Distribution 6 in the amount of \$2,793,498 to improve the quality of indigent legal services provided by the County, in order to extend the termination date from 12/31/23 **to** 12/31/24; and **2)** amend an agreement with The Legal Aid Society of Westchester County in connection with a grant for Distribution 16 from the New York State Office of Indigent Legal Services for the improvement of the quality of indigent legal services, in order to extend the termination date from 12/31/23 **to** 12/31/24.

J. Nonna

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [108541](#) **County Attorney** - Renew a Commercial General Liability Insurance package in the amount of \$1,000,000 in Commercial General Liability coverage (\$2,000,000 aggregate and \$1,000,000 per occurrence) which is subject to a \$10,000 deductible, at a cost not to exceed \$122,425, for the policy period commencing 5/1/24 - 5/1/25, which will cover the dates and polling sites of the primary and general elections currently identified as follows: **1)** primary election on 6/25/24, with early voting 6/15 - 6/24/24; and **2)** general election on 11/5/24, with early voting 10/26 - 11/3/24, municipal elections in 2025, any additional or alternative election dates as may become required, and including the day before, and the day after each election to allow for set up and removal at each polling site, from Lexington Insurance Company, through the brokerage firm of Marsh & McLennan Company, Inc. d/b/a Marsh McLennan.

J. Nonna

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [108103](#) **Social Services** - Enter into an agreement (DSS6048-24) with The Children's Village, Inc., to provide transitional living services for homeless youth and youth aging out of foster care aged 17-21 to assist them in achieving self-sufficiency and thereby, avoid long term dependency on supportive services from the County of Westchester, for the period from 7/1/24 - 6/30/25, in an amount not to exceed \$199,180.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [108397](#) **Social Services** - Enter into an agreement (DSS3024-24) with Providence House, Inc., to furnish services to provide and operate a facility at 89 Sickles Avenue in New Rochelle that will provide temporary assistance shelter for single, homeless females who are 18 to 40 years old and who are pregnant and/or with a child who is 0 to 9 years old, and to provide, or make referrals to, related services for such persons, for an amount not-to-exceed \$836,739, for the period from 4/1/24 - 3/31/25, with the County having the option, in its sole discretion, to extend the term for up to four (4) additional one (1) year periods thereafter on the same terms as the Initial Term, except that the following respective not-to-exceed amounts will apply to each Option Term: **1.)** Option Term #1 (4/1/25 - 3/31/26) \$860,002; **2.)** Option Term #2 (4/1/26 - 3/31/27) \$883,925; **3.)** Option Term #3 (4/1/27 - 3/31/28) \$908,529; and **4.)** Option Term #4 (4/1/28 - 3/31/29) \$933,832.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [108527](#) **Social Services** - Enter into four (4) separate agreements with the listed agencies, to provide a pilot youth employment program for economically disadvantaged youth pursuant to the 2024 Youth Employment Program, for the period from 1/1/24 - 6/30/24, for an aggregate not-to-exceed amount of \$857,949.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [108437](#) **Senior Programs and Services** - Enter into an agreement with The LOFT: The Lesbian and Gay Community Services Center, Inc., to provide Information and Assistance Services for Lesbian, Gay, Bisexual and Transgender, queer or questioning, intersex, asexual and more ("LGBTQ+") Westchester County seniors who are 60 years or older under Title III-B of the Older Americans Act, in an amount not-to-exceed \$32,373, with the term of the agreement to commence retroactively on 1/1/24 - 12/31/24.

M. Carpenter

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [108336](#) **Health** - Enter into an agreement with the New York State Department of Health to accept funding for the new Lead Rental Registry Program Grant, commencing 4/1/24 - 3/31/29, in the total amount not-to-exceed \$6,881,500 and for the County to defend and indemnify the New York State Department of Health.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [108416](#) **Health** - Enter into an Interim Order with the State of New York Department of Environmental Conservation ('NYSDEC'), whereby the WCDH will be authorized to continue implementation of the existing Petroleum Bulk Storage ('PBS') program originally delegated by NYSDEC to WCDH in 1998 and currently delegated by an Order, dated 10/3/17; and that the term of this Interim Order will be from the date it is executed by the Division Director of the Remediation Bureau of the DEC to the date the NYSDEC publishes a final decision in the Environmental Notice Bulletin approving the WCDH's new PBS program.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [108447](#) **Health** - Enter into an agreement with Approved Storage & Waste Hauling Inc., to provide regulated infectious medical, pharmaceutical (non-controlled substances) and hazardous waste removal and disposal services from ("WCDH") clinic sites and other sites in the County, for the period from 5/1/24 - 4/30/26, in the amount not-to-exceed \$20,000 to be paid at the reimbursement rates as specified in Schedule "A".

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

18. [108258](#) **Probation** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with CHOICE of New Rochelle, Inc. ("CHOICE"), for which CHOICE will provide pre-trial programs to evaluate criminal defendants ("Defendant(s)") for potential pre-trial release from custody and work to ensure defendants' return for future court appearances through CHOICE's structured follow-up during the pre-trial monitored release period, electronic monitoring pursuant to court order, and to conduct outreach to newly incarcerated defendants at the County Jail to inform them about the bail set by the court and options for posted bail, for a term commencing retroactively on 7/1/23 - 6/30/25, for an amount not to exceed \$2,022,404.92.

R. Pozzi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

19. [107960](#) **DPW/Transportation - 1)** Consent to the assignment of Agreement No. 18-928, dated 2/6/19, and as subsequently amended, for architectural and engineering services associated with Westchester County Parking Garage Rehabilitation, White Plains Complex, White Plains, New York, from Lothrop Associates LLP **to** Lothrop Associates Architects D.P.C., White Plains, NY, effective as of the date of execution of the assignment, and **2)** further amended to provide for additional architectural and engineering services in connection with Westchester County Parking Garage Rehabilitation, White Plains Complex, White Plains, New York - Phase II of this project, for a fee of \$252,030, increasing the total maximum fee to \$2,641,588, with the completion of the agreement to be extended to 12/31/28. Approval of the two (2) listed subconsultants.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

20. [108014](#) **DPW/Transportation** - Amend Agreement No. 15-959 with Arcadis of New York, Inc. White Plains, NY, be amended to provide for additional engineering services in connection with the Sewer System Rehabilitation, Drake Avenue and Hudson Park Siphon Chambers, New Rochelle Sanitary Sewer District, New Rochelle, New York. The Consultant shall provide additional design services during construction and construction administration services associated with this project and that for the additional services rendered, the Consultant shall be paid a fee of \$636,285.91 increasing the total maximum fee to \$1,953,478.81.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

21. [108030](#) **DPW/Transportation** - Contract No. 22-530 for Signage and Wayfinding Improvements, Grasslands Campus, Valhalla, New York. Award to the Low Bidder, Forge Signworks LLC, Farmingdale, NJ, in the amount of \$814,715. (5 bids)

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

22. [108274](#) **DPW/Transportation** - Contract No. 23-519 for Roof, HVAC and Electrical Upgrades Daniel P. Thomas Material Recovery Facility, Yonkers, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

23. [108276](#) **DPW/Transportation** - Contract No. 15-517-Rev. with J.T. Cleary, Inc., for Outfall Jetty Rehabilitation, Mamaroneck Wastewater Treatment Plant, Mamaroneck, New York. Approval of Wetlands Incorporated (WBE), Saddle Brook, NJ and Tri-State Flexi-Pave, Inc., Danbury, CT, as subcontractors.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

24. [108332](#) **DPW/Transportation** - Contract No. 21-508 for Roof Replacement Program, Blind Brook Water Resource Recovery Facility, Mamaroneck Water Resource Recovery Facility and North Yonkers Pumping Station, Rye, Mamaroneck and Yonkers, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**



25. [108439](#) DEF - Enter into an agreement with Mark and Jasmin Fleming, pursuant to which the County would grant to the Permittees an Out-of-District Wastewater Discharge Permit, which would allow them to discharge sanitary wastewater from their premises into the County Trunk Sewer System for a term of up to three (3) years for an annual permit fee of \$260.33, subject to annual adjustment based upon the parcel's full equalized value as determined by the tax assessor of the Town of Cortlandt, plus excess usage fees.

V. Kopicki

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Joan Cocciardi*, Secretary

Dated: 04/25/2024