



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, May 2, 2024

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

Attendees:

Deputy Commissioner of Finance
Associate County Attorney
Board of Legislators
Board of Legislators
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary BAC

Cesar Vargas
Rachel Noe
Greg Casciato
Lisa Hochman
Dylan Tragni
Santiago Caceres
Raymond Sculky
Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”

Mr. Sculky said, “Yes I have.”

Acquisition & Contract.

Minutes of the meeting 4/25/24 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [108065](#) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with STEM Alliance of Larchmont-Mamaroneck.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [108064](#) **County Executive** - Amend an agreement with STEM Alliance of Larchmont-Mamaroneck ("STEM") in order to extend the term of the agreement through 12/31/24, increase the not-to-exceed amount by \$375,000, bringing the total amount not to exceed payable pursuant to the agreement and First Amendment to \$1,125,000, and to revise Schedule "A" to reflect the work to be performed by STEM during the Renewal Term.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [108473](#) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with CDD Strategies, LLC, for which CDD will work as an adviser to the County in negotiating with prospective educational entities, for the period 3/30/24 - 6/30/24.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [108692](#) **County Executive** - Enter into an agreement with Joy Riot, LLC, pursuant to which Joy Riot, LLC will provide comprehensive rebranding services for the County for a term commencing retroactive to 3/20/24 - 10/31/24, for a total amount not-to exceed \$82,050, payable in seven (7) installments.

C. Cioffi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [107946](#) **County Executive / Board of Legislators** - Enter into an agreement with the Hispanic Resource Center of Larchmont/Mamaroneck, Inc., d/b/a Community Resource Center, for which HRC will provide its Build Our Future and Voz y Vida programs, for a term commencing 1/1/24 - 12/31/24, in an amount not to exceed \$163,000.

G. Latimer

V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [108265](#) **County Executive / Board of Legislators** - Enter into an agreement with Y-COP of Mount Vernon, Inc. ("Y-COP"), pursuant to which Y-COP will provide an outdoor summer camp and after-school programs, including transportation services, to children ages 5-13 years old residing in Mount Vernon, NY and surrounding communities, for an amount not to exceed \$65,000, for a term commencing 1/1/24 - 12/31/24.

G. Latimer
V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [108267](#) **County Attorney** - Settle the claim of Nationwide Insurance Company a/s/o John Sobrino v. County of Westchester and Xavier Warren in the amount of \$38,500.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [108464](#) **County Attorney** - Amend a grant agreement previously executed by the County and the New York State Office of Indigent Legal Services for the Third Counsel at First Appearance grant in the amount of \$723,326 to improve the quality of indigent legal services provided by the County, in order to extend the termination date from 12/31/23 to 6/30/24.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [108468](#) **County Attorney** - **1)** Amend a grant agreement with New York State Office of Indigent Legal Services for Distribution 10 in the amount of \$2,793,498 to improve the quality of indigent legal services provided by the County, in order to extend the termination date from 12/31/23 to 12/31/24, and **2)** amend an agreement with The Legal Aid Society of Westchester County for Distribution 10, in order to extend the termination date from 12/31/23 to 12/31/24.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [108595](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Housing Action Council, Inc.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [108596](#) **Planning** - Enter into an agreement with the Housing Action Council, Inc., ("HAC"), for which HAC will assist up to six not-for-profit organizations, houses of worship, municipalities, local and countywide housing boards or committees, with matters related to the development, preservation, and improvement of fair and affordable housing and programs to explore the feasibility of, or further the development of, six developments, for an amount not to exceed \$138,689, for a term commencing retroactive to 1/1/24 - 12/31/24.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [108182](#) **Social Services** - Enter into an agreement (DSS7012-24) with Laboratory Corporation of America Holdings ("LabCorp"), to provide genetic marker test services and supportive testimony as ordered by the Family Court in disputed paternity proceedings for the term from 1/1/24 - 12/31/24, for a total amount not-to-exceed \$15,000 and subject to appropriation on a per test basis at the rate of: \$42.00 per person tested (includes the cost of expert witness testimony) Using LabCorp Patient Service Centers for collections within Westchester County; \$52.00 per person tested (includes the cost of expert witness testimony) If collections are required at the Family Courthouses within Westchester County.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [108469](#) **College** - Enter into an affiliation agreement with Armonk Senior Care, LLC dba the Bristol at Armonk, for supervised laboratory/clinical education for the Certified Nursing Assistant program and the Licensed Practical Nurse program, for a term commencing on or about 5/1/24 and continuing in full force and effect unless terminated by either party upon written notice.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [108188](#) **Corrections** - Enter into an agreement with Anthony Vadala, d/b/a A.V.J. Limousine to provide transportation services for injured correctional officers for medical evaluations for the Westchester County Department of Correction, for the period from 1/1/24 - 12/31/24, at a cost not to exceed \$58,000.

J. Spano

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [108261](#) **Probation** - Retroactively enter into an agreement with Choice of New Rochelle, Inc. ("CHOICE"), for which CHOICE will provide pre-trial programs to evaluate criminal defendants for potential pre-trial release from prison to ensure defendants' return for future court appearances through CHOICE's structured follow-up during the pre-trial release period, for a term commencing on 7/1/23 - 6/30/25, for an amount not to exceed \$2,022,404.92 (\$658,689.92 for 2023/24, and \$1,363,715 for 2024/25)

R. Pozzi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [108585](#) **Probation** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with GSC Consulting Services, LLC for the (i) provision of a Job Analysis Report in final form, which will serve as the basis for developing Pre-Employment/Post-Offer Agility Tests as a disability prevention tool, (ii) provision of a Job Analysis Physician Summary Report in final form, which will be used by physicians treating an employee for a work-related injury, and (iii) the development of validated pre-employment/post-offer agility, post injury fitness for duty test and medical pre-employment testing protocols, for a term from 1/1/24 - 12/31/24, in an amount not-to-exceed \$15,000.

R. Pozzi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [108161](#) **Parks** - Enter into a license agreement with Daniel Morales, Senior Maintenance Mechanic II (Farmer) at Hilltop Hanover Farm and Environmental Center for the County-owned residence at 1270 Hanover Street, Yorktown Heights, New York 10598, in accordance with the formula for the licensing of County residences from 5/1/24 - 5/31/26, for a monthly license fee of \$1,450.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [108364](#) **Parks** - Enter into a license agreement with MCImetro ACCESS TRANSMISSION SERVICES LLC, d/b/a Verizon Access Transmission Services, LLC, 600 Hidden Ridge Drive, Irving, TX 75038, to maintain and operate two (2) fiber optic conduits consisting of four (4) 1 1/4" Quad-Duct of approximately 1,345 linear feet under the Bronx River Parkway in the vicinity of Virginia Road in North White Plains, for a five (5) year term, commencing on 3/30/24 - 3/29/29, for a total license fee of \$70,908.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [108200](#) **DPW/Transportation** - Contract No. 15-560-Rev., with S&L Plumbing & Heating Corp., White Plains, NY, for Steam System Upgrades, Michaelian Office Building, White Plains, New York. Acceptance of completed work and approval of Final Contract Amount of \$1,318,429.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [108202](#) **DPW/Transportation** - Contract No. 18-515 with Milcon Construction Corp., West Babylon, NY, for Roof Replacement Program, Mamaroneck Water Resource Recovery Facility, Peekskill Water Resource Recovery Facility, Mamaroneck and Peekskill, New York. Acceptance of completed work and approval of Final Contract Amount of \$2,119,932.64.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [108215](#) **DPW/Transportation** - Contract No. 24-200 for Janitorial Services at District Office, 131 Warburton Avenue, Yonkers, New York. Award to the Low Bidder, Divine Professional Cleaning Services, Inc. (MBE), Bronx, NY, in the amount of \$329,151.20. (4 bids)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [108520](#) **DPW/Transportation** - Contract No. 15-532 with Abbott & Price, Inc., for Infrastructure Improvements, Tibbetts Brook Park, Yonkers, New York. Approval of Change Order No. 2 in the amount of \$600,000, increasing the total contract amount to \$5,393,317 and to extend the term through 10/1/24.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [108530](#) **DPW/Transportation** - Contract No. 21-528 with Mace Contracting Corporation (MBE), for Steam System Upgrades, Phase II, Michaelian Office Building, White Plains, New York. Approval of Change Order No. 1 in order to extend the term of through 9/1/24.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [108544](#) **DPW/Transportation** - Contract No. 22-508 with Sun-Dance Energy Contractors, Inc. d/b/a Markley Mechanical for Basement Mechanical Room Rehabilitation, Norwood E. Jackson Correctional Center, Old Jail Medical Unit, Grasslands Campus, Valhalla, New York. Approval of Technical Building Services, Ballston Spa, NY and DL Flowtech, Inc., Hopewell Junction, NY, as subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [108567](#) **DPW/Transportation** - Contract No. 22-511 for Parking Garage Rehabilitation - Phase II, Michaelian Office Building, 148 Martine Avenue, White Plains, New York. Reject All Bids and Re-Advertise as Contract No. 22-511-Rev.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 05/02/2024