



# County of Westchester

## Board of Acquisition and Contract

### Meeting Minutes

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Thursday, January 13, 2022

11:00 AM

County Executive Conference Room  
Michaelian Office Building

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#### Roll Call

**Present:** Mr. Kenneth W. Jenkins, Ms. Catherine Borgia, and Mr. Lawrence C. Soule

#### Attendees:

Commissioner of Finance	Ann Marie Berg
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, "For the record the County Board of Acquisition and Contract is meeting pursuant to Chapter 417 of New York State Laws of 2021, which allows public bodies to meet and take action without permitting in-person public access to meetings and authorizes such meetings to be held remotely by conference call or similar service, provided the public has the ability to view or listen and that such meetings are recorded and later transcribed. I understand that the Budget Director wishes to make two motions."**

**Mr. Soule said, "I move to add item 20, Onbase ID 90149, Authority for the County of Westchester to, 1.) amend the pending, authorized lease agreement with Rajvi Management, LLC, pursuant to which it is to lease to the County guest rooms at the hotel known as the Ardsley Acres Hotel Court, which is to be used for the purpose of general isolation housing related to COVID-19, by, a.) increasing the number of leased guest rooms from twenty (20) to thirty-five (35), effective January 13, 2022, and b.) increasing the total amount payable under the agreement, based upon the increased number of guest rooms, by \$126,992.25 for the initial term, and with commensurate increases for each one-month option term exercised by the County, based upon the number of rooms, daily rate, and number of days in each option term, and 2.) agree, as part of the terms of the pending, authorized lease, to provide an indemnification to the lessor for certain damages that it may suffer from the County's use of the leased premises."**

**Ms. Borgia seconded the motion and it was unanimously approved.**

**Mr. Jenkins said, "The motion passes. The Secretary shall add item 20 to the agenda. Next motion please."**

**Mr. Soule said, "I move to add item 21, Onbase ID 90147, Authority for the County of Westchester to amend the pending, authorized agreement with Westchester Community Opportunity Program, Inc., pursuant to which it is to operate housing that is provided by the County for the purpose of general isolation housing related to COVID-19, by, a.) amending its scope of work by increasing the maximum number of clients from twenty (20) to thirty-five (35), effective January 13, 2022, b.) increasing its not-to-exceed amount by \$59,208.00 for its three-month initial term, and by \$19,736.00 for each of its one-month option terms that the County may exercise, to enable the County to pay for services for the increased maximum number of clients, and c.) modifying the budget for the initial term and each option term in order to allocate the additional funds."**

**Mr. Jenkins said, "I will second seeing that there may be some glitches in the system with Chairwoman Borgia. We are going to see if they are in the chat. We are going to catch up and connect and reconnect Chairwoman Borgia a different way. She had to drop off. We are going to take a little bit of a delay here to be able to move forward with the agenda. I am looking at Tami and for the motion purpose itself the motion can get approved to add to agenda and what we will do is take a vote right now so all in favor of the motion that was on the table can say aye."**

**Mr. Jenkins and Mr. Soule answered "aye."**

**Mr. Jenkins said, "We are going to take a recess in place while we try to reconnect Chairwoman Borgia. We are in a recess right now, in place, while we are trying to reconnect. Chairwoman Borgia's tech is back. We were on a recess in place Madam Chair. We just added item #21 to the agenda and we will move forward if we are ready to go."**

**Ms. Borgia said, "Thank you."**

#### **Acquisition & Contract.**

Minutes of the meeting 1/6/22 and the SEQR Review for agenda items.

R. Sculky

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [90032](#) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! to provide outreach, staff and supplies necessary to plan and conduct a program to recruit, schedule and supervise volunteers to assist with COVID-19 vaccinations.

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [89349](#) **Board of Elections** - Enter into an agreement with East Side Movers, Inc. for moving and storage services of lever voting machines, from 1/1/22 - 12/31/24, in an amount not to exceed \$72,000.

R. Lafayette  
D. Colety

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [88946](#) **Social Services** - Enter into an agreement with the The Young Women's Christian Association of Yonkers, Inc., for which the Y.W.C.A. will provide (1) permanent supportive housing for 35 single homeless women and (2) Emergency Overnight Shelter for up to 50 women at a facility known as the Y.W.C.A. of Yonkers located at 87 South Broadway, Yonkers, New York, from 1/1/22 - 12/31/22, for an amount not to exceed \$1,365,354.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [89636](#) **Social Services** - Enter into an agreement with AssureCare LLC, for which AssureCare will provide the County with use of AssureCare's software products, including the software applications known as the Q Continuum System, as well as documentation, training materials, marketing materials, product support, and enhancements and upgrades related thereto, from 1/1/21 - 12/31/21, for an amount not-to-exceed \$60,000.

L. Townes  
M. Beirne

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [89761](#) **Social Services** - Amend a 12/2/21 Resolution for an agreement with Family Ties of Westchester, Inc., for the provision of the "Every Kid Counts" program serving low and moderate risk Child Protective Services (CPS) families with children and low and moderate risk families referred by the Cross Systems Unit (CSU), from 1/1/22 - 12/31/22, for an amount not to exceed \$455,650, by decreasing the amount not to exceed by \$50,000, for a new total not to exceed amount of \$405,650.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [89928](#) **Social Services** - Amend a 12/9/21 Resolution for an agreement with Lifting Up Westchester, Inc. (formerly known as Grace Church Community Center, Inc.), **1**) to operate an emergency shelter as well as an overnight drop-in shelter for single homeless women outside the Department's regular shelter system at a facility known as the Samaritan House located at 33 Church Street, White Plains; and **2**) to operate an emergency shelter as well as an overnight drop-in shelter for single homeless men outside the Department's regular shelter system at a facility known as the Open Arms Shelter located at 86 East Post Road, White Plains, from 1/1/22 - 12/31/22, for an amount not to exceed \$2,435,228, by increasing the amount by \$88,278, for a new not to exceed amount of \$2,523,506.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [89639](#) **Health** - Enter into an agreement with Eddy Messenger Service Inc., to provide scheduled pickup of laboratory specimens from the County's WCDH Clinics and delivery to the County's Department of Laboratories and Research ("County L&R") for analysis, scheduled pickup and delivery of file records boxes as well as unscheduled messenger services as needed, from 1/1/22 - 12/31/23, in the amount not-to-exceed \$44,000, to be paid at the reimbursement rates as specified in Schedule "A".

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [89901](#) **Labs and Research** - Renew an agreement with Human Edge, Inc., for the provision of temporary lab personnel on an as-needed basis for an additional one (1) year period commencing on 1/1/22 - 12/31/22 at a total cost to the County not-to-exceed \$273,000, under the listed terms and conditions.

A. Milovanovic

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [89366](#) **College** - Consent to the assignment of Contract No. WCC-20-652 with New York State Industries for the Disabled, and their subcontractor American Maintenance, for the provision of janitorial services for the College to New York State Industries for the Disabled with the subcontractor Kellermeyer Bergensons Services, LLC, effective on or about **8/1/21**.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [89664](#) **College** - Amend an agreement with Thompson & Bender LLC, for the provision of full-service advertising services for Westchester Community College, in order to increase the amount by \$16,500, for a new not to exceed amount of \$216,500. Approval of AnswerNet, Inc., Willow Grove, PA, as a subconsultant, to provide outreach to students who have not registered for the Spring 2022 term at Westchester Community College.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [89642](#) **District Attorney** - Enter into an agreement with the United States Department of Justice, Office of Justice Programs, to accept a grant in an amount not to exceed \$300,000 in Federal Funds and \$46,494 in County matching funds, for the District Attorney's Office to operate the Hate Crimes Program, for the period from 10/1/21 - 9/30/24.

M. Rocah

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [89671](#) **District Attorney** - **1)** Enter into an agreement with the New York State Division of Criminal Justice Services, to accept a grant in an amount not to exceed \$278,100 in State Funds, for the District Attorney's Office to operate The Crime Against Revenue Program, from 1/1/22 - 12/31/22; and **2)** enter into an agreement with HKA Global Inc., in an amount not to exceed \$52,430 to conduct tax fraud investigations, from 1/1/22 - 12/31/22.

M. Rocah

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [89914](#) **District Attorney -1)** Enter into an agreement with the New York State Office of Family Services, to accept a grant in an amount not to exceed \$106,148 in State Funds, for the District Attorney's Office to operate The Multidisciplinary Team and Child Advocacy Center Program, from 2/1/22 - 9/30/22; and **2)** enter into two (2) additional agreements, one with the Westchester Jewish Community Services, Inc., in an amount not to exceed \$12,100 and the other with Westchester Institute For Human Development, in an amount not to exceed \$26,686, from 2/1/22 - 9/30/22; and pursuant to the terms of the grant agreement, the County shall be required to contribute \$27,262 in matching funds toward the cost of implementing the program.

M. Rocah

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [89588](#) **Public Safety** - Enter into an agreement with the Student Assistance Services Corporation ("SAS") to coordinate the Bureau of Justice Assistance's STOP School Violence Prevention and Mental Health Training Program (aka Project BRIGHT) that will create, present and help to implement school violence prevention and mental health training programs for law enforcement, school based personnel and students to improve their efforts to reduce violent crime, for a one (1) year term commencing retroactive to 10/1/21 - 9/30/22; and in consideration for services to be rendered, the County will pay SAS an amount not-to-exceed \$50,000.

T. Gleason

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [89575](#) **DPW/Transportation** - Contract No. 17-505 with Peter J. Landi Inc., for Infrastructure Improvements, V.E. Macy Park, Village of Ardsley, New York. Approval of Pat Corsetti Inc., Mamaroneck, as a subcontractor.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [89583](#) **DPW/Transportation** - Contract No. 18-526 for Twin Sludge Force Main Rehabilitation, Mamaroneck and New Rochelle, New York. Award to Low Bidder, Gianfia Corp., Hawthorne, in the amount of \$9,458,460. Approval of West-Fair Electric Contractors, Inc., Hawthorne, as a subcontractor. (7 bids).

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [89590](#) **DPW/Transportation** - Contract No. 21-507 for Roof Replacement Program, Yonkers Joint Water Resource Recovery Facility, Yonkers, New York. Award to NUA Construction Corp. (WBE), Ardsley, in the amount of \$2,814,000. (6 bids).

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

18. [89591](#) **DPW/Transportation - 1)** Renew Contract No. 19-204 with CTE Incorporated d/b/a Reliable Cleaning System, to provide Janitorial Services at District Offices, 25 Moore Avenue and 750 Washington Street, Mount Kisco and Peekskill, New York and extend the termination date of the agreement from 7/31/22 **to** 7/31/24; and **2)** increase the amount by \$106,333.33, from an amount of \$196,101.60 **to** a new amount not to exceed \$302,434.93.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

19. [89592](#) **DPW/Transportation** - Contract No. 19-530 for Rehabilitation of Two Bronx River Parkway Bridges, (North and South of Leewood Drive), Over the Bronx River (BINs 3348829 & 3348839), Town of Eastchester and City of Yonkers, New York. Authority to Advertise.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

20. [90149](#) **Social Services / County Executive/Ctywide Admin Svc - 1)** Amend the pending, authorized lease agreement with Rajvi Management, LLC, pursuant to which it is to lease to the County guest rooms at the hotel known as the Ardsley Acres Hotel Court, which is to be used for the purpose of general isolation housing related to COVID-19, by, **a)** increasing the number of leased guest rooms from twenty (20) **to** thirty-five (35), effective 1/13/22, and **b)** increasing the total amount payable under the agreement, based upon the increased number of guest rooms, by \$126,992.25 for the initial term, and with commensurate increases for each one-month option term exercised by the County, based upon the number of rooms, daily rate, and number of days in each option term, and **2)** agree, as part of the terms of the pending, authorized lease, to provide an indemnification to the lessor for certain damages that it may suffer from the County's use of the leased premises.

L. Townes

C. Steers

**Mr. Jenkins moved the Resolution, which was duly seconded and approved by Mr.**

21. [90147](#) **Social Services** - Amend the pending, authorized agreement with Westchester Community Opportunity Program, Inc., pursuant to which it is to operate housing that is provided by the County for the purpose of general isolation housing related to COVID-19, by, **a)** amending its scope of work by increasing the maximum number of clients from twenty (20) to thirty-five (35), effective 1/13/22, **b)** increasing its not-to-exceed amount by \$59,208 for its three-month initial term, and by \$19,736 for each of its one-month option terms that the County may exercise, to enable the County to pay for services for the increased maximum number of clients, and **c)** modifying the budget for the initial term and each option term in order to allocate the additional funds.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 01/13/2022