

113376

DATE March 31, 2026

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution authorizing the County of Westchester to enter into agreements with four (4) providers: (i) Congregation Linked In Urban Strategy To Effect Renewal Inc., (ii) Human Development Services of Westchester, Inc., (iii) CHOICE of New Rochelle, Inc., and (iv) Caring for the Homeless of Peekskill, Inc. d/b/a Caring for the Hungry & Homeless of Peekskill, Inc., pursuant to which the providers shall deliver Homelessness Prevention services to income-eligible families and individuals, and Emergency Shelter services to shelter residents, for specified terms, in an aggregate total amount not to exceed \$265,800 in Emergency Solutions Grant funds, payable pursuant to an approved budget.

The attached resolution, if approved by your Honorable Board, would authorize the County of Westchester ("County") to enter into agreements with (i) Congregation Linked In Urban Strategy To Effect Renewal Inc. ("CLUSTER"), (ii) Human Development Services of Westchester, Inc. ("HDSW"), (iii) CHOICE of New Rochelle, Inc. ("CHOICE"), and (iv) Caring for the Homeless of Peekskill, Inc. ("CHOP") d/b/a Caring for the Hungry & Homeless of Peekskill, Inc. ("CHHOP"), (collectively, the "Providers"). Under these agreements, the Providers will deliver Homelessness Prevention services to families and individuals at or below 30% of the area median income. In addition, "CHOP" d/b/a "CHHOP" will also provide Emergency Shelter services to shelter residents.

In consideration for the performance of the services, the County shall pay the Providers an aggregate amount not to exceed \$265,800 in Emergency Solutions Grant "ESG" funds, pursuant to an approved budget and for the terms as set forth below.

The agreements and corresponding terms and not-to-exceed contract amounts are as follows:

- **CLUSTER:** March 1, 2026 through February 28, 2027; \$90,000
- **HDSW:** May 1, 2026 through April 30, 2027; \$60,000
- **CHOICE:** May 1, 2026 through April 30, 2027; \$60,000
- **CHOP d/b/a CHHOP:** May 1, 2026 through April 30, 2027; \$55,800

The agreements serve a public purpose by assisting families and individuals at risk of homelessness to stabilize their households and by supporting Emergency Shelter operations that provide residents with safe and dignified living conditions. Services will be provided throughout Westchester County, excluding jurisdictions that receive their own ESG funding.

The goal and objective of the agreements are to prevent families and individuals from becoming homeless and to provide a dignified living environment for shelter residents. The agreements will be monitored by the Westchester County Department of Planning, which will review all payment requests to ensure compliance with all contractual requirements.

On December 23, 2025, the Department of Planning issued a public Request for Applications ("RFA") seeking qualified organizations to provide services. In accordance with the County's Procurement Policy and Procedures, the RFA was distributed countywide through the Westchester County Continuum of Care ("CoC"). Nine (9) organizations submitted applications. Following a comprehensive review process, CLUSTER, HDSW, CHOICE, and CHOP d/b/a CHHOP have been recommended for agreements in the total aggregate amount of \$265,800 out of the \$389,755 available in FY2025 ESG funds.

Act # 101-2025, adopted May 19, 2025, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Programs, including a FY 2024-2028 Consolidated Plan to include the FY 2025 Action Plan and to accept such Grants.

On June 17, 2025, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$389,755 in Emergency Solutions Grant (ESG) funds.

I recommend approval of these agreements

BPL/am/je
Attachment

State Aid _____

\$265,800.00
(must match resolution)

Federal Aid \$265,800.00 – U.S. Department of Housing and Urban Development

Other _____

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APPROVED BOARD OF ACQUISITION & CONTRACT - 04/02/2026 - RAYMOND SCULKY, SECRETARY