



Kenneth W. Jenkins  
Westchester County Executive

Department of Social Services  
Leonard G. Townes  
Commissioner

112569

DATE: November 24, 2025

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner  
Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with Congregations Linked in Urban Strategy To Effect Renewal, Inc., pursuant to which it will operate the Keeping Employment Yields Success to a Home Program, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$200,000.

---

Authorization is requested for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement (DSS3014-26) with Congregations Linked in Urban Strategy To Effect Renewal, Inc. ("CLUSTER"), pursuant to which CLUSTER will operate the Keeping Employment Yields Success to a Home Program, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$200,000, to be paid on a monthly basis pursuant to an approved budget and subject to appropriation (the "Agreement").

The services to be provided pursuant to this Agreement will serve a public purpose because the service provided is effective in the reduction of homelessness in the County of Westchester. The service also reduces the length of stay for homeless employed households and prevents re-entry into the shelter system.

The goals and objectives of this Agreement are to provide temporary housing subsidies for households with income who are eligible for temporary housing. The program will allow households with income to move out of the shelter system and into permanent housing.

The goals and objectives of this Agreement are in the best interest of the County in terms of public health, public safety and fiscal responsibility as the services provided assist the County with transitioning families and singles out of the homeless shelter system and into permanent housing. The subsidy and supportive services for the

participants increase the success of maintaining permanent housing and supports the transition from public assistance to self-sufficiency and economic independence.

The goals and objectives of this Agreement will be tracked and monitored through performance measurement indicators developed by the Department. The tracking and monitoring includes the submission of monthly statistics and quarterly reports as well as direct contact with Department staff in order to swiftly address any impediments to the program's success.

Based on the Performance Measurement Indicators, the Department is able to report that from January 1, 2025 to September 30, 2025, CLUSTER provided temporary housing subsidies for ten (10) homeless families.

The procurement of this Agreement is exempt from application of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)xiv thereof. It should be noted that this Agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule), as the federal funding for this program falls under Social Services Block Grant.

Accordingly, the County of Westchester is hereby requesting authority to enter into an agreement with Congregations Linked in Urban Strategy To Effect Renewal, Inc. for the aforesaid purpose.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

LGT/CW/fb

Attachment

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement (DSS3014-25) with Congregations Linked in Urban Strategy To Effect Renewal Inc. ("CLUSTER"), pursuant to which CLUSTER will operate the Keeping Employment Yields Success to a Home Program, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$200,000, to be paid monthly pursuant to an approved budget (the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County Appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

**1. Account to be Charged/Credited:**

| Fund | Dept. | Major Program,<br>Program &<br>Phase<br>Or Unit | Object/<br>Sub-<br>Object | Trust<br>Account | Dollars   |
|------|-------|---|---------------------------|------------------|-----------|
| 101  | 22    | 8900  | 5960                      |                  | \$200,000 |

**2. Budget Funding Year(s):** 2026

Start Date: January 1, 2026

End Date: December 31, 2026

(must match resolution)

**3. Funding Source:**

|                        |     |              |        |  |  |
|------------------------|-----|--------------|--------|--|--|
| Federal                | 22% | CFDA#(s)     | 93.667 |  |  |
| State                  | 48% | State ID#(s) | N/A    |  |  |
| Operating/<br>Tax Levy | 30% |              |        |  |  |
| Capital                | N/A |              |        |  |  |

**4. Total NTE:** \$200,000

(must match resolution)