

113783

DATE: May 27, 2026

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution Authorizing an Agreement between the County of Westchester and Nicholas Center, Ltd. for the Building Bridges program to provide vocational, employment, social, and life skills training services for developmentally disabled young adults, for a term commencing June 1, 2026 and continuing through May 31, 2027, in an amount not to exceed \$100,000 in Community Development Block Grant Program funds, payable pursuant to an approved budget.

The attached resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Nicholas Center, Ltd. (the "Center"), pursuant to which the Center will expand capacity and access to its Building Bridges program for developmentally disabled young adults residing within the Urban County Consortium (the "Project"). In consideration for performing the Project, the County will pay the Center an amount not to exceed \$100,000 in Community Development Block Grant ("CDBG") funds, pursuant to an approved budget. The term of the Agreement shall commence on June 1, 2026 and continue through May 31, 2027.

The Project will support the direct support professionals who provide personalized job training, employment support, vocational instruction, social development activities, and life skills training to young adults with developmental disabilities participating in the Center's weekly and full-day programming. Through this support, the Center will expand its capacity to serve additional participants and strengthen the quality and consistency of services provided.

The goal and objective of the Project is to address a critical and growing need within Westchester County by expanding access to safe, structured, and supportive programming for young adults with autism and other developmental disabilities, many of whom face limited opportunities after aging out of the school system. The Project will enhance vocational and social development opportunities, promote increased independence and community integration, and meet HUD's national objective to benefit low- and moderate-income persons. The Department of Planning will review all payment requests to ensure compliance with contractual requirements.

This procurement complies with the County of Westchester Procurement Policy and Procedures, specifically Section 3(a)(xvi), which exempts contracts for the disbursement of grants or loans under the Community Development Block Grant Program.

Act # 56-2023, adopted March 21, 2023, by the Westchester County Board of Legislators, authorizes the County to submit an application to the United States Department of Housing and Urban Development (“HUD”) from federal sources, Community Development Block Grant, HOME Investment Partnership Program and Emergency Solutions Grant and amending the FY 2019-2023 Consolidated Plan to include the FY 2023 Action Plan.

On May 4, 2023, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,239,544.00 in Community Development Block Grant (CDBG) funds.

Act #101-2025, adopted May 19, 2025, by the Westchester County Board of Legislators, authorized the County to submit to the United States Department of Housing and Urban Development (“HUD”) an amendment to the 2024–2028 Consolidated Plan on behalf of the Urban County Consortium to include the Fiscal Year 2025 Annual Action Plan for the Community Development Block Grant, HOME Investment Partnership Program, and Emergency Solutions Grant Program, and to accept such grant funds.

On June 17, 2025, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with HUD to accept a grant totaling \$4,646,543.00 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

BPL/je/gr/tf/jh/pv
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester (the “County”) is hereby authorized to enter into an agreement with Nicholas Center, Ltd. (the “Center”), pursuant to which the Center will expand capacity and access to its Building Bridges program for developmentally disabled young adults residing within the Urban County Consortium by providing personalized job training, employment support, vocational instruction, social development activities, and life skills training, for a term commencing June 1, 2026 and continuing through May 31, 2027; and be it further

RESOLVED: that in consideration for said services, the County shall pay the Center an amount not to exceed \$100,000 in Community Development Block Grant (“CDBG”) Program funds, payable pursuant to an approved budget; and be it further

RESOLVED: that the County Executive, or his duly authorized designee, is hereby authorized to execute any and all documents, and take any actions necessary, to effectuate purposes hereof.

Account to be Charged/Credited

		Major Program, Program & Phase	Object/	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
263	19	067Y	4380	T067	\$50,000.00
263	19	A067	4380	T067	\$50,000.00

Budget Funding Year(s)
(must match resolution)

FY 2023 & 2025 Start Date June 1, 2026 End May 31, 2027

Funding Source

Tax Dollars _____

State Aid _____

\$100,000.00
(must match resolution)

Federal Aid \$100,000.00 – U.S. Department of Housing and Urban Development

Other _____