

110979

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., PE  
Commissioner of Public Works and Transportation

**DATE:** April 22, 2025

**SUBJECT:** Request Authority to Obtain a Proposal and Negotiate a Fee with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., an WBE firm, in connection with Electrical Engineering Consulting Services for Various Projects and Locations (#25-911)

Authority of your Honorable Board is requested to obtain a proposal and to negotiate a fee in connection with electrical engineering consulting services for various projects and locations.

The objective of this project is to provide electrical engineering consulting services for various projects and locations in Westchester County. The electrical engineering services will assist Engineering Division staff in the Department of Public Works and Transportation for the planning and design of various projects including the following:

- Phases II and III Parking Garage Rehabilitation, Michaelian Office Building (“MOB”), White Plains (BPF40)
- Electrical Power Relocation for Richard J. Daronco Westchester County Courthouse and MOB Data Center, White Plains (BPF40)
- Parking Structure Infrastructure Improvements, Norwood E. Jackson Correctional Center, Grasslands Campus, Valhalla (BCR61)

This agreement will benefit the public as it provides electrical engineering services required for improvements of various County owned facilities in compliance with applicable building codes.

On November 21, 2022, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide electrical engineering services for under \$250,000. The Professional Prequalification Board approved a list of nine (9) qualified firms. As the fee for this procurement is estimated to be less than \$250,000, on October 7, 2024, the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (**WBE**)  
12 Water Street, Suite 202  
White Plains, New York 10601
2. Macan Deve Engineers, D.P.C. (**WBE**)  
410 North Broadway  
White Plains, New York 10603
3. Collado Engineering, D.P.C. (**MBE**)  
445 Hamilton Avenue, Suite 608  
White Plains, New York 10601

Board of Acquisition and Contract

Electrical Engineering Consulting Services for Various Projects and Locations

Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C.

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After careful consideration, the Professional Selection Board ranked the firm of Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., an WBE firm, as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

Payment for this contract will be made from the various County project accounts for which the services are rendered as needed and as determined by the Department of Public Works and Transportation.

I recommend adoption of the attached proposed Resolution.

HJG/GMK/RJA/cg

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., an WBE firm, 12 Water Street, Suite 202, White Plains, New York 10601, for Electrical Engineering Consulting Services for Various Projects and Locations.

Agreement No. 25-911

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
346	46	BPF40-02-E	6120-03	BA #184-2023	
335	35	BCR61-01-E	6120-03	BA #23-2021	
TBD	TBD	TBD	TBD	TBD	

Budget Funding Year(s): 2025 Start Date: N/A End Date: N/A  
(must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./  
State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
Other: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_  
\$ \_\_\_\_\_  
(must match resolution)