

110112

Date: December 10, 2024

To: The Honorable Board of Acquisition and Contract

From: Ernest L. McFadden
Executive Director, Youth Bureau

RE: Authority for the County to enter into a first amendment to an agreement with Ujamaa Community Develop Corporation, for the provision of operating its Grace After School Program, for a term commencing on January 1, 2024, and continuing through December 31, 2024, for an amount not to exceed \$47,380, payable pursuant to an approved budget, in order to retroactively increase the not-to-exceed amount from \$47,380, to \$67,380, payable pursuant to approved budget, and to approve an educational specialist, as a subcontractor for the purpose of providing educational and curriculum development services for the Grace After School Program.

On or about March 20, 2024, the County of Westchester (“County”), by and through the its Office of Youth Bureau (the “Bureau”) entered into an agreement with Ujamaa Community Development Corporation (“Ujamaa” or “Contractor”), for the provisions of operating its Grace After School Program (the “Program”) for a term commencing retroactively on January 1, 2024, and continuing through December 31, 2024, for an amount not to exceed \$47,380, payable pursuant to an approved budget (the “Agreement”). The Agreement was subsequently executed.

The Contractor has been successfully providing services as set forth in Schedule “A” of the Agreement. In response to the increasing demand for quality educational support and social-emotional activities for children and youth in the Mount Vernon Community, the County and the Contractor seek to increase the not-to-exceed amount of the Agreement to support two (2) additional afterschool Servant Leader Intern/ tutors for the Program, which will allow for the student to teacher ratio to be approximately 10:2.

Additionally, the Contractor has informed the County that it is seeking to use a subcontractor, Leslie Reid-Cousins, (“Education Specialist”), for the purpose of providing educational and curriculum development serves for the Program. The addition of the Education Specialist will provide training opportunities for staff to deliver comprehensive homework assistance and engaging extracurricular activities such as creative dance, percussion classes, and age-appropriate physical fitness programs.

Attached for your consideration is a Resolution which, if approved by your Honorable Board, would authorize the County, acting by and through the Bureau, to enter into a first

amendment to the Agreement (the "First Amendment") with Contractor in order to retroactively increase the not-to-exceed amount by Twenty Thousand, (\$20,000.00) Dollars, from Forty-Seven Thousand, Three Hundred and Eighty (\$47,380.00) Dollars, to Sixty-Seven Thousand, Three Hundred and Eighty (\$67,380.00) Dollars, payable pursuant to an approved budget, and to approve Leslie Reid-Cousins, an educational specialist, as a subcontractor for the purpose of providing educational and curriculum development services for the Program.

It should be noted that the proposed First Amendment is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xviii) thereof, which exempts any procurement for the purpose of entering into a contract or contracts with persons for the creation and support of recreation projects, youth service projects and other appropriate programs and services for the prevention of delinquency and youth crime and the advancement of the moral, physical, mental and social well-being of the youth of Westchester County.

Except as otherwise specifically amended hereby, all other terms and conditions of the Agreement will remain in full force and effect.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

GL/ELM/mb
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/19/2024 - RAYMOND SUJKY, SECRETARY

RESOLUTION

Upon a communication from the Executive Director of the Westchester County Office of Youth Bureau, be it hereby

RESOLVED, that the County of Westchester (“County”) is hereby authorized to enter into a first amendment to an agreement with Ujamaa Community Development Corporation (“Ujamaa” or “Contractor”), for the provisions of operating its Grace After School Program (the “Program”) for a term commencing on January 1, 2024, and continuing through December 31, 2024, for an amount not to exceed \$47,380, payable pursuant to an approved budget (the “Agreement”), in order to retroactively increase the not-to-exceed amount by Twenty Thousand, (\$20,000.00) Dollars, from Forty-Seven Thousand, Three Hundred and Eighty (\$47,380.00) Dollars, to Sixty-Seven Thousand, Three Hundred and Eighty (\$67,380.00) Dollars, payable pursuant to an approved budget (“First Amendment”); and be it further

RESOLVED, that the following subcontractor is retroactively approved to provide a portion of the services under the Agreement:

Name: Leslie Reid-Cousins

Address: 1579 Metropolitan Avenue, 8D, Bronx, New York 10462

Purpose: Educational Specialist; providing educational and curriculum development services for the Program

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the First Amendment is subject to County appropriations; and be it further

RESOLVED that this First Amendment is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Sustainable Westchester, then Sustainable Westchester shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

Original Agreement: \$47,380.00
 First Amendment: \$20,000.00
Total: \$67,380.00

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	52	2509	5100		\$20,000

Budget Funding Year(s) **Start Date January 1, 2024** **End Date December 31, 2024**
 (must match resolution)

Funding Source Tax Dollars **\$20,000.00**
 State Aid _____
\$20,000.00 Federal Aid _____
 (must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/19/2024 - RAYMOND SCULKY, SECRETARY