



OnBase: 109606

Date: July 24, 2024

To: Board of Acquisition and Contract

From: Belinda S. Miles
President

Subject: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of a license from Anthology, Inc. of NY for software for a course evaluation system for use by the students of Westchester Community College for a term commencing July 1, 2024 through June 30, 2025 at a cost of Twenty-Two Thousand Two Hundred Forty-Eight Dollars.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof (the "Policy"), the procurement of an agreement between the County of Westchester (the "County"), acting by and through Westchester Community College ("WCC"), and Anthology, Inc. of NY ("Anthology"), pursuant to which Anthology will license to the County software for a course evaluation system for use by the students of Westchester Community College for a term commencing July 1, 2024 through June 30, 2025 at a cost of Twenty-Two Thousand Two Hundred Forty-Eight (\$22,248.00) Dollars.

Colleges are required to provide course evaluation systems for use by their students. Ordinarily, under Section 3(a) of the Policy, the County would be required to solicit written or oral quotations from no fewer than three persons customarily providing such services and, if deemed appropriate, to inquire as to the qualifications and experience of such persons. However, WCC has utilized Anthology to provide the software for its student course evaluation for over ten years. The existing platform is working, serves the needs of the institution, and is not in jeopardy of being deprecated. To implement a new platform at this juncture would require IT personnel resources that are not currently available to engage with a new vendor and would require an eight (8) month lead time prior to implementation.

Based upon the foregoing, it is proposed that the best interests of the County would be served by exempting the procurement of the proposed Agreement from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof. Therefore, a resolution to exempt this procurement is hereby submitted for your consideration.

BSM:sg

RESOLUTION

Upon a communication from the President of Westchester Community College,
be it hereby

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting price quotations, is neither cost effective nor expedient, and accordingly not in the best interests of the County of Westchester (the "County") in connection with the procurement of software for Westchester Community College's student course evaluation provided by Anthology, Inc. of NY for the term July 1, 2024 through June 30, 2025 at a cost of Twenty-Two Thousand Two Hundred Forty-Eight Dollars.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/08/2024 - RAYMOND S. [REDACTED] SECRETARY