



Memorandum
Department of Correction

113910

Date: July 29, 2026

To: Board of Acquisition and Contract

From: Joseph K. Spano
Commissioner

Re: Authority to enter into an agreement with West Publishing Corporation, for the provision of its "CLEAR Proflex", "CLEAR for Law Enforcement Plus", and "CLEAR Criminal Justice Arrest Gateway PRO Add Seat" services for a term commencing retroactively on July 1, 2026 through June 30, 2031 in an aggregate amount not to exceed \$34,760.88 pursuant to an approved budget

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Correction (the "Department") to enter into an agreement with West Publishing Corporation, a Thomson Reuters Company, ("West"), for the provision of its "CLEAR Proflex", "CLEAR for Law Enforcement Plus", and "CLEAR Criminal Justice Arrest Gateway PRO Add Seat" services commencing retroactively on July 1, 2026 through June 30, 2031, in an aggregate amount not to exceed \$34,760.88 pursuant to an approved budget (the "Agreement") as follows:

Year One: \$524.24 per month for an aggregate amount not to exceed \$6,290.88
Year Two: \$550.45 per month for an aggregate amount not to exceed \$6,605.40
Year Three: \$577.97 per month for an aggregate amount not to exceed \$6,935.64
Year Four: \$606.87 per month for an aggregate amount not to exceed \$7,282.44
Year Five: \$637.21 per month for an aggregate amount not to exceed \$7,646.52

The Department requires access to a database that can provide personal information on individuals to aid in determining a person's qualifications and fitness to be employed by the Department or given access to the Department's facilities. West's CLEAR services are used by the Department to prevent fraud, detect risk, and investigate crime with powerful online investigation software with a vast database of information that proves extremely useful in conducting background investigations for use in hiring Correction Officers and approving security clearances. CLEAR has moved investigations forward successfully through a vast collection of public and proprietary records. It allows exclusive data feeds, quality domestic data, and incarceration records with source transparency and frequent updates in a single platform. West has been providing exceptional CLEAR services to the Department for many years which enables the Department to

access and make confident decisions with access to CLEAR's current and trusted data. The continued use of West's CLEAR services will provide consistency, clarity, and safety and will also help ensure the safety, health and security of all persons present at the Department's facilities.

The proposed Agreement will serve a public purpose by enhancing the Department's background investigation and vetting process, to aid in the hiring of quality employees, and the issuance of security clearances.

The goal and objective of the proposed Agreement is to facilitate the Department's investigative units when hiring new employees or granting security clearance for contactors or volunteers.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of aiding the Department in hiring quality employees and to keep the Department's facilities safe and secure.

The goal and objective of the proposed Agreement will be tracked and monitored by the staff of the Department.

Authority to exempt the proposed Agreement from the requirements of the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, has been submitted to your Honorable Board in accordance with a separate resolution of even date herewith.

I respectfully recommend the adoption of the attached resolution.

JKS/LAC

RESOLUTION

Upon a communication from the Commissioner of the Department of Correction, be it hereby:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Correction, is hereby authorized to enter into an agreement with West Publishing Corporation, a Thomson Reuters Company, ("West"), for the provision of its "CLEAR Proflex", "CLEAR for Law Enforcement Plus", and "CLEAR Criminal Justice Arrest Gateway PRO Add Seat" services (the "Agreement"), commencing retroactively on July 1, 2026 through June 30, 2031 in an aggregate amount not to exceed \$34,760.88 as follows:

Year One: \$524.24 per month for an aggregate amount not to exceed \$6,290.88
Year Two: \$550.45 per month for an aggregate amount not to exceed \$6,605.40
Year Three: \$577.97 per month for an aggregate amount not to exceed \$6,935.64
Year Four: \$606.87 per month for an aggregate amount not to exceed \$7,282.44
Year Five: \$637.21 per month for an aggregate amount not to exceed \$7,646.52

; and be it further

RESOLVED, that the Agreement is subject to County appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor under the Agreement, then the Contractor shall have the right to terminate such Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes of this resolution.

Amount to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
7/1/26-6/30/27	101	35	1000	4380		\$6,290.88
7/1/27-6/30/28	101	35	1000	4380		\$6605.40
7/1/28-6/30/29	101	35	1000	4380	101	\$6935.64
7/1/29-6/30/30	101	35	1000	4380	101	\$7282.44
7/1/30-6/30/31	101	35	1000	4380	101	\$7,646.52

Budget Funding Year(s): 2026 - 2031

Start Date: 7/1/26

End Date: 6/30/31

Funding Source
\$ 34,760.88
(must match resolution)

Tax Dollars: \$34,760.88
State Aid: _____
Federal Aid: _____
Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/13/2026 - RAYMOND S. SULLIVAN, SECRETARY