

**113245**

**DATE:** February 27, 2026

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority to enter into an agreement with Family Service Society of Yonkers to provide Guardianship and Guardianship Support Services for incapacitated individuals 60 years and older residing in Westchester County under Article 81 of the New York State Mental Hygiene Law, in an amount not-to-exceed \$79,883 in County tax dollars, for a term commencing retroactively on January 1, 2026 and continuing through December 31, 2026.

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The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement (the "Agreement") with Family Service Society of Yonkers ("FSSY") to provide Guardianship and Guardianship Support Services for incapacitated individuals 60 years and older residing in Westchester County, under Article 81 of the New York State Mental Hygiene Law (the "Services") in an amount not-to-exceed \$79,883 in County tax dollars, payable at the agreed upon unit-cost for actual Services provided for a term commencing retroactively on January 1, 2026 and continuing through December 31, 2026.

The proposed Agreement will serve a public purpose by providing guardianship for incapacitated senior adults who are in danger of neglect, abuse and/or financial exploitation to optimally maintain their physical, mental, and economic well-being. Services will also include counseling and assistance to caregivers with application and annual reports to enable these caregivers to obtain guardianship for their incapacitated loved ones.

The goals and objectives of the proposed Agreement are to provide Westchester County seniors with the Services, which include care management services and care planning that creates a menu of Services and funds, when necessary and available, to help them afford and be linked to services such as home care, respite care in their home or at social model day care programs. These goals and objectives are in the County's best interest in terms of fiscal responsibility and public health, as these Services enable seniors to remain safely in their homes and communities among friends and family and to maintain a cost-effective lifestyle.

The Agreement will be tracked, monitored and evaluated by the Department through monthly reporting activities and annual on-site reviews to determine if the performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion.

For the 2025 Program year, FSSY provided 1,885 units of service to 23 unduplicated guardianship participants and 327 units of service were provided to 25 unduplicated Supportive Services Guardianship participants.

The proposed Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (xix).

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/BL  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2026 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES BE IT HEREBY:

**RESOLVED**, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services is hereby authorized to enter into an agreement (the "Agreement") with Family Service Society of Yonkers ( the "Contractor"), to provide Guardianship and Support Services Guardianship for incapacitated individuals 60 years and older residing in Westchester County under Article 81 of the New York State Mental Hygiene Law (the "Services") in an amount not-to-exceed \$79,883 in County tax dollars, payable at the agreed-upon unit cost for actual Services provided for a term commencing on January 1, 2026 and continuing through December 31, 2026; and be it further

**RESOLVED**, that the Agreement with the Contractor is also subject to County Appropriations; and be it further

**RESOLVED**, that the Agreement with the Contractor is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION CONTRACT 01/21/2026 - RAYMOND S. BUCKLEY

Agreement: \$79,883

Account to be charged:	Fund	Dept.	Major Program, Program & Phase or Unit	Sub-Unit	Object/Sub Object	Appropriation Unit	Dollars
	101	24	1000	1000	4380	10124400	\$79,883

Budget Funding Year(s): 2026 Start Date 1/1/2026 End Date 12/31/2026  
(must match resolution)

Funding Source County Tax \$79,883  
Dollars:  
\$79,883 State Aid: \$0  
(must match resolution) Federal Aid: \$0

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2026 - RAYMOND SCULKY, SECRETARY