



Kenneth W. Jenkins
County Executive

Department of Probation

Rocco A. Pozzi
Commissioner

OnBase # 113429

Date: April 7, 2026

To: The Honorable Board of Acquisition and Contract

From: Rocco A. Pozzi, Commissioner
Department of Probation

Re: Authority to amend the resolution approved by your Honorable Board on April 2, 2026, which authorized the County of Westchester to enter into an agreement with Whitsons Nutrition, LLC, pursuant to which it will provide comprehensive, on-site food service operations at Woodfield Cottage, Westchester County's secure detention housing for juvenile offenders, for an initial period from April 20, 2026 through April 19, 2027, for a total amount not-to-exceed \$358,033.50, pursuant to an approved budget, with the County of Westchester having the option, in its sole discretion, to extend the term of the agreement for up to three (3) additional one (1) year periods thereafter, on the same terms and conditions as the initial term, except for the different cost terms for each option term, as mutually agreed up on by the County and Whitsons Nutrition LLC, in order to increase the not to exceed by \$22,517.50, to a new total not to exceed amount of \$380,551.

By resolution approved on April 2, 2026 (the April 2nd, 2026 Resolution), your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Whitsons Nutrition, LLC ("Contractor"), pursuant to which Contractor will provide comprehensive, on-site food service operations (the "Services") at Woodfield Cottage, Westchester County's secure detention housing for juvenile offenders for an initial period from April 20, 2026 through April 19, 2027, for a total amount not-to-exceed \$358,033.50, payable pursuant to an approved budget (the "Initial Term"), with the County having the option, in its sole discretion, to extend the term for up to three (3) additional one (1) year periods thereafter on the same terms as the Initial Term (each an Option Term"), except for different cost terms for each Option Term, as mutually agreed up on by the County and the Contractor, payable pursuant to an approved budget for each Option Term.

The Agreement has not yet been executed. The County has been notified that due to market increases in food prices, the cost of services for the Initial Term must be increased by

\$22,517.50. Accordingly, authority is respectfully requested to amend the April 2nd 2026 Resolution for the limited purpose of increasing the not to exceed amount of the Initial Term by \$22,517.50, thereby increasing the not-to-exceed amount from \$358,033.50 to a new not to exceed amount of \$380,551.

Except as specifically amended hereby, all remaining terms and conditions contained in the April 2, 2026 Resolution shall remain in full force and effect.

RAP/MF/mb
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/09/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Probation, be it hereby

RESOLVED, that the resolution approved on April 2, 2026 (the April 2, 2026 Resolution), which authorized the County of Westchester (the “County”), acting by and through the Department of Probation, is authorized to enter into an agreement (the “Agreement”) with Whitsons Nutrition, LLC (“Contractor”), pursuant to which Contractor will provide comprehensive, on-site food service operations at Woodfield Cottage, Westchester County’s secure detention housing for juvenile offenders, for an initial period from April 20, 2026 through April 19, 2027, for a total amount not-to-exceed \$358,033.50, payable pursuant to an approved budget (the “Initial Term”), with the County having the option, in its sole discretion, to extend the term for up to three (3) additional one (1) year periods thereafter on the same terms as the Initial Term (each an Option Term”), except for different cost terms for each Option Term, as mutually agreed up on by the County and the Contractor, payable pursuant to an approved budget for each Option Term, is hereby amended to increase the total amount not-to-exceed of the Initial Term by \$22,517.50, from \$358,033.50, to a new total amount not-to-exceed of the Initial Term of \$380,551; and be it further

RESOLVED that except as specifically amended hereby, all remaining terms and conditions contained in the April 2, 2026 Resolution, shall remain in full force and effect; and be it further,

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	39	2000	4380		\$22,517.50

Budget Funding Year(s) 2026-27 Start Date: 04/20/2026 End Date: 04/19/2027

Funding Source: Tax Dollars \$22,517.50

State Aid _____

\$22,517.50 Federal Aid _____

(must match resolution)

Other _____