

112084

DATE: October 1, 2025

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kenneth W. Jenkins
County Executive

Stephanie Perez
Administrator, Independent Office of Assigned Counsel

RE: Authority for the County of Westchester, acting by and through the Independent Office of Assigned Counsel, to enter into a first amendment to an agreement LexisNexis, a division of RELX Inc. for the provision of online legal research services in order to exercise its first option to renew and extend the agreement for a one-year period commencing on January 1, 2026 through December 31, 2026 in an amount not to exceed \$5,707.10 per month for an aggregate amount not-to-exceed \$68,485.20.

On January 11, 2024, your Honorable Board approved a resolution authorizing the County of Westchester (the "County") acting by and through the Independent Office of Assigned Counsel ("IOAC"), to enter into an agreement ("Agreement") with LexisNexis, a division of RELX Inc. ("LexisNexis"), for the provision of online legal research services for the assigned counsel attorneys commencing on January 1, 2024 through December 31, 2025 for a total aggregate amount not-to-exceed \$127,340.96, payable in monthly installments in an amount not-to-exceed \$5,176.50 per month for the term January 1, 2024 through December 31, 2024, and monthly installments in an amount not-to-exceed \$5,435.33 per month for the term January 1, 2025 through December 31, 2025. The County, in its sole discretion would have the option to renew and extend the Agreement for three (3) additional one-year terms as follows: for the option period January 1, 2026 through December 31, 2026, an amount not to exceed \$5,707.10 per month, for an aggregate amount not-to-exceed \$68,485.20; for the option period January 1, 2027 through December 31, 2027, an amount not to exceed \$5,992.46 per month, for an aggregate amount not-to-exceed \$71,909.52; and for the option period January 1, 2028 through December 31, 2028, an amount not to exceed \$6,292.08 per month, for an aggregate amount not-to-exceed \$75,504.96.

The Agreement was subsequently executed.

Authority is requested herein for the County, acting by and through the IOAC, to enter into a first amendment ("First Amendment") to the Agreement in order to exercise the County's first option to renew and extend the Agreement for a one-year period commencing on January 1, 2026 through December 31, 2026 in an amount not-to-exceed \$5,707.10 per month, for an aggregate amount not to exceed \$68,485.20.

The proposed First Amendment will provide access to comprehensive and current legal information, in online format, grouped into specialized libraries and research files for the assigned counsel attorneys. This information includes, without limitation, federal and state case law, certain specialty libraries, legislative material, state and federal sources, opinions, statutes, law review and law journal articles, legal treatises, court orders, dictionaries, continuing legal education courses of study materials, briefs, pleading and motions, federal and state agency and administrative materials, attorney directories, government official directories and other secondary sources, news sources and public records.

The First Amendment will require that the County to indemnify LexisNexis in substantially the following form:

“[County] agrees to indemnify, defend, and hold [LexisNexis] harmless for any and all claims or liability arising from [County] use or reliance on third-party websites or services.”

The goals and objectives of this proposed First Amendment are to provide access to comprehensive and current legal information, grouped into specialized libraries and research files. The proposed First Amendment will serve a public purpose by assisting the assigned counsel attorneys to perform legal research in an efficient and cost effective manner as well as enabling the attorneys to keep apprised of the latest legal developments so that the assigned counsel attorneys can efficiently represent their clients.

The services provided by LexisNexis will be tracked by IOAC staff by monitoring of the online legal research services provided by LexisNexis as well as the IOAC's monthly review of invoices.

Accordingly, I recommend that your Honorable Board approve the attached resolution authorizing the First Amendment with LexisNexis for online legal research services.

KWJ/SP/LAC
Attachment

RESOLUTION

Upon a communication from the County Executive and the Administrator of the Independent Office of Assigned Counsel, be it hereby

RESOLVED, that the County of Westchester ("County"), acting by and through the Independent Office of Assigned Counsel ("IOAC") is hereby authorized to enter into a first amendment ("First Amendment") to an agreement ("Agreement") with LexisNexis, a division of RELX Inc. ("LexisNexis"), for the provision of online legal research services in order to renew and extend the Agreement for a one-year period commencing on January 1, 2026 through December 31, 2026 for a total aggregate amount not-to-exceed \$68,485.20, payable in monthly installments in an amount not-to-exceed \$5,707.10 per month; and be it further

RESOLVED, that the First Amendment will contain a provision requiring the County to indemnify LexisNexis in substantially the following form:

"[County] agrees to indemnify, defend, and hold [LexisNexis] harmless for any and all claims or liability arising from [County] use or reliance on third-party websites or services."

; and be it further

RESOLVED, that this First Amendment is subject to County appropriations; and be it further

RESOLVED, that this First Amendment is also subject to further financial analysis of the impact of any State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this First Amendment or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to LexisNexis, then LexisNexis shall have the right to terminate the First Amendment upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	43	1000	4420		\$68,458.20

Budget Funding Year(s): 2026 Start Date: 01/01/26 End Date 12/31/26
(must match resolution)

Funding Source

Tax Dollars

State Aid \$68,458.20

\$ 68,458.20
(must match resolution)

Federal Aid _____
Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/16/2025 - RAYMOND SCULKY, SECRETARY