



110964

DATE: April 17, 2025

TO: The Honorable Board of Acquisition and Contract

FROM: Terrance Raynor
Commissioner-Sheriff of Department of Public Safety

SUBJECT: Resolution for Authority to Advertise
Contract No. DPS26-600
Maintenance Service
Firing Range
2 Dana Road
Valhalla Campus
Valhalla, New York

Attached for your review and consideration is a proposed resolution that would, if approved by your Honorable Board, authorize the County of Westchester (the "County"), acting by and through its Department of Public Safety Services ("Department"), to solicit bids by public advertisement for periodic cleaning, including quarterly deep-cleaning and lead abatement of the County's indoor Firing Range located in Valhalla, New York ("Firing Range"), for a term of three (3) years commencing on January 1, 2026, with the County in its sole discretion, having the option to extend the agreement for one (1) additional two (2) year term thereafter.

The 2026 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required for periodic cleaning, including quarterly deep-cleaning, and lead abatement of the County's Firing Range. Work also includes all required containment and disposal of hazardous materials.

The objective of this contract is to maintain the Firing Range in good order and repair for the continuous and uninterrupted use and operation of same.

This contract is in the public's best interest because it will provide weekly and quarterly cleaning, maintenance and hazardous materials removal and disposal services that are critical for

the continued operation and use of the Firing Range, thereby enhancing the health and safety of County and other local governments' employees that utilize the Firing Range.

In addition, this project will provide an environmental benefit as the removal and disposal of hazardous waste materials will eliminate the possibility of future contamination.

The performance of the successful bidder under this contract will be monitored by the staff of the Department to ensure compliance with contract terms. In addition, as expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and the Department's staff and will be reviewed regularly to ensure that funds are used appropriately.

Accordingly, authority is respectfully sought for the adoption of the attached resolution.

TR/SG/mb

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/01/2025 - RAYMOND SCULKA, SECRETARY

RESOLUTION

Upon communication from the Commissioner-Sheriff of Public Safety Services, be it

RESOLVED, that the Commissioner-Sheriff of Public Safety Services be and hereby is authorized to solicit bids by public advertisement on the following contract with a term of three (3) years commencing on January 1, 2026, with the County in its sole discretion, having the option to extend the agreement for one (1) additional two (2) year term thereafter

CONTRACT NO. **DPS26-600**

Maintenance Service

Firing Range

2 Dana Road

Valhalla Campus

Valhalla, New York

;and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 5% of all work completed on an annual basis. Upon each annual anniversary the contractor may request payment of said retainage with the successful completion of all work performed during that period; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	
Fund	Dept	Or Unit		Dollars
101	38	3000	4380	N/A

Budget Funding Year(s) 2026-2028 Start Date: January 1, 2026 End Date: December 31, 2028
(must match resolution)

Funding Source

Tax Dollars \$0.00

State Aid _____

Federal Aid _____

\$ 0.00
(must match resolution)

Other_____

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/01/2025 - RAYMOND SCULKY, SECRETARY