



Kenneth W. Jenkins
County Executive

Department of Environmental Facilities

Vincent F. Kopicki, P.E.
Commissioner

113235

DATE March 12, 2026

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner, Department of Environmental Facilities

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with Steven Thomas Sledzik, Esq., pursuant to which Attorney Sledzik will provide administrative hearing officer services to the Department of Environmental Facilities, Solid Waste Division, for a term from May 1, 2026 through April 30, 2029, in a total aggregate amount not to exceed \$35,000.00, payable at approved rates and subject to appropriations.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement (the "Agreement") with Steven Thomas Sledzik, Esq. ("Attorney Sledzik"), pursuant to which Attorney Sledzik will provide administrative hearing officer services to the Westchester County (the "County") Department of Environmental Facilities, Solid Waste Division ("DEF-SW"), for a term from May 1, 2026 through April 30, 2029, in a total aggregate amount not to exceed \$35,000.00, payable at approved rates and subject to appropriations.

Ordinarily, under Section 5(a) of the Policy, the County is required to solicit written or oral quotations from no fewer than three (3) persons customarily providing such goods or services and, if deemed appropriate, to inquire as to the qualifications and experience of such persons. However, Attorney Sledzik has extensive experience representing clients in complex matters in both state and federal courts, including cases involving issues of civil rights, employment discrimination, commercial litigation, and contract disputes. Attorney Sledzik currently serves as a hearing officer for DEF-SW, presiding over hearings brought under Chapter 825 of the Laws of Westchester County (the "Source Separation Law"). He has also served as an arbitrator in a variety of employment disputes and administrative hearings. Attorney Sledzik already possesses substantive knowledge of the laws, rules, and regulations governing DEF-SW hearings and the daily practices and procedures of the solid waste and recycling industry within the County. Attorney Sledzik's

qualifications, knowledge, and experience enables him to conduct hearings and render recommendation reports with great competency and nuanced insight.

Pursuant to Section 3(a)(xxi), the Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interests of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this Agreement from the Policy.

Accordingly, a resolution to exempt the procurement of an agreement with Attorney Sledzik for hearing officer services related to the enforcement of the Source Separation Laws is hereby submitted for your Honorable Board's consideration.

VFK/SMA/mcz

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2026 - RAYMOND SCULM SECRETA

RESOLUTION

Upon a communication from the Commissioner of the Department of Environmental Facilities, be it hereby:

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written or oral quotations, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of an agreement with Steven Thomas Sledzik, Esq. ("Attorney Sledzik"), pursuant to which Attorney Sledzik shall provide administrative hearing officer services to the County of Westchester Department of Environmental Facilities, Solid Waste Division, for a term from May 1, 2026 through April 30, 2029, in a total aggregate amount not to exceed \$35,000.00, payable at approved rates and subject to appropriations.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2026 - RAYMOND SCULY, SECRETARY