



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

112064

DATE: September 29, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to amend a resolution approved on September 11, 2025, which authorized the County of Westchester to amend four of seven agreements with certain licensed consultants for the provision of various psychological testing and evaluations to uninsured or underinsured parents and children, as well as vulnerable adults, in order to authorize the County to amend all seven agreements to increase the aggregate not-to-exceed amount by \$25,982.75.

By resolution approved on December 21, 2023 ("2023 Resolution"), your Honorable Board authorized the County of Westchester (the "County") acting by and through its Department of Social Services (the "Department") to enter into agreements (the "Agreements") with seven (7) licensed consultants listed therein (the "Consultants"), pursuant to which the Consultants provided psychological testing and evaluations, psychiatric evaluations, sibling consults, fire setting evaluations, safety assessments, court ordered psychotherapy, functional capacity assessments to uninsured or underinsured parents and children as well as vulnerable adults upon referral from the Department's Child Protective Services, Preventive Services, Foster Care Services as well as Protective Services for Adults Programs, for a combined aggregate amount under the Agreements not to exceed \$330,000, for a one-year period commencing on January 1, 2024 through December 31, 2024. The Agreements were subsequently executed.

The total cost for all the services performed by the Consultants under the Agreements exceeded the combined aggregate not-to-exceed amount thereunder by \$25,982.75 and the County desires to retroactively reimburse the Consultants listed

below for unpaid services performed under the Agreements, in the following individual amounts:

CONSULTANT	AMOUNT
DSS6030-A-24 Empire State Forensics, LCSW P.C.	\$10,500.00
DSS6031-A-24 Juanita Guerra, PH.D.	\$ 3,150.00
DSS6032-A-24 Julie Y. Low, MD	\$ 2,000.00
DSS6033-A-24 K. Walcott Mental Health Counseling P.C.	\$10,332.75
TOTAL INCREASE	\$25,982.75

Due to an administrative oversight, the Department incorrectly submitted a resolution to your Honorable Board, which resolution was approved on September 11, 2025 ("September 11th Resolution"), seeking authorization from your Honorable Board to amend the agreements with only the four (4) above-referenced Consultants rather than seeking authorization to amend all Agreements in order to increase the combined aggregate not to exceed amount under said Agreements by \$25,982.75, from \$330,000 to \$355,982.75.

Accordingly, authority is hereby requested from your Honorable Board to amend the September 11th Resolution in order to authorize the Department to amend all seven (7) Agreements for the limited purpose of increasing the aggregate not-to-exceed amount therein by \$25,982.75, from \$330,000 to a new total aggregate amount not to exceed \$355,982.75, to be paid retroactively to the designated Consultants, in the individual amounts set forth above, for unpaid services performed during the term of the Agreements.

Except as specifically amended hereby, all terms and conditions set forth in the September 11th Resolution shall remain the same.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

LGT/cmc

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the resolution approved on September 11, 2025 ("September 11th Resolution"), which authorized the County to amend four (4) of the seven (7) agreements with licensed consultants, for the provision of psychological testing and evaluations, psychiatric evaluations, sibling consults, fire setting evaluations, safety assessments, court ordered psychotherapy, functional capacity assessments to uninsured or underinsured parents and children as well as vulnerable adults upon referral from the Department's Child Protective Services, Preventive Services, Foster Care Services as well as Protective Services for Adults Programs, in an aggregate amount not to exceed \$330,000, for the period from January 1, 2024 through December 31, 2024, is hereby amended in order to authorize the County to amend all seven (7) agreements with said licensed consultants, for the limited purpose of increasing the aggregate not to exceed amount set forth therein by \$25,982.75, from an aggregate not to exceed amount of \$330,000 to a new total aggregate not to exceed amount of \$355,982.75; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the September 11th Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

Original Aggregate Amount	\$330,000.00
First Amendments Total	25,982.75
New Total Aggregate Amount	\$355,982.75

Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5960		

1. Budget Funding Year(s): 2024

Start Date: January 1, 2024 End Date: December 31, 2024
(must match resolution)

2. Funding Source:

Federal	35%	CFDA#(s)	93.667		
State	30%	State ID#(s)	N/A		
Operating/ Tax Levy	35%				
Capital	N/A				

3. Total NTE: _____

(must match resolution)