

County of Westchester
Board of Acquisition and Contract
Meeting Minutes - Final

Thursday, August 7, 2025

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Richard Wishnie, Mr. Vedat Gashi, and Ms. Christina Rampata

Attendees:

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Lindsay Jackson

Mr. Wishnie presided.

Mr. Wishnie said "The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting in person to come to this conference room?"

Mr. Sculky replied, "Yes I have."

Acquisition & Contract.

Minutes of the meeting 7/31/25 and the SEQR Review for agenda items.

R. Sculky

Mr. Wishnie moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [111527](#) **County Executive/Office of Tourism** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with HelmsBriscoe Performance Group, Inc., for the provision of various tourism marketing services to promote Westchester County to meeting planners and their attendees, for a term commencing on 8/1/25 - 7/31/26, in an amount not to exceed \$7,700.

N. Caputo

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

2. [111484](#) **Social Services / Information Technology** - Amend an agreement (DSS7025-A-22) with Accuity Asset Verification Services, Inc. ("AVS"), pursuant to which AVS agreed to provide bank clearances to ensure integrity in resource-based DSS cases, for an initial term commencing on 10/1/22 - 9/30/25, in an amount not to exceed \$150,000, payable at the rate of \$4.74 per report, with three one-year options on the part of the County to renew the agreement, in order to exercise the first of its three one-year options and thereby: **(i)** extend the term of the agreement from 10/1/25 - 9/30/26 (the "First Option Period"); **(ii)** increase the not-to-exceed amount authorized thereunder by an additional \$50,000 for Services to be rendered during the First Option Period; and **(iii)** increase the rate payable per report for the First Option Period from \$4.74 to \$4.83, plus maintenance fees.

L. Townes

M. Beirne

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

3. [111502](#) **Social Services** - Enter into an agreement (DSS3050-25) with Program Design and Development, LLC, for the provision of grant proposal writing services and/or other special projects, for the period commencing retroactively on 1/1/25 - 12/31/25, for a total amount not to exceed \$30,000.

L. Townes

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

4. [111549](#) **Social Services** - Retroactively enter into twelve (12) agreements to provide summer youth employment programs for economically disadvantaged youth pursuant to the New York State Temporary Assistance to Needy Families 2025 Summer Youth Employment Program, for the period from 5/1/25 - 9/30/25, for an aggregate not-to-exceed amount of \$1,043,888.

L. Townes

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

5. [111558](#) **Social Services** - Enter into an affiliation agreement (DSS2001HR-25) with the State University of New York, acting for and on behalf of the State University of New York College at Plattsburgh ("SUNY Plattsburgh"), pursuant to which the County shall participate in a supervised clinical education and instruction program for matriculated SUNY Plattsburgh students, for a term from 9/14/25 - 9/13/29, with each party having the right to sooner terminate the agreement, upon written notice.

L. Townes

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

6. [111582](#) **Social Services** - Enter into a sublease agreement with Westhab, Inc., pursuant to which Westhab will sublease to the County eight (8) apartments for transitional housing for homeless single persons and families, for a term commencing on 8/1/25 - 7/31/27, for a total amount not-to-exceed \$835,437.36.

L. Townes

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

7. [111540](#) **Senior Programs and Services** - Enter into grant agreements with the New York State Office for the Aging to accept grant funds in the total aggregate amount not-to-exceed \$4,083,796, and in the individual amounts set forth below, for the provision of various support services for the elderly under Titles III-B, III-C & the Nutrition Services Incentive Program , III-D, and III-E of the Older Americans, for a term commencing retroactive to 1/1/25 - 12/31/25, except for the grant agreement for NSIP, which will commence retroactive to 10/1/24 - 9/30/25.

M. Carpenter

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

8. [111536](#) **Health** - Enter into contracts each with Elizabeth Blackwell, Hipolita Cabrera and Jennifer Streit, as Navigators to assist individuals and small businesses in applying for health insurance coverage through the Consumer Assistance for NY State of Health, New York's Health Plan Marketplace, for the term 8/1/25 - 1/31/27, for a total aggregate not-to-exceed amount of \$303,567.

S. Amler

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

9. [111537](#) **Health** - Amend a 3/13/25 Resolution to enter into agreements with approved Related Services providers, pursuant to Section 4410, Part 200 of the New York State Education Law, is hereby amended in order to add two new approved Related Services providers, Ascend Autism OT & SLP Services, PLLC, effective 9/1/25, and Boston Children's Health Physicians, LLP, effective 10/1/25, to the list, subject to the same terms and conditions.

S. Amler

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

10. [111554](#) **Health** - Amend the agreement with the Tandym Group, LLC ("Tandym"), pursuant to which Tandym will provide the WCDH with per diem licensed and support staff positions for the WCDH Clinics, all positions as needed, for a term commencing retroactive to 1/1/25 - 12/31/25, payable at the stated contract rates, in order to add a temporary Medical Assistant position payable at the rate of \$55 per hour; and to increase the not-to-exceed amount payable by \$27,300 for a revised total amount not-to-exceed \$77,300.

S. Amler

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

11. [111545](#) **College** - Enter into an agreement with Sunny Truck Driving School, Inc., for the provision of NYS DMV Driver's License, Commercial Driver's License and Commercial Driver's License with Endorsements training, including classroom instruction, practical behind the wheel experience and administration of practice written tests, for the period from 9/1/25 - 6/30/28, with WEOC having the option to extend the contract for an additional two (2) year period and for such services, the Sunny School shall be paid an amount not-to-exceed \$469,530.

B. Miles

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

12. [111472](#) **Public Safety** - Contract No. DPS DPS26-600 for Maintenance Service at the County of Westchester's Firing Range, 2 Dana Road, Valhalla Campus, Valhalla, New York. Award to the Lowest Bidder, GIGI Environmental LLC, Middle Village, NY, in the amount of \$514,200. (2 bids)

T. Raynor

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

13. [111519](#) **Public Safety** - 1) Amend an agreement with the New York State STOP-DWI Foundation pursuant to which the Foundation agreed to reimburse the County in an amount not-to-exceed \$47,000 to run special enforcement details that will conduct high visibility road checks, saturation patrols, and drug recognition expert call outs, for a term commencing on 10/1/24 - 9/30/25, by increasing the amount thereunder by an additional \$7,500, for a new not to exceed amount of \$54,500. 2) Amend a resolution approved on 11/7/24 to enter into agreements with one or more Westchester County municipal corporations, through their respective police departments, to implement the provisions of the reimbursement agreement by running special enforcement details that will conduct high visibility road checks, saturation patrols, and drug recognition expert call outs, for a term commencing on 10/1/24 - 9/30/25, by increasing the amount thereunder by an additional \$7,500, to a new not to exceed amount of \$54,500.

T. Raynor

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

14. [111529](#) **DPW/Transportation** - Amend Agreement No. 22-911, with Creighton Manning Engineering, LLP, Albany, NY, in order to provide additional Project Management Services for Various Road and Bridge Reconstruction Projects and to change the name of the Consultant from Creighton Manning Engineering, LLP to Creighton Manning Engineering & Surveying PLLC. The Consultant shall provide project management services to assist Department personnel in managing the capital program and reducing the backlog of capital projects awaiting completion and for the additional services rendered, the Consultant shall be paid a fee of \$3,000,000 bringing the total fee under the agreement, plus amendment to \$6,000,000, for which the completion date of the agreement shall be extended retroactively from 7/31/25 - 7/31/27.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

15. [111530](#) **DPW/Transportation - 1)** Renew Contract No. 22-205 with Milcon Construction Corp., West Babylon, NY to provide Roofing Repairs and Services at DPW Maintained Facilities, Westchester County, New York and extend the termination date of the agreement from 12/31/25 **to** 12/31/27; and **2)** increase the amount of the agreement by \$182,500 from an amount of \$273,750, to a new amount not to exceed \$456,250.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

16. [111532](#) **DPW/Transportation - 1)** Renew option for Contract No. 22-202 with Dola Electric Co. Inc., Bronx, NY, to provide a Service Contract for Electrical Repairs, Various Locations, Westchester County, New York and extend the termination date of the agreement from 12/31/25 **to** 12/31/27; and **2)** increase the amount by \$95,250 from an amount of \$142,875, to a new amount not to exceed \$238,125.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

17. [111534](#) **DPW/Transportation - Amend Agreement No. 22-916** with Princeton Hydro Engineering, P.C. Trenton, NJ, be amended to provide additional Ecological Consulting Services for Various Projects. The Consultant shall provide ecological consulting services to assist Department personnel in the planning, design, permitting, and construction administration of various projects and for the additional services rendered, the Consultant shall be paid a fee of \$2,000,000, bringing the total agreement plus amendment to \$4,000,000 for which the completion date of the agreement shall be extended retroactively from 7/31/25 - 7/31/27.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

18. [111535](#) **DPW/Transportation - Contract No. 17-534**, with Nuco Painting Corporation, Medford, NY, for Water Storage Tower Rehabilitation, County Water District No. 3, Town of Mount Pleasant, New York. Approval of Change Order No. 1 to extend the completion date from 5/25/25 **to** 12/31/25.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

19. [111541](#) **DPW/Transportation** - Contract No. 24-539 with Moy Contracting Corp. (WBE) for Roof Replacement, Camp Hemlock and Spruce Lake Dining Hall, Sal J. Prezioso Mountain Lakes Park, North Salem, New York. Approval of JTS Construction of Dutchess Inc., Patterson, NY and McNamara Construction NY Inc., Pearl River, NY, as subcontractors.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

20. [111586](#) **DPW/Transportation** - Enter into a Temporary Access Permit (the "Permit") with Biggest Fish Westchester, LLC (the "Owner"), pursuant to which the Owner will allow the County and its contractors to enter upon its properties located at 230 and 224 White Plains Road in Tuckahoe, to conduct a Phase I Environmental Audit, for a term commencing on 8/11/25 - 9/5/25 and in consideration for granting the Permit, the County will pay the Owner the sum of One (\$1.00) dollar. In addition, the County will agree to indemnify, defend and hold the Owner harmless from any damages incurred in connection with its inspection of the Premises. (Agreement No. 25-924)

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 8/7/2025