



Kenneth W. Jenkins
Westchester County Executive

Office of Countywide Administrative Services & Real Estate

Christopher D. Steers
Director

110805

DATE: October 15, 2025

TO: Board of Acquisition and Contract

FROM: Christopher D. Steers, Director
Office of Countywide Administrative Services & Real Estate

SUBJECT: **Authority for the County of Westchester to further amend an agreement with RM Friedland, LLC, as amended by a First and Second Amendment thereto, for the provision of various real estate services to the County for a term commencing May 12, 2022 and continuing through May 11, 2025, in order to extend the term of the agreement through May 11, 2027 (Agreement No. 23-921, A3).**

By resolution approved on May 12, 2022 (the “May 12th Resolution”), your Honorable Board authorized the County of Westchester (“County”) to enter into an agreement with the real estate firm of RM Friedland, LLC (“RMF”), pursuant to which RMF would provide various real estate services, including brokerage services, to assist the County in realizing efficiencies, synergies, and possible cost savings through better management of its real property and other real estate expenditures, for a one (1) year term commencing upon execution thereof by both parties and approval of same by the Office of the County Attorney, payable at the rates set forth in Schedule “A”, attached to the May 12th Resolution, in an amount not-to-exceed \$50,000, plus commissions (the “Agreement”). The May 12th Resolution further authorized RMF to subcontract a portion of the services to Sky Queen Realty, 126 Tower Road, Suite 290, West Harrison, NY 10604. The Agreement was subsequently executed on May 12, 2022.

Thereafter, by resolution approved on May 18, 2023 (the May 18th Resolution”), your Honorable Board authorized the County to amend the Agreement with RMF in order to extend the term thereof for an additional year, from May 12, 2023 through May 11, 2024. The May 18th Resolution further authorized RMF to continue to subcontract a portion of the services to Sky Queen Realty, 126 Tower Road, Suite 290, West Harrison, NY 10604, during the extended term (the “First Amendment”). The First Amendment was subsequently executed.

Thereafter, by resolution approved on February 22, 2024, your Honorable Board authorized the County to further amend the Agreement with RMF in order to: (1) extend the term of the Agreement through May 11, 2025; (2) expand the scope of services to include design and space planning services in connection with the relocation of WCC’s EOC in Yonkers (the “Additional Services”); and (3) authorize RMF to subcontract a portion of the Additional Services to Robert Martin Company, LLC (the “Second Amendment”). The Second Amendment was subsequently executed.

The parties now desire to further amend the Agreement in order to extend the term thereof for an additional two (2) year period, from May 12, 2025 through May 11, 2027.

Except as otherwise specifically amended hereby, all remaining terms and conditions of the Agreement, as previously amended, shall remain in full force and effect upon the parties.

Exemption of this amendment to the Agreement with RMF from the requirements of the Westchester County Procurement Policy has been granted by your Honorable Board pursuant to a separate resolution of even date herewith.

I respectfully recommend the adoption of the attached Resolution.

CDS/jpg/nm
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/16/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Director of the Office of Countywide Administrative Services & Real Estate, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to further amend an agreement with RM Friedland, LLC ("RMF") (the "Agreement"), as amended by a First and Second Amendment thereto, pursuant to which RMF agreed to provide the County with various real estate services, including brokerage services, to assist the County in better management of its real property, for a term commencing on May 12, 2022 and continuing through May 11, 2025, payable at the rates set forth in Schedule "A", attached to the Agreement, not to exceed the sum of \$50,000, plus commissions, by extending the term of the Agreement through May 11, 2027; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all other terms and conditions of the Agreement, as previously amended, shall remain in full force and effect upon the parties; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Account to be
Charged/Credited

Agreement No. 23-921-43

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
N/A					\$0.00

Budget Funding Year(s): 2023 & 2025
(must match resolution)

Start date: May 12, 2022

End date: May 11, 2027

Funding source:

\$ N/A
(must match resolution)

Tax Dollars: \$0.00

State Aid: _____

Federal Aid: _____

Other: _____