

**ONBASE #111379**

Date: June 26, 2025

To: Board of Acquisition and Contract

From: Lisa Denig, Commissioner of Human Resources

Re: **Authority to enter into an agreement with Partners in Safety, Inc. for the provision of comprehensive drug, alcohol and medical testing, safety training and compliance services for a period of five (5) years, commencing August 1, 2025 through July 31, 2030, for a total amount not to exceed \$1,325,310, payable pursuant to an approved budget and subject to appropriations.**

---

Attached for your consideration is a resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Human Resources (the "Department") to enter into an agreement with Partners in Safety, Inc. ("Partners in Safety"), pursuant to which Partners Safety would provide comprehensive drug, alcohol and medical testing, safety training and compliance services for a period of five (5) years, commencing on August 1, 2025 and continuing through July 31, 2030, in a total amount not to exceed \$1,325,310, payable pursuant to an approved budget and subject to appropriations.

Authority is also requested from your Honorable Board to consent to the utilization of Quest Diagnostics Clinical Labs, Inc., Laboratory Corporation of America and MEDTOX Scientific, Inc. as subcontractors of Partners in Safety.

By way of background, on or about April 10, 2025, the County issued a Request for Proposals ("RFP") to solicit proposals to provide comprehensive drug, alcohol and medical testing, safety training and compliance services. In connection with the foregoing, the Department sent the RFP via electronic mail to eight potential proposers that had submitted proposals in response to the previous RFPs or had otherwise expressed interest. One proposal was received in response to the RFP from Partners in Safety, the County's current vendor.

Partners in Safety's proposal was reviewed and investigated. Partners in Safety's pricing was found competitive. Furthermore, Partners in Safety, being the County's current vendor for these services, has extensive experience with the Department's specific service requirements. The Department has been pleased overall with the quality of Partners in

Safety's performance under the current contract. Partners in Safety's proposal differentiated itself in its responsiveness to every required category, including the ability to provide Substance Abuse Professional [SAP] services, as well as having municipal experience and good past performance.

It should be noted that the administrative expenses and test costs to be incurred by the Department in connection with these services would be billed to participating County departments and agencies and would be reflected as revenue for the Department. An estimated \$600,000.00 over the life of the agreement would be reimbursed by Taxi and Limousine Commission drivers who would pay for the full costs of their drug tests.

Pursuant to the proposed agreement, Partners in Safety would provide comprehensive drug, alcohol and medical testing, safety training and compliance services. The contract would serve a public purpose to protect the health, safety and welfare of County employees and residents as well as limit the County's potential exposure to litigation. The Department has been satisfied with the services provided by Partners in Safety. The goals and objectives of the proposed agreement would be tracked and monitored by the Department.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

Encl.

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/03/2025 - PAYMENT SCHEDULE SECRETARY

## **RESOLUTION**

Upon a communication from the Commissioner of Human Resources, be it hereby

**RESOLVED**, that the County of Westchester (the “County”) is authorized to enter into an agreement with Partners in Safety, Inc. (“Partners In Safety”) for the provision of comprehensive drug, alcohol and medical testing, safety training and compliance services for a period of five (5) years, commencing August 1, 2025 and continuing through July 31, 2030, for a total amount not to exceed \$1,325,310, payable pursuant to an approved budget; and be it further

**RESOLVED**, that the County approves the use of the following subcontractors: Quest Diagnostics Clinical Labs, Inc., Laboratory Corporation of America and MEDTOX Scientific, Inc., for Partners in Safety; and be it further

**RESOLVED**, that the agreement is subject to County appropriations; and be it further

**RESOLVED**, that the agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Partners in Safety then Partners in Safety shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2025	101	12	6010	4380		\$110,442
2026	101	12	6010	4380		\$265,062
2027	101	12	6010	4380		\$265,062
2028	101	12	6010	4380		\$265,062
2029	101	12	6010	4380		\$265,062
2030	101	12	6010	4380		\$154,620

Budget Funding Year(s): 2025-2030  
(must match resolution)

Start Date: 08/01/2025 End Date: 07/31/2030

Funding Source: Tax Dollars \$725,310

State Aid \_\_\_\_\_

\$1,325,310 Federal Aid \_\_\_\_\_

Other \$600,000 estimated reimbursed by TLC candidates

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/03/2025 - RAYMOND SCULKY, SECRETARY