



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

111672

DATE: August 26, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to amend agreements with various licensed consultants to provide various psychological testing and evaluations to uninsured or underinsured parents and children, as well as vulnerable adults, in an aggregate amount not to exceed \$330,000, for the period from January 1, 2024 through December 31, 2024, in order to increase the not-to-exceed amount by \$25,982.75, to a new total aggregate amount not to exceed \$355,982.75.

By resolution approved on December 21, 2023 (the "December 21st Resolution"), your Honorable Board authorized the County of Westchester (the "County") acting by and through its Department of Social Services (the "Department") to enter into agreements (the "Agreements") with the seven (7) licensed consultants listed in the December 21st Resolution as Schedule "A" (the "Consultants"), pursuant to which the Consultants would provide psychological testing and evaluations, psychiatric evaluations, sibling consults, fire setting evaluations, safety assessments, court ordered psychotherapy, functional capacity assessments to uninsured or underinsured parents and children as well as vulnerable adults upon referral from the Department's Child Protective Services, Preventive Services, Foster Care Services as well as Protective Services for Adults Programs, to be paid on a monthly basis at the individual rates set forth in the Fee Schedule attached to the December 21st Resolution as Schedule "B", not to exceed the aggregate sum of \$330,000, for the period from January 1, 2024 through December 31, 2024. The Agreements were subsequently executed.

Due to a higher-than-expected usage of the services and an increased need of Qualified Individual assessments completed by the Consultants, the Department now seeks authority of your Honorable Board to amend agreements with four (4) of the seven (7) Consultants, for the limited purpose of increasing the aggregate not-to-exceed

amounts thereunder by \$25,982.75, from \$330,000, to a new total aggregate amount not to exceed \$355,982.75; to be paid retroactively in the following manner:

CONSULTANT	AMOUNT
DSS6030-A-24 Empire State Forensics, LCSW P.C.	\$10,500.00
DSS6031-A-24 Juanita Guerra, PH.D.	\$ 3,150.00
DSS6032-A-24 Julie Y. Low, MD	\$ 2,000.00
DSS6033-A-24 K. Walcott Mental Health Counseling P.C.	\$10,332.75
TOTAL INCREASE	\$25,982.75

(the "First Amendments").

Except as specifically amended hereby, all terms and conditions set forth in the Agreements shall remain the same.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

LGT/LHD

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/11/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services is authorized to amend four (4) of the seven (7) agreements with licensed consultants to provide psychological testing and evaluations, psychiatric evaluations, sibling consults, fire setting evaluations, safety assessments, court ordered psychotherapy, functional capacity assessments to uninsured or underinsured parents and children as well as vulnerable adults upon referral from the Department's Child Protective Services, Preventive Services, Foster Care Services as well as Protective Services for Adults Programs, in an aggregate amount not to exceed \$330,000, to be paid at specific rates, for the period from January 1, 2024 through December 31, 2024, in order to increase the not-to-exceed amount by \$25,982.75, to a new total aggregate amount not to exceed \$355,982.75; and be it further

RESOLVED, that the following four (4) of the seven (7) consultants are authorized to be paid retroactively in the following manner:

CONSULTANT	AMOUNT
DSS6030-A-24 Empire State Forensics, LCSW P.C.	\$10,500.00
DSS6031-A-24 Juanita Guerra, PH.D.	\$ 3,150.00
DSS6032-A-24 Julie Y. Low, MD	\$ 2,000.00
DSS6033-A-24 K. Walcott Mental Health Counseling P.C.	\$10,332.75
TOTAL INCREASE	\$25,982.75

(the "First Amendments"); and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreements, shall remain in full force and effect; and be it further

RESOLVED, that the First Amendments are subject to County appropriations; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

Original Aggregate Amount	\$330,000.00
First Amendments Total	25,982.75
New Total Aggregate Amount	\$355,982.75

Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5960		\$25,982.75

1. Budget Funding Year(s): 2024

Start Date: January 1, 2024 End Date: December 31, 2024
(must match resolution)

2. Funding Source:

Federal	35%	CFDA#(s)	93.667		
State	30%	State ID#(s)	N/A		
Operating/ Tax Levy	35%				
Capital	N/A				

3. Total NTE: \$25,982.75

(must match resolution)