



113877

DATE: June 4, 2026

TO: Honorable Members of the Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority for the County of Westchester to enter into agreements with the New York State Office for the Aging to accept grant funds in a total aggregate amount not to exceed \$4,064,294.00, with individual Grant Agreement amounts set forth below, for the provision of various support services for the elderly under Titles III-B, III-C & the Nutrition Services Incentive Program, III-D, and III-E of the Older Americans Act, for terms commencing retroactively on January 1, 2026 and continuing through December 31, 2026, except for the NSIP Grant Agreement, which will commence retroactively on October 1, 2025 and continue through September 30, 2026.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Senior Programs and Services (the “Department”), to enter into agreements (collectively, the “Grant Agreements”, or individually, a “Grant Agreement”) with the New York State Office for the Aging (“NYSOFA”) to accept grant funds in a total aggregate amount not to exceed \$4,064,294.00, with individual Grant Agreement amounts set forth below, for the provision of various support services for the elderly under Titles III-B, III-C & the Nutrition Services Incentive Program (“NSIP”), III-D, and III-E of the Older Americans Act (“OAA”) (collectively, the “Programs”), for terms commencing retroactively on January 1, 2026 and continuing through December 31, 2026, except for the NSIP Grant Agreement, which will commence retroactively on October 1, 2025 and continue through September 30, 2026.

Federal (through NYSOFA) Grant Funding Amounts:

Title III-B	Title III-C & NSIP	Title III-D	Title III-E
\$1,033,679.00	\$2,390,587.00	\$64,181.00	\$575,847.00

The Department will use a portion of the grant funds under the Titles III-B, III-C-1, III-C-2, and III-E programs to provide direct services and area agency administration, with the remaining funds to be used to enter into agreements for the provision of various eligible services under the Programs. Furthermore, the entire III-D Grant Agreement fund allocation will be used by the Department to provide the Health Promotion-Chronic Disease Self-Management Program, one of the Department’s Evidence-Based Programs.

The goals and objectives of the Programs are to continue to allow Westchester's seniors to stay/live in their homes/communities and avoid placement in institutions. The various services the Programs provide will assist in attaining this goal/objective by providing community maintenance for Westchester's seniors.

The goals and objectives of the proposed Grant Agreements are in the best interest of the County because they serve as a means of providing funding to expand services to seniors, especially those seniors who are at increased risk of isolation and malnutrition in an effort to delay or divert them from institutionalization, thereby reducing Medicaid costs to the County.

The goals and objectives of the proposed Grant Agreements will be tracked and monitored through monthly reporting activities and reviews to determine if performance goals and objectives of the Programs are being met in a fiscally responsible and appropriate fashion.

The County, as the Area Agency on Aging ("AAA"), is bound by the Standard Assurances and Four-Year Plan governing its administration of the Programs and will be required to indemnify NYSOFA in substantially the following form:

"The AAA agrees to hold NYSOFA and the State of New York harmless and indemnify it from liability for actions the AAA takes under [the Four-Year] Plan. In the event any claim is made or any action is brought against NYSOFA or the State of New York, arising out of negligent or careless acts or any neglect, fault or default of an employee, agent, independent contractor, trustee or volunteer of the AAA, either within or without the scope of their employment or scope of authority, or arising out of the AAA's negligent performance, NYSOFA shall have the right to withhold further payments for the purpose of set-off in sufficient sums to cover the claim or action and accompanying litigation costs. The rights and remedies of NYSOFA provided for in this Standard Assurance shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Plan."

The proposed Grant Agreements with NYSOFA are not procurements of goods or services and, as such, are not subject to the County Procurement Policy and Procedures.

I certify that my Department: a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"); b) has reviewed the Grant Terms; c) is aware of and understands all of the Grant Terms; and d) can and will comply with all of the Grant Terms.

Accordingly, I respectfully recommend your Honorable Board's approval of the attached Resolution.

MC/BL/mcz
Attachment

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Senior Programs and Services, is hereby authorized to enter into agreements (collectively, the “Grant Agreements”, or individually, a “Grant Agreement”) with the New York State Office for the Aging to accept grant funds in a total aggregate amount not to exceed \$4,064,294.00, with individual Grant Agreement amounts set forth below, for the provision of various support services for the elderly under Titles III-B, III-C & the Nutrition Services Incentive Program (“NSIP”), III-D, and III-E of the Older Americans Act (collectively, the “Programs”), for terms commencing retroactively on January 1, 2026 and continuing through December 31, 2026, except for the NSIP Grant Agreement, which will commence retroactively on October 1, 2025 and continue through September 30, 2026.

Federal (through NYSOFA) Grant Funding Amounts:

Title III-B	Title III-C & NSIP	Title III-D	Title III-E
\$1,033,679.00	\$2,390,587.00	\$64,181.00	\$575,847.00

; and be it further

RESOLVED, that the County, as the Area Agency on Aging (“AAA”) under the Programs’ Standard Assurances and Four-Year Plan, is required to indemnify NYSOFA in substantially the following form:

“The AAA agrees to hold NYSOFA and the State of New York harmless and indemnify it from liability for actions the AAA takes under [the Four-Year] Plan. In the event any claim is made or any action is brought against NYSOFA or the State of New York, arising out of negligent or careless acts or any neglect, fault or default of an employee, agent, independent contractor, trustee or volunteer of the AAA, either within or without the scope of their employment or scope of authority, or arising out of the AAA’s negligent performance, NYSOFA shall have the right to withhold further payments for the purpose of set-off in sufficient sums to cover the claim or action and accompanying litigation costs. The rights and remedies of NYSOFA provided for in this Standard Assurance shall not be exclusive and are in

addition to any other rights and remedies provided by law or under this Plan.”

; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute and deliver any instrument and to take any and all actions necessary or appropriate to effectuate the purposes hereof.

[Budget Boxes To Follow]

Account to be credited:	Fund	Dept.	Major Program, Program & Phase, Unit	Sub-Unit	Object/Sub Object	Trust Account	Dollars
Title III-B	263	85	B686	GRNT	9853	T686	\$1,033,679
Title III-C-1	263	85	B941	GRNT	9853	T941	\$1,346,461
Title III-C-2	263	85	B942	GRNT	9853	T942	\$945,763
Title III-D	263	85	B943	GRNT	9853	T943	\$64,181
Title III-E	263	85	B448	GRNT	9853	T448	\$575,847
NSIP	263	85	A939	GRNT	9853	T939	\$98,363
Aggregate Total							\$4,064,294

Budget Funding Year(s): 2026 Start Date 1/1/2026 End Date 12/31/2026

(must match resolution) Unit A939 2025 -
2026 Start Date 10/1/2025 End Date 9/30/2026

Funding Source County \$0
Tax Dollars \$0
State Aid \$0
\$4,064,294 Federal Aid \$4,064,294

(must match resolution)