



OnBase ID# 109838

DATE: October 18, 2024

TO: The Honorable Board of Acquisition and Contract

FROM: Joseph K. Spano,
Commissioner, Department of Correction

RE: Authority to enter into an agreement with Upon This Rock Ministries, Inc., to provide a re-entry program called the "The Family Restoration Project" for individuals incarcerated at the Westchester County Jail who are leaving prison and returning home, for a term commencing on January 1, 2025 and continuing through December 31, 2025, for an amount not-to-exceed \$40,000.00, payable pursuant to an approved budget.

Attached for your consideration is a Resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Correction (the "Department"), to enter into an agreement (the "Agreement") with Upon This Rock Ministries, Inc., (the "Contractor"), pursuant to which the Contractor shall provide a re-entry program called "The Family Restoration Project" for individuals who are incarcerated at the Westchester County Jail (the "Jail") and who are leaving prison and returning home (the "Services"). The term of the Agreement will commence January 1, 2025 and continue through December 31, 2025. In consideration for Services to be rendered, the County will pay the Contractor an amount not-to-exceed 40,000.00, payable pursuant to an approved budget.

The Family Restoration Project (the "Program") is a restorative initiative with the aim of giving returning citizens a chance to be restored while simultaneously affording the greater community with the opportunity to enjoy safer neighborhoods in which to live. Contractor's Program will provide appropriate guidance, training, treatment, programs and services for individuals who are incarcerated at the Jail that are leaving prison and returning home. Services provided in the Program include, but are not limited to, skills workshops, resume writing and interview preparation, family support, educational and vocational support, and comprehensive food pantry.

This Agreement will serve a public purpose by providing a restorative program which allows released inmates to reenter the community with better inter-personal skills thus improving public safety and quality of life.

The goals and objectives of the Agreement will be tracked and monitored by the Department.

The Agreement is exempt from the requirements of the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Section 3 (a) xvii thereof, which exempts procurements for the purpose of entering into a contract or contracts with persons to provide care, treatment, counseling, referral or rehabilitative or preventative services to individuals with mental illness, intellectual/developmental disabilities, and those experiencing addiction and/or substance abuse.

Accordingly, authority is respectfully sought for the County to enter into this Agreement.

JK/WF/sjc
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/14/2024 - RAYMOND SCUKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that authority is hereby granted to the County of Westchester (the “County”), acting by and through its Department of Correction, to enter into an agreement (the “Agreement”) with Upon This Rock Ministries, Inc. (the “Contractor”), pursuant to which the Contractor will provide a re-entry program called “The Family Restoration Project” for individuals who are incarcerated at the Westchester County Jail and who are leaving prison and returning home, for a term commencing on January 1, 2025 and continuing through December 31, 2025, in an amount not-to-exceed \$40,000.00, payable pursuant to an approved budget; and be it further,

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Contractor, then Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

Account to be Charged / Credited:

Fund	Dept.	Major Program, Program & Phase, or Unit	Sub-unit	Object/ Sub Object	Trust Account	Dollars
101	35	1000		4380		\$40,000

Budget Funding Year(s): 2025 Start Date 01/01/2025 End Date 12/31/2025
(must match resolution)

Funding Source

Tax Dollars \$40,000

State Aid _____

\$40,000.00

Federal Aid _____

(must match resolution) Other _____