

**County of Westchester**  
**Board of Acquisition and Contract**  
**Meeting Minutes - Final**

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**Thursday, July 16, 2026**

**1:00 PM**

**County Executive Conference Room  
Michaelian Office Building**

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**Roll Call**

**Present:** Ms. Joan McDonald, Ms. Terry Clements, and Ms. Christina Rampata

**Attendees:**

Deputy Commissioner of Finance  
Deputy County Attorney  
Board of Legislators  
Board of Legislators  
Secretary BAC  
Assistant Secretary BAC

Cesar Vargas  
David Vutera  
Greg Casciato  
Santiago Caceres  
Raymond Sculky  
Lindsay Jackson

**Ms. McDonald presided.**

**Ms. McDonald said, "The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex."**

**For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting in person to come to this conference room."**

**Mr. Sculky replied, "yes."**

**Acquisition & Contract.**

Minutes of the meeting 7/9/2026 and the SEQR Review for agenda items.

R. Sculky

**Ms. McDonald moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [114046](#) **County Executive/Youth Bureau** - Amend agreement with My Sister's Place, Inc. to provide its "R.E.A.L" Program from 1/1/2026 - 12/31/2028 in order to authorize the change of 3 of the program's 4 locations.

K. Jenkins  
E. McFadden

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

2. [114047](#) **County Executive/Youth Bureau** -Amend an agreement with United Way of Westchester and Putnam Inc. to provide 'Education United-Sleepy Hollow' program from 1/1/2026 - 12/31/2028, in order to authorize a second location.

K. Jenkins  
E. McFadden

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

3. [114034](#) **County Attorney** - Authorization to settle workers' compensation lien on a County employee's proposed settlement of a legal action against a third-party tortfeasor.

J. Nonna

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

4. [114052](#) **County Attorney** - Exercise the 2nd renewal option of an agreement with RSC Insurance Brokerage, Inc. dba Risk Strategies Company for safety training and compliance services on an "as-needed" basis and amending terms in order to: (i) extend the agreement through 6/30/2027 and (ii) increase the not to exceed amount by \$100,000.

J. Nonna

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

5. [114057](#) **County Attorney** - Contract No. LAW1361-Rev for service of legal documents in all Family Court Proceedings. Award to the sole bidder, Nationwide Court Services, Inc., for a term from 8/1/2026- 7/31/2031 in an amount not to exceed \$2,152,365.

J. Nonna

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

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6. [114036](#) **Planning** - Agreement with the Town of Mamaroneck to provide an amount not to exceed \$94,275 in CBDG funds to undertake the Town of Mamaroneck Senior Center Emergency Generator Project for a term from 8/1/2026 - 7/31/2027.

B. Lopez

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

7. [114044](#) **Planning / County Executive/Ctywide Admin Svc** - Authorizing: (i) any and all agreements necessary to purchase approximately 1.76 acres of real property located at 1-3 Croton Point Avenue in the Village of Croton-on-Hudson in an amount not to exceed \$5,725,000, and (ii) subsequently convey the Property to WBP Development LLC, its successors or assigns, or any entity created to carry out the purposes of the proposed transaction, for \$1, in order to build 100 affordable homeownership housing units.

B. Lopez

C. Steers

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

8. [113861](#) **Emergency Services** - Agreement with the New York State Division of Homeland Security and Emergency Services to accept a grant under the FY2023 Hazardous Materials Grant Program, funded by the U.S. Department of Homeland Security's State Homeland Security Grant Program, to be used for authorized HazMat training and the purchase HazMat response equipment, for a term commencing retroactively 4/1/2026- 8/31/2027 in an amount not to exceed \$122,500.

S. Spear

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

9. [113957](#) **Social Services** - Exercise the third of its four options to renew under its agreement with Westchester Institute for Human Development to provide Aftercare Services for Foster and Therapeutic Care for the Department, by entering into an amendment in order to: (i) extend the term thereof for the period from 7/1/2026 - 6/30/2027 and (ii) increase the not to exceed amount by \$1,225,000, for services to be rendered during the extended term for an aggregate total not to exceed amount of \$5,597,674.

L. Townes

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

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10. [114007](#) **Social Services** - Amend Agreement DSS6017-26 with Westchester Institute for Human Development, Inc. for comprehensive multidisciplinary assessment services at the Children's Advocacy Center of potential child victims, in order to (i) extend the term for a period from 1/1/2026 - 12/31/2026, and (ii) by increasing the not to exceed amount by \$3,000, for a aggregate total not to exceed amount of \$1,030,194.

L. Townes

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

11. [114009](#) **Social Services** - (i) To enter into an agreement with the United States Department of Housing and Urban Development in order to accept a grant under the Continuum of Care Homestead Program in the amount of \$832,477 for the period from 6/1/2026-5/31/2027; and (ii) enter into an agreement with Family Service Society of Yonkers, Inc., in an amount not to exceed \$815,037, for housing and supportive services for physically disabled homeless adults pursuant to the Continuum of Care Homestead Program, for the period from 6/1/2026 - 5/31/2027.

L. Townes

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

12. [114033](#) **Community Mental Health** - Further amend an agreement with Mental Health Empowerment Project, Inc., for the provision of workforce/peer training services, in order to add Friends of Recovery Westchester Inc. as an approved subcontractor to provide Workforce/Peer training services during the last renewal term, commencing on 1/1/2026 and expiring on 12/31/2026

M. Orth

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

13. [114037](#) **Community Mental Health** - Enter into an agreement with Mental Health Empowerment Project, Inc. to assist in co-facilitating the Fresh Start program with the Westchester County District Attorney's Office, by providing a 3-hour criminal justice diversion program to low-level first time offenders, focusing on rehabilitation instead of incarceration for a term commencing retroactively on 1/1/2026 - 12/31/2026 for a total amount not to exceed \$40,000.

M. Orth

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

14. [114042](#) **DPW/Transportation** - Agreement with Federal Aviation Administration to accept an Infrastructure Investment and Jobs Grant, No. 3-36-0123-147-2026, in the amount of \$424,715 for Capital Project Number A0118 - Runway 16/34 Rehabilitation at the Westchester County Airport.

H. Greechan

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

15. [114022](#) **DPW/Transportation / Planning** - Issue a Negative Declaration pursuant to the requirements of the State Environmental Quality Review Act in connection with the authority to file an application with the New York State Department of Environmental Conservation for a Freshwater Wetlands Permit Agreement No. 26-917 for the Cranberry Lake Nature Center and Site Work Project at Cranberry Lake Preserve in West Harrison, New York.

H. Greechan

B. Lopez

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

16. [114019](#) **DPW/Transportation** - Authorizing the County of Westchester to file a Freshwater Wetlands Permit Application with the New York State Department of Environmental Conservation for the Cranberry Lake Nature Center and Site Work Project in West Harrison, New York and agree to indemnify and save harmless the State of New York with respect to the Project.

H. Greechan

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

17. [114038](#) **DPW/Transportation** - Agreement No. 26-915 with Studio 88 Architecture, P.C. for Architectural Services in connection with Planning, Design, Construction Support and Inspection Services for Buildings Projects, Various Locations, Westchester County, New York, for an amount not to exceed \$3,500,000 and approval of 4 subconsultants.

H. Greechan

**Ms. McDonald moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: July 16, 2028