



On Base: 112521

Date: November 19, 2025

To: Board of Acquisition & Contract

From: Belinda S. Miles  
President

Re: Authority for County of Westchester, acting by and through Westchester Community College, to enter into an affiliation agreement with Downstate Veterinary, DBA Roots Veterinary Hospital, for the provision of supervised laboratory/clinical education and instruction for Westchester Community College students, for a term commencing on February 1, 2026 and continuing in full force and effect unless terminated by either party.

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Westchester Community College (the "College"), through its School of Health Careers, Technologies & Applied Learning, offers a number of programs in the healthcare field. The College offers supervised laboratory/clinical education and instruction for matriculated Westchester Community College students who are pursuing a degree or certificate in conjunction with various organizations.

Authority is hereby requested to enter into an affiliation agreement (the "Agreement") with Downstate Veterinary, DBA Roots Veterinary Hospital (the "Hospital") for supervised laboratory/clinical education for the Veterinary Technology programs, for a term commencing on February 1, 2026, and continuing in full force and effect unless terminated earlier by either party upon written notice.

There will be no cost to the College in connection with this Agreement, however, in accordance with the terms of the Agreement, the College shall agree to defend, indemnify and hold harmless Hospital in a form similar to the following: The College shall defend, indemnify and hold Hospital harmless from and against any and all damages, liability, claims, costs, losses, damages or injuries to persons or property of whatever kind or nature, suits or costs, including reasonable attorney's fees, which arise out of or are directly or indirectly related to the actions or inactions of the College, its faculty, students, officers or employees, including, but not limited to, any

actions brought against the other parties by any faculty or students of the College, and any third parties.

General oversight will be provided by College staff. I believe that it is in the best interest of the College to provide clinical education and instruction programs, and I therefore, recommend that you act favorably on the annexed proposed resolution.

BSM:cm

Attachment:

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/04/2025 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through Westchester Community College (the "College"), is hereby authorized to enter into an affiliation agreement with Downstate Veterinary, DBA Roots Veterinary Hospital (the "Hospital") for supervised laboratory/clinical education for the Veterinary Technology program, for a term commencing on February 1, 2026, and continuing in full force and effect unless terminated earlier by either party upon written notice; and be it further

**RESOLVED**, that there will be no cost to the College in connection with this agreement, however, in accordance with the terms of the agreement, the College shall agree to defend, indemnify and hold harmless Hospital in a form similar to the following: The College shall defend, indemnify and hold Hospital harmless from and against any and all damages, liability, claims, costs, losses, damages or injuries to persons or property of whatever kind or nature, suits or costs, including reasonable attorney's fees, which arise out of or are directly or indirectly related to the actions or inactions of the College, its faculty, students, officers or employees, including, but not limited to, any actions brought against the other parties by any faculty or students of the College, and any third parties; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all instruments and to take all action necessary to implement the purposes hereof.

| Account to be Charged credited | Fund | Dept | Major Program, Program & Phase Or Unit | Sub Unit | Object / Sub Object | Trust Account | Dollars |
|--------------------------------|------|------|----------------------------------------|----------|---------------------|---------------|---------|
|                                | N/A  |      |                                        |          |                     |               | N/A     |
|                                |      |      |                                        |          |                     |               |         |

Budget Funding Year(s) \_\_\_\_\_ Start Date 02/01/2026 End Date N/A  
(must match resolution)

Funding Source Tax Dollars \_\_\_\_\_

State Aid: \_\_\_\_\_

\$ \_\_\_\_\_ Federal Aid: \_\_\_\_\_

(must match resolution) Other: \_\_\_\_\_