

110560

TO: Honorable Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: February 25, 2025

SUBJECT: Authority to amend Contract WCA 21004 with the primary contractor Royal Environmental Services Corp. for Glycol Removal and Transport at Westchester County Airport, in order for the County to exercise its option to renew the term from September 14, 2024 to September 14, 2026, and increase the not to exceed amount by \$325,000.00 from \$450,000.00 to \$775,000.00.

By Resolution approved on September 23, 2021, your Honorable Board authorized the County of Westchester ("County") to enter into Contract No. WCA 21004 for Glycol Removal and Transport, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York with the lowest responsible bidder, Royal Environmental Services Corp., P.O. Box 967, Pelham, New York 10803 as the primary contractor with the lowest bid of \$2,980.00 per day, and Fred A. Cook, Jr. Inc., P.O. Box 70, Montrose, New York 10548 as the secondary contractor with the second lowest bid of \$4,500.00 per day, for an aggregate amount not to exceed \$450,000.00 for the life of this three (3) year contract. The contract is subject to renewal for one two-year period at the option of the County.

Authority is now requested to amend Contract WCA 21004 with the primary contractor Royal Environmental Services Corp. for Glycol Removal and Transport at Westchester County Airport, in order to exercise the County's option to renew the term from September 14, 2024 to September 14, 2026, and increase the not to exceed amount by \$325,000.00 from \$450,000.00 to \$775,000.00. All remaining terms of the contract will remain unchanged. The County will not be renewing the contract with the secondary contractor.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing the airport to remain operational and protecting the environment.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

HJG/DLV/dv

RESOLUTION

CONTRACT NO. WCA 21004

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

RESOLVED, that the County is authorized to amend Contract WCA 21004 with the primary contractor Royal Environmental Services Corp. for Glycol Removal and Transport at Westchester County Airport, in order to exercise the County's option to renew the term from September 14, 2024 to September 14, 2026, and increase the not to exceed amount by \$325,000.00 from \$450,000.00 to \$775,000.00; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of Contract WCA 21004 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380		\$ 25,000.00 (2024)
	161	44	4110	4380		\$ 150,000.00 (2025)
	161	44	4110	4380		\$ 150,000.00 (2026)

Budget Funding Year(s) 2024-2026 Start Date September 14, 2024 End Date September 14, 2026
(must match resolution)

Funding Source Tax Dollars _____
State Aid _____
\$ 325,000.00 Federal Aid _____
(must match resolution)
Other: Airport Special Revenue Fund