



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

111628

DATE: August 11, 2025

TO: Honorable Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

RE: Authority to enter into a third amendment to a grant agreement with the New York State Office of Temporary and Disability Assistance for the Rental Supplement Program in order to exercise the County's third option to extend the termination date from March 31, 2025 to March 31, 2026, in an amount not to exceed \$3,029,553.00, and to enter into a third amendment to an agreement with Community Housing Innovations, Inc. for the provision of the Rental Supplement Program in order to extend the termination date from March 31, 2025 to March 31, 2026, in an amount not to exceed \$3,029,553.00

On September 8, 2022, your Honorable Board approved a Resolution authorizing the County of Westchester (the "County"), acting by and through the Department of Social Services (the "Department"), to enter into a grant agreement ("Grant Agreement") with the New York State Office of Temporary and Disability Assistance ("OTDA") to accept grant funds for the Rental Supplement Program in an amount not to exceed \$3,029,553.00 for the period commencing on September 1, 2022 through March 31, 2023, with the County having the option to extend the term for up to four (4) additional contract periods. Additionally, the Resolution authorized the County to enter into an agreement (the "Agreement") with Community Housing Innovations, Inc. ("CHI") for the provision of the Rental Supplement Program (the "Program") for the period commencing on September 1, 2022 through March 31, 2023 in an amount not to exceed \$3,029,553.00, with the County having the option to extend the term for up to four (4) additional contract periods. The Grant Agreement and the Agreement were subsequently executed.

On October 12, 2023, your Honorable Board approved a Resolution authorizing the County, acting by and through the Department, to enter into a first amendment to a Grant Agreement with OTDA to accept grant funds in an amount not to exceed \$3,029,553.00 for the period commencing retroactively on April 1, 2023 through March 31, 2024 for the Program, and to enter into a first amendment to the Agreement with CHI for the period commencing retroactively on April 1, 2023 through March 31, 2024 in an

amount not to exceed \$3,029,553.00 for the provision of the Program (the “First Amendment to the Grant Agreement” and the “First Amendment to the Agreement”, respectively.) The First Amendment to the Grant Agreement and the First Amendment to the Agreement were subsequently executed.

On June 27, 2024, your Honorable Board approved a Resolution authorizing the County, acting by and through the Department, to enter into a second amendment to a grant Agreement with OTDA to accept grant funds in an amount not to exceed \$3,029,553.00 for the period commencing retroactively on April 1, 2024 through March 31, 2025 for the Program, and to enter into a second amendment to the Agreement with CHI for the period commencing retroactively on April 1, 2024 through March 31, 2025 in an amount not to exceed \$3,029,553.00 for the provision of the Program (the “Second Amendment to the Grant Agreement” and the “Second Amendment to the Agreement”, respectively.) The Second Amendment to the Grant Agreement and the Second Amendment to the Agreement were subsequently executed.

OTDA has advised the Department that it will be continuing the Program for the period commencing retroactively on April 1, 2025 through March 31, 2026, in an amount not to exceed \$3,029,553.00. The annexed resolution authorizes the County to enter into a third amendment to the Grant Agreement with OTDA to accept grant funds in an amount not to exceed \$3,029,553.00 for the period commencing retroactively on April 1, 2025 through March 31, 2026 for the Program, and to enter into a third amendment to the Agreement with CHI (DSS3030-C-22) for the period commencing retroactively on April 1, 2025 through March 31, 2026 in an amount not to exceed \$3,029,553.00 for the provision of the Program (the “Third Amendment to the Grant Agreement” and the “Third Amendment to the Agreement”, respectively.)

The Third Amendment to the Grant Agreement and the Third Amendment to the Agreement will serve a public purpose in that they will enable the County, by and through the Department to continue the Program which provides rental supplements to individuals and families, both with and without children, who are experiencing homelessness or are facing an imminent loss of housing, regardless of immigration status.

The goals and objectives of the Third Amendment to the Grant Agreement and the Third Amendment to the Agreement are to continue to provide rental supplements to individuals and families both with and without children who are homeless or facing an imminent loss of housing, thereby decreasing the number of individuals and families in the County’s shelter system.

The Third Amendment to the Grant Agreement and the Third Amendment to the Agreement are in the best interest of the County in that individuals and families who are currently in the shelter system will receive assistance to help them move to permanent housing, and those who are at risk of eviction will receive assistance to stay in their

homes. The Program will continue to lower the number of individuals and families in the shelter system, and assist them with maintaining permanent housing, and becoming self-sufficient. The goals and objectives will be tracked and monitored by Department staff.

I certify that my Department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) will comply with all of the Grant Terms.

Accordingly, approval by your Honorable Board of the attached resolution is respectfully requested.

LGT
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/21/2025 - RAYMOND SCUKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it

RESOLVED, that the County of Westchester (the "County"), acting by and through the Department of Social Services, is hereby authorized to enter into a third amendment to a grant agreement with the New York State Office of Temporary and Disability Assistance for the Rental Supplement Program (the "Program") in an amount not to exceed \$3,029,553.00 for the period commencing retroactively on April 1, 2025 through March 31, 2026, and to enter into a third amendment to an agreement with Community Housing Innovations, Inc. (DSS3030-C-22) for the provision of the Program in an amount not to exceed \$3,029,553.00 for the period commencing retroactively on April 1, 2025 through March 31, 2026; and be it further

RESOLVED, that the third amendment to the Agreement with Community Housing Innovations, Inc. is subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the first amendment to the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendment thereto, and for a reasonable time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right either to terminate the second amendment to the Agreement or to renegotiate the amount and rates approved herein. If the County subsequently offers to pay a reduced amount to CHI, then CHI shall have the right to terminate the second amendment to the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive, or his duly authorized designee, is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Initial Term 9/1/2022-3/31/2023:	\$3,029,553
First Option: 4/1/2023-3/31/2024	\$3,029,553
Second Option 4/1/2024-3/31/2025	\$3,029,553
<u>Third Option-This Amendment 4/1/2025-3/31/2026</u>	<u>\$3,029,553</u>
Total:	\$12,118,212

Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	A055	9854	G055	\$3,029,553
263	22	A055	4380	G055	\$3,029,553

Budget Funding Year(s): 2025-2026
Start Date: 4/1/2025 End Date: 3/31/2026
(must match resolution)

Funding Source:

Federal	N/A	CFDA#(s)	N/A		
State	100 %	State ID#(s)			
Operating/Tax Levy	N/A				
Capital	N/A				

Total NTE: \$3,029,553
(must match resolution)