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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: June 2, 2025

SUBJECT: Resolution for Authority to Advertise
Contract No. 25-511
New Roofing Membrane and Repairs
Woodfield Detention Facility
20 Hammond House Road
Valhalla, New York

The 2025 Capital Budget contains funds for the above referenced project.

This contract includes all of the labor, materials, and equipment necessary to install a new single ply roofing membrane over existing membrane, remove and replace damaged flashings, replace flashings at all roof penetrations for pipes, vents, and support structures, install equipment curbs and flashing for new HVAC system, as well as associated work.

The objective of this project is to maintain the weather tightness of the Woodfield Detention Facility.

This contract is in the public's best interest because it will extend the life of the existing Woodfield Detention Facility.

The Department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the Commissioner of Public Works and Transportation be and hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. **25-511**

New Roofing Membrane and Repairs
Woodfield Detention Facility
20 Hammond House Road
Valhalla, New York

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance and payment bond in an amount equal to 100% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	339	39	BPR03-01-A	6050-01	B. A. #111-2024	

Budget Funding Year(s) 2024
(must match resolution)

Start Date: _____

End Date: _____

Funding Source: Tax Dollars 100% County

State Aid _____

\$ _____ **Federal Aid** _____
(must match resolution)

Other _____