



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

112073

DATE: October 14, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT:

1. Authority for the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development in order to accept a grant under HUD's Continuum of Care Homestead Program in the amount of \$757,179 for the period from June 1, 2025 through May 31, 2026; and
2. Authority for the County of Westchester to enter into an agreement with Family Service Society of Yonkers, Inc., in an amount not to exceed \$739,739, for the provision of housing and supportive services for physically disabled homeless adults pursuant to the Continuum of Care Homestead Program, for the period from June 1, 2025 through May 31, 2026.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement (the "Grant Agreement", DSS3058-25) with the United States Department of Housing and Urban Development ("HUD") in order to accept a grant (Grant No. NY0478L2T042417) under HUD's Continuum of Care Homestead Program in the amount of \$757,179 for the period from June 1, 2025 through May 31, 2026 ("the Grant").

Additionally, authority is respectfully requested from your Honorable Board for the County to enter into an agreement (the "Shelter Agreement", DSS3058A-25) with Family Service Society of Yonkers, Inc. ("FSSY"), in an amount not to exceed \$739,739, to provide housing and supportive services for physically disabled homeless adults pursuant to HUD's Continuum of Care Homestead Program for the period from June 1, 2025 through May 31, 2026. The County will retain \$17,440 for administrative costs.

As a sub-recipient of HUD's grant, FSSY will provide safe, accessible and secure permanent supportive housing for 28 physically disabled homeless adults as it has under the Homestead Program for the past 23 years. The supportive services FSSY will provide under the Shelter Agreement include, but are not limited to, case management, social work assessments referrals for physical and mental health services, life skills training, service coordination, relapse prevention and crisis intervention and home care services.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

Federal funding for the Homestead Program and the Shelter Agreement are exempt from the Common Grant Rules as said Shelter Agreement has been approved by HUD as a sub-recipient of the Grant funds on a non-competitive basis. In addition, the Shelter Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xiv thereof which exempts contracts with not-for-profit corporations for the purpose of providing aid, care and support to persons in need of public assistance. The Grant Agreement itself does not involve the procurement of goods or services from a third party and therefore the provisions of the Common Grant Rules and the Westchester County Procurement Policy do not apply.

The proposed agreements will serve a public purpose by providing housing and supportive services to physically disabled homeless adults.

The goals and objectives of the proposed agreements are to provide safe, accessible and secure permanent supportive housing for 28 physically disabled homeless adults.

The goals and objectives of the proposed agreements are in the best interests of the County in terms of fiscal responsibility and public health and safety, as the agreements will be aimed at ensuring the well-being and safety of the targeted population and addressing the issues of homelessness in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreements will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

LGT
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/24/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), is hereby authorized to enter into an agreement (DSS3058-25) with the United States Department of Housing and Urban Development ("HUD") in order to accept a grant (Grant No. NY0478L2T042417) under HUD's Continuum of Care Homestead Program, in the amount of \$757,179 for the period from June 1, 2025 through May 31, 2026; and be it further

RESOLVED, that the County is hereby authorized to enter into an agreement (DSS3058A-25) with Family Service Society of Yonkers, Inc. in an amount not to exceed \$739,739 (the "Shelter Agreement") to provide housing and supportive services for physically disabled homeless adults pursuant to HUD's Continuum of Care Homestead Program, for the period from June 1, 2025 through May 31, 2026; and be it further

RESOLVED, that the County will retain \$17,440 for administrative costs related to the Shelter Agreement; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/24/2025 RAYMOND SCULKINS SECRETARY

1. Account to be Charged/Credited:

	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
Revenue	263	22	A929	9852	T929	\$757,179
Expense	263	22	A929	4380	T929	\$739,739

2. Budget Funding Year(s): 2025-2026

Start Date: June 1, 2025 End Date: May 31, 2026

(must match resolution)

3. Funding Source:

Federal	100%	CFDA#(s)	14.267		
State	0%	State ID#(s)	N/A		
Operating/ Tax Levy	0%				
Capital	0%				

4. Total NTE: \$739,739

(must match resolution)

APPROVED BOARD OF ACQUISITION & PURCHASE 10/24/2025 RAYMOND SCULLY, SECRETARY