



Kenneth W. Jenkins
County Executive



Vedat Gashi
Chairman,
Westchester County
Board of Legislators

OnBase ID #113389

DATE: April 1, 2026

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi, Chairman
Westchester County Board of Legislators

and

Honorable Kenneth W. Jenkins
Westchester County Executive

SUBJECT: Authority for the County of Westchester to enter into an agreement with Hispanic Resource Center of Larchmont/Mamaroneck, Inc., DBA Community Resource Center, for the provision of HRC's Building Our Future initiative and its Voz y Vida Violence Prevention Program, for the period commencing retroactively on January 1, 2026 and continuing through December 31, 2026, in an amount not to exceed \$110,000.00, payable pursuant to an approved budget.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Board of Legislators (the "Board"), to enter into an agreement (the "Agreement") with Hispanic Resource Center of Larchmont/Mamaroneck, Inc., DBA Community Resource Center ("HRC"), for the provision of HRC's Build Our Future ("BOF") initiative and its Voz y Vida Violence Prevention Program, for the period commencing retroactively on January 1, 2026 and continuing through December 31, 2026, in an amount not to exceed \$110,000.00, payable pursuant to an approved budget and subject to appropriations.

HRC's BOF initiative will create pathways of opportunities for Hispanic and low-income communities within Westchester by, 1) instilling vital life and career skills through English as a Second Language ("ESL") programs, increasing workforce development/job readiness and computer literacy; 2) providing direct human and immigration services; 3) offering job placement services; 4) empowering and organizing

community members to seek improvements to their living and working conditions; and 5) supporting language development instructors to continue quality literacy instruction, giving participants access to better employment opportunities and improving their quality of life. The Build Our Future program shall receive \$60,000.00.

HRC's Voz y Vida Violence Prevention Program will support groups harmed by domestic violence, giving survivors the resources and services that they need to heal, such as dedicated time with a social worker. HRC will also continue the social services that its case managers provide to support survivors with referrals to basic human needs and workforce development training, helping participants become more self-reliant. HRC will connect survivors to its workforce development initiative, the BOF program, so that survivors not only address their basic needs and mental health, but also access empowerment learning opportunities and job training, allowing them to be more independent and freer themselves of abusive cycles. The Voz y Vida Violence Prevention Program shall receive \$50,000.00.

The proposed Agreement will serve a public purpose by providing vital support services to Hispanic and low-income communities in a culturally and linguistically appropriate manner, enabling these communities to thrive and become self-sufficient.

The goals and objectives of the proposed Agreement are for HRC to provide Hispanic and low-income communities with support services, including, but not necessarily limited to, life and career skills services, job placement services, and an ESL programs.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Board, which will be responsible for monitoring HRC's performance by means of a performance measurement report, which will describe how many participants took part in each of the activities set forth in the proposed Agreement's Scope of Work.

The proposed Agreement is exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xiv) thereof, which exempts procurements "for the purpose of entering into a contract or contracts with not for profit organizations for the purposes of providing aid, care, and support to persons in need of public assistance."

Accordingly, your Honorable Board's approval of the attached Resolution is respectfully requested.

VG/AR/mcz
Attachment

RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators and the County Executive, it is hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Hispanic Resource Center of Larchmont/Mamaroneck, Inc., DBA Community Resource Center ("HRC"), for the provision of HRC's Building Our Future program and its Voz y Vida Violence Prevention Program, for the period commencing retroactively on January 1, 2026 and continuing through December 31, 2026, in an amount not to exceed \$110,000.00, payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to HRC, then HRC shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the Chairman of the Westchester County Board of Legislators, or his duly authorized designee, is hereby authorized to execute any documents and take such actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited:

Fund	Dept	Major Program, Program & Phase Or Unit	Sub-unit	Object/ Sub-Object	Dollars
101	52	2508	0010	5100	\$55,000.00
101	52	2508	0011	5100	\$55,000.00

Budget Funding Year(s)
(must match resolution)

Start Date 1/1/26 End Date 12/31/26

Funding Source

Tax Dollars \$110,000.00

State Aid _____

\$110,000.00

Federal Aid _____

(must match resolution)

Other _____