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TO: Board of Acquisition and Contract

FROM: Tajian M. Nelson and Douglas A. Colety
Board of Election Commissioners

DATE: August 5, 2026

SUBJECT: Request for Authority to Solicit Bids by Public Advertisement for Six (6) Moving Services Contracts for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags and Privacy Booths and Peripheral Markers between the County Warehouse and Various Polling Place Locations for all **2027** and **2028** Primary, Special, Early, and General Elections covering Zones 1 through 6 (BOE 26M(Z-01), BOE 26M(Z-02), BOE 26M(Z-03), BOE 26M(Z-04), BOE 26M(Z-05) and BOE 26M(Z-06)).

Attached for your consideration is a Resolution which, if approved by your Honorable Board, would authorize the Board of Elections to solicit bids by public advertisement for six (6) moving services contracts for voting machines, E-Poll books and printers, cabinets, PPE, supply bags, privacy booths and peripheral markers for Zones 1 through 6, (BOE 26M(Z-01), BOE 26M(Z-02), BOE 26M(Z-03), BOE 26M(Z-04), BOE 26M(Z-05) and BOE 26M(Z-06)) respectively, between the County Warehouse and various polling place locations in the County of Westchester (the "County") for all 2027 and 2028 Primary, Special, Early, and General Elections. These six (6) contracts will commence on or about January 1, 2027 and terminate on December 31, 2028.

The public purpose, as well as the goal and objective of this contract, is to allow the Board of Elections to carry out its statutory duties in connection with all upcoming 2027 and 2028 Primary, Special and General Elections and to ensure that all eligible County residents have the opportunity to exercise their right to vote.

The six (6) contracts shall be for the following geographic zones:

Contract No. BOE 26M(Z-01)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown;

Contract No. BOE 26M(Z-02)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 2 - Bedford, Lewisboro, Mount Kisco, New Castle, North Castle, North Salem, Mount Pleasant and Pound Ridge;

Contract No. BOE 26M(Z-03)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 3 - Greenburgh, Harrison, and White Plains;

Contract No. BOE 26M(Z-04)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 4 - Mamaroneck, New Rochelle, Rye Town and Rye City;

Contract No. BOE 26M(Z-05)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 5 - Eastchester, Pelham, Mount Vernon and Scarsdale;

Contract No. BOE 26M(Z-06)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 6 - Yonkers;

Pursuant to applicable law, the County is required to store, transport and secure voting machine equipment in connection with all Primary, Special and General Elections. Due to the large number of voting machines, supply bags and privacy booths that must be transported to and from polling place locations, this service is best handled through an outside vendor as the County does not have sufficient staff to carry out this work. By having such a contract in place, the County will be able to carry out its statutory duties in connection with the upcoming 2027 and 2028 Elections.

The successful bidder will be required to provide security in form of a certified check in the amount of two percent (2%) of the total Lump Sum Bid for the faithful performance of each of the contracts. The performance of the successful bidder under this contract will be monitored by the staff of the Board of Elections to ensure compliance with contract terms.

Approval of the attached resolution is respectfully requested.

TMN/DAC/ran

RESOLUTION

Upon communication from the Commissioners of the Board of Elections, be it

RESOLVED, that the Commissioners of the Board of Elections are hereby authorized to solicit bids by public advertisement for the following contracts commencing on or about January 1, 2027 and terminating on December 31, 2028:

Contract No. BOE 26M(Z-01)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown;

Contract No. BOE 26M(Z-02)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 2 - Bedford, Lewisboro, Mount Kisco, New Castle, North Castle, North Salem, Mount Pleasant and Pound Ridge;

Contract No. BOE 26M(Z-03)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 3 - Greenburgh, Harrison, and White Plains;

Contract No. BOE 26M(Z-04)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 4 - Mamaroneck, New Rochelle, Rye Town and Rye City;

Contract No. BOE 26M(Z-05)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 5 - Eastchester, Pelham, Mount Vernon and Scarsdale;

Contract No. BOE 26M(Z-06)

2027 and 2028 Primary, Special, Early, and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers, Zone 6 - Yonkers;

and be it further

RESOLVED, that performance security in form of a certified check in the amount of two percent (2%) of the total Lump Sum Bid shall be deemed adequate and sufficient security for the faithful performance of each of these contracts; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Southern Edition)

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	14	1000	4380		

Budget Funding Year(s): 2027,2028 Start Date: January 1, 2027 End Date: December 31, 2028
(must match resolution)

Funding Source
(must match resolution)

Tax Dollars: 100%
State Aid: _____
Federal Aid: _____
Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/13/2026 - RAYMOND SCULKY, SECRETARY