



Vedat Gashi
Chairman,
Westchester County
Board of Legislators

OnBase ID #114182

DATE: July 28, 2026

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi
Chairman, Westchester County Board of Legislators

SUBJECT: Authority to exempt the procurement of a \$5,000.00 agreement with the Ossining Historic Cemeteries Conservancy Inc. to provide tours of the Sparta Cemetery in Ossining as part of the 250th anniversary of our nation for the term January 1, 2026 through December 31, 2026 pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures.

Authority is hereby respectfully requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Sec. 3(a)(xxi) thereof, the procurement of an agreement with the Ossining Historic Cemeteries Conservancy Inc. (the "Contractor") to provide tours of the Sparta Cemetery in Ossining as part of the 250th Celebrations for the 250th Anniversary of the birth of our nation, for the term January 1, 2026 through December 31, 2026 in the amount not to exceed \$5,000.00, pursuant to an approved budget (the "Agreement").

The proposed Agreement would provide tours, which will focus on the Revolutionary War veterans buried at Sparta Cemetery, the part they play in the war, and their contributions to their communities, Westchester County and the new nation. Specifically, the Contractor will schedule walking tours given by the Ossining Town Historian and Village Historian on two weekends this October. The tours will include re-enactments, creation of a physical and online map to guide visitors to the graves, and a short film centering on the family plot of Abraham Ladew, a descendant of religious refugees, a Revolutionary War veteran and local public official.

Ordinarily, pursuant Section 5 of the Policy, the County is required to solicit written or oral quotations from no fewer than three persons customarily providing such goods or services, and if, deemed appropriate, to inquire as to the qualifications and experience of such persons.

However, the Contractor specializes in restoration and preservation of the historic cemeteries and will provide the Westchester Community the opportunity to learn about the Revolutionary War and its impact on the lives of its residents. Based upon the foregoing, compliance with the procedural requirements of the Policy would not be in the best interests of the County.

Pursuant to Section 3(a)(xxi) thereof, the Policy is not applicable to any procurement for which your Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interests of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this Agreement from the Policy.

Accordingly, a Resolution to exempt the procurement of an agreement with the Ossining Historic Cemeteries Conservancy Inc. is hereby submitted for your Honorable Board's consideration.

VG/mb

RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written or oral price quotations, is neither cost effective nor expedient, and, accordingly, not in the best interest of the County of Westchester in connection with the procurement of a \$5,000.00 agreement with the Ossining Historic Cemeteries Conservancy Inc. for the provision of tours of the Sparta Cemetery in Ossining, N.Y, including, but not limited to, reenactments, creation of a map, and short film in the Abraham Ladew plot.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/06/2026 - RAYMOND COUNTY CLERK