



Kenneth W. Jenkins  
Westchester County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

114261

DATE: August 11, 2026

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner  
Department of Social Services

SUBJECT: Authority for the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Development Board, to further amend the resolution approved on December 14, 2023 (the "December 14th Resolution"), as subsequently amended by resolutions approved on April 24, 2025 (the "April 24th Resolution") and November 7, 2025 (the "November 7th Resolution"), which together authorized the County to enter into an agreement with each of the twenty-two (22) training providers therein to provide vocational training services to adults, dislocated workers, and youth pursuant to Title I of the Workforce Innovation and Opportunity Act of 2014, for the period July 1, 2023 through June 30, 2027 for a total aggregate amount not-to-exceed \$2,125,704, to further amend the resolution to 1) increase the total not-to-exceed amount by an additional \$1,384,796, from \$2,125,704 to a new amount not-to-exceed \$3,510,500, 2) adding two additional vendors, and 3) correcting the vendor name of a previously authorized vendor.

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By resolution approved on December 14, 2023, your Honorable Board authorized the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Development Board, (the "County") to enter into an agreement with each of the sixty-six (66) training providers listed in the December 14th Resolution, pursuant to which each provider would provide vocational training services to adult, dislocated workers, and youth pursuant to the provisions of Title I of the Workforce Innovation and Opportunity Act of 2014 ("WIOA"), for the period from July 1, 2023 through June 30, 2027, for a total aggregate amount not-to-exceed \$857,901.

Thereafter, by resolution approved on April 24, 2025 (the "April 24th Resolution"), your Honorable Board authorized the County to amend the December 14th Resolution by 1) adding six (6) new training providers to the list set forth in the December 14th

Resolution; 2) increasing the aggregate not-to-exceed amount by \$1,267,803 to a new aggregate not-to-exceed amount of \$2,125,704; 3) rescinding 51 training providers from the list set forth in the December 14<sup>th</sup> Resolution; and 4) correcting the vendor name of one of the providers on the list set forth in the December 14<sup>th</sup> Resolution.

Thereafter, by resolution approved on November 7, 2025 (the "November 7<sup>th</sup> Resolution"), your Honorable Board authorized the County to further amend the December 14<sup>th</sup> resolution, as amended by the April 24<sup>th</sup> Resolution, by adding an additional provider to the list set forth in the December 14<sup>th</sup> resolution.

The County is now seeking authority to increase the total not-to-exceed amount authorized under the aforementioned resolutions by an additional \$1,384,796, in order to have sufficient funds available to pay these additional vendors and compensate the previously authorized training providers. Accordingly, authority is hereby requested to amend the December 14<sup>th</sup> Resolution, as amended by the April 24<sup>th</sup> Resolution and the November 7<sup>th</sup> Resolution, by increasing the total not-to-exceed amount thereunder by an additional \$1,384,796 from an amount not-to-exceed \$2,125,704 to a new amount not-to-exceed \$3,510,500.

Further authority is requested to add two more training providers, Coding Clarified LLC and Lincoln Trade School LTD, to the list of training providers authorized to provide vocational training services to adult, dislocated workers, and youth pursuant to the provisions of Title I of the Workforce Innovation and Opportunity Act of 2014 for the period from July 1, 2023 through June 30, 2027.

Authority is also requested to correct the name of one of the previously approved vendors, Brenshirer Technical Institute LLC, to Brenshirer Consultants and Contractors LLC dba Brenshirer Technical Institute.

The placement of training providers on the Eligible Training Provider List is a federal qualification certification process under WIOA Section 122 and its implementing regulations at 20 CFR Part 680, Subpart D. It is legally exempt from standard competitive bidding because funding is awarded via consumer choice vouchers (Individual Training Accounts) and falls outside the competitive procurement requirements that otherwise apply. Therefore, the County is following the procurement rules of state and federal government. In addition, the proposed agreements are exempt from the Westchester County Procurement Policy pursuant to section 3(a) xi, thereof.

The proposed agreements are exempt from the Westchester County Procurement Policy pursuant to section 3(a) xi thereof.

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the December 14<sup>th</sup>, as amended by the April 24<sup>th</sup> and November 7<sup>th</sup> Resolutions shall remain the same.

I respectfully recommend the adoption of the attached Resolution.

LGT/SNL

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/13/2026 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED that the resolution approved on December 14, 2023 (the "December 14th Resolution"), as subsequently amended by resolutions approved on April 24, 2025 (the "April 24th Resolution") and November 7, 2025 (the "November 7th Resolution"), which together authorized the County to enter into an agreement with each of the twenty-two (22) training providers therein to provide vocational training services to adults, dislocated workers, and youth pursuant to Title I of the Workforce Innovation and Opportunity Act of 2014, for the period July 1, 2023 through June 30, 2027 for a total aggregate amount not-to-exceed \$2,125,704, is hereby amended in order to 1) increase the total not-to-exceed amount by an additional \$1,384,796, from \$2,125,704 to a new amount not-to-exceed \$3,510,500; and be it further

RESOLVED that the County is authorized to add two additional providers to the list of training providers authorized to provide vocational training services to adult, dislocated workers, and youth pursuant to the provisions of Title I of the Workforce Innovation and Opportunity Act of 2014:

Coding Clarified LLC  
Lincoln Trade School LTD

; and be it further

RESOLVED, that the County is authorized to correct the name of one of the previously approved vendors, Brenshirer Technical Institute LLC, to Brenshirer Consultants and Contractors LLC dba Brenshirer Technical Institute

; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the December 14<sup>th</sup> Resolution, as amended by the April 24<sup>th</sup> Resolution and the November 7<sup>th</sup> Resolution shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

December 14<sup>th</sup> Resolution: \$857,901  
 April 24<sup>th</sup> Resolution: \$1,267,803  
 November 7<sup>th</sup> Resolution: \$0  
This Resolution: \$1,384,796  
 New Aggregate NTE \$3,510,500

**1. Account to be Charged/Credited:**

| Fund | Dept. | Major Program,<br>Program &<br>Phase<br>Or Unit | Object/<br>Sub-<br>Object | Trust<br>Account | Dollars   |
|------|-------|-------------------------------------------------|---------------------------|------------------|-----------|
| 275  | 22    | Z096                                            | 7338                      | G096             | \$240,000 |
| 275  | 22    | 805Z                                            | 7338                      | T805             | \$5,276   |
| 275  | 22    | A805                                            | 7338                      | T805             | \$5,062   |
| 275  | 22    | 489Z                                            | 7338                      | T489             | \$334,458 |
| 275  | 22    | 403Y                                            | 7338                      | T403             | 100,000   |
| 275  | 22    | 403Z                                            | 7338                      | T403             | 300,000   |
| 275  | 22    | A402                                            | 7338                      | T402             | \$200,000 |
| 275  | 22    | 402Z                                            | 7338                      | T402             | \$200,000 |

**2. Budget Funding Year(s): 2023-2027**

Start Date: July 1, 2023  
 (must match resolution)

End Date: June 30, 2027

**3. Funding Source:**

|                       |      |              |        |        |        |        |
|-----------------------|------|--------------|--------|--------|--------|--------|
| Federal               | 100% | CFDA#(s)     | 17.258 | 17.278 | 17.259 | 17.245 |
| State                 | 0%   | State ID#(s) | N/A    |        |        |        |
| Operating/Tax<br>Levy | 0%   |              |        |        |        |        |
| Capital               | N/A  |              |        |        |        |        |

**4. Total NTE: \$1,384,796**  
 (must match resolution)