



## Memorandum

### Department of Public Safety

### Office of Drug Abuse Prevention & STOP DWI

#111519

Date: July 21, 2025

To: The Honorable Board of Acquisition and Contract

From: Terrance Raynor  
Commissioner – Sheriff of Public Safety

RE: Resolution authorizing the County of Westchester to:

- 1) Amend an agreement with the New York State STOP-DWI Foundation pursuant to which the Foundation agreed to reimburse the County in an amount not-to-exceed \$47,000.00 to run special enforcement details that will conduct high visibility road checks, saturation patrols, and drug recognition expert call outs for a term commencing on October 1, 2024 and continuing through September 30, 2025, by increasing the not-to-exceed amount thereunder by an additional \$7,500.00 from \$47,000.00 to \$54,500.00.
- 2) Amend a resolution approved on November 7, 2024 which authorized the County to enter into agreements with one or more Westchester County municipal corporations, through their respective police departments, to implement the provisions of the reimbursement agreement by running special enforcement details that will conduct high visibility road checks, saturation patrols, and drug recognition expert call outs, for a term commencing on October 1, 2024 and continuing through September 30, 2025, by increasing the not-to-exceed amount authorized thereunder by an additional \$7,500.00, from \$47,000.00 to \$54,500.00.

By resolution approved on November 7, 2024 (the “November 7th Resolution”), your Honorable Board authorized the County of Westchester (the “County”), acting by and through its Department of Public Safety Services (the “Department”), STOP-DWI Office (“STOP DWI Office”) to, *inter alia*, enter into an agreement (the “Reimbursement Agreement”) with the New York State STOP-DWI Foundation, a not-for-profit agency (the “Foundation”), pursuant to which the Foundation agreed to reimburse the County in an amount not-to-exceed Forty Seven Thousand and 00/100 (\$47,000.00) Dollars, to be used for special enforcement details that will conduct high visibility road

checks, saturation patrols, and drug recognition expert call outs, for a term commencing retroactively on October 1, 2024 and continuing through September 30, 2025 (the “High Visibility Engagement Campaign”). The Reimbursement Agreement was subsequently executed.

The November 7th Resolution further authorized the County, acting by and through the Department, STOP-DWI Office to, *inter alia*, enter into agreements with one or more Westchester County municipal corporations (the “Municipalities”), through their respective police departments, to implement the High Visibility Engagement Campaign, in accordance with the provisions of the Reimbursement Agreement, by running special enforcement details that will conduct high visibility road checks, saturation patrols, and drug recognition expert call outs for a term commencing retroactively on October 1, 2024 and continuing through September 30, 2025, in a total aggregate amount not-to-exceed Forty Seven Thousand and 00/100 (\$47,000.00) Dollars, payable based upon the number of hours of participation of each municipal police department.

By a letter dated July 15, 2025, the STOP-DWI Office was notified by the Foundation that effective July 21, 2025, the Foundation would increase the County’s allotted funding by an additional Seven Thousand Five Hundred and 00/100 (\$7,500.00) Dollars. Accordingly, authority is requested to amend the Reimbursement Agreement in order to increase the not-to-exceed amount authorized thereunder by an additional Seven Thousand Five Hundred and 00/100 (\$7,500.00) Dollars, from an amount not-to-exceed Forty Seven Thousand and 00/100 (\$47,000.00) Dollars, to an amount not-to-exceed Fifty Four Thousand Five Hundred and 00/100 (\$54,500.00) Dollars.

Authority is also requested to amend the November 7th Resolution in order to increase the amount allocated under the agreements with the Municipalities, through their respective police departments, by an additional Seven Thousand Five Hundred and 00/100 (\$7,500.00) Dollars, from an amount not-to-exceed Forty Seven Thousand and 00/100 (\$47,000.00) Dollars, to an amount not-to-exceed Fifty Four Thousand Five Hundred and 00/100 (\$54,500.00) Dollars.

Except as specifically amended hereby, all remaining terms and conditions of the Reimbursement Agreement shall remain in full force and effect. Except as specifically amended hereby, all remaining terms and conditions of the November 7th Resolution shall remain in full force and effect.

The Reimbursement Agreement with the Foundation does not constitute a procurement and as such is not subject to the requirements of the Westchester County Procurement Policy (the “Policy”). The contracts with the various municipalities are exempt from the requirements of the Policy pursuant to Section 3(a)iii thereof, which exempts “transactions or contracts with the United States of America, any State, and any political subdivision, agency or instrumentality thereof.”

I certify that my department, a) has copies of, or access to all applicable laws, rules, regulations, reimbursement applications, and the Reimbursement Agreement (including any master agreement), as well as any guidance or instructions received from the Foundation, b), has reviewed the

terms of the Reimbursement Agreement, c) is aware of and understands all of the High Visibility Engagement Campaign Terms, and d) can and will comply with all of the High Visibility Engagement Campaign Terms.

The goals and objectives of the High Visibility Engagement Campaign are to reduce the number of deaths and injuries in the County caused by intoxicated or drugged drivers. The High Visibility Engagement Campaign is in the public's best interest as it will reduce the number of DWI and drugged driving deaths and injuries.

Based upon the foregoing, I most respectfully recommend approval of the attached Resolution.

TR/PT/sjc  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/07/2025 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from Commissioner-Sheriff of Public Safety, be it hereby

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Public Safety Services (the “Department”), STOP-DWI Office, is authorized to amend an agreement with the New York State STOP-DWI Foundation, a not-for-profit agency (the “Foundation”), pursuant to which the Foundation agreed to reimburse the County in an amount not-to-exceed \$47,000.00 to be used for special enforcement details that will conduct high visibility road checks, saturation patrols, and drug recognition expert call outs for a term commencing retroactively on October 1, 2024 and continuing through September 30, 2025 (the “Reimbursement Agreement”), by increasing the not-to-exceed amount authorized thereunder by an additional \$7,500.00, from an amount not-to-exceed \$47,000.00 to an amount not-to-exceed \$54,500.00; and be it further

**RESOLVED**, that the resolution approved on November 7th (the “November 7th Resolution”), which authorized the County, acting by and through the Department, STOP-DWI Office, to enter into agreements with one or more municipal corporations to implement the provisions of the Reimbursement Agreement by running special enforcement details that will conduct high visibility road checks, saturation patrols, and drug recognition expert call outs for a term commencing retroactively on October 1, 2024 and continuing through September 30, 2025, is hereby amended by increasing the not-to-exceed amount authorized thereunder by an additional \$7,500.00, from an amount not-to-exceed \$47,000.00 to an amount not-to-exceed \$54,500.00; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the Reimbursement Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions set forth in the November 7th Resolution shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all action necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
711	71	009Z/A009	8500	T009	7,500.00*

**\*THESE ARE PASS THROUGH FUNDS**

Budget Funding Year(s) 2024-2025 Start Date: 10/1/2024 End Date: 09/30/2025

Funding Source      Tax Dollars \_\_\_\_\_  
State Aid: \_\_\_\_\_  
\$ 7,500.00      Federal Aid \_\_\_\_\_  
(must match resolution) Other: \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/07/2025 - RAYMOND SCULKY, SECRETARY