



109946

DATE: November 15, 2024

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez
Commissioner of Planning

Marguerite Beirne
Chief Information Officer
Department of Information Technology

SUBJECT: Resolution authorizing a First Amendment to an Agreement between the County of Westchester and PruTech Solutions, Inc. pursuant to which PruTech Solutions, Inc. agreed to upgrade and modernize the Homeseeker Program, in order to: (i) modify the scope of work to include maintenance and technical support services; (ii) change the source of funding; and (iii) change the expiration date from November 14, 2024 to June 30, 2026.

By resolution approved on November 9, 2023, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with PruTech Solutions, Inc. (the "PruTech"), pursuant to which PruTech would upgrade and modernize the County's Homeseeker program for a term commencing on November 15, 2024 and continuing through November 14, 2024. In consideration for services rendered, the County agreed to pay PruTech an amount not-to-exceed \$588,700.00 in Community Development Block Grant – CV ("CDBG-CV") program funding, pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The parties now desire to amend the Agreement in order to: (i) modify the scope of work to include maintenance and technical support services; (ii) change the source of funding from \$588,700 in CDBG-CV funding, to \$495,000 in CDBG-CV funding and \$93,700 in funding from the County's operating budget; and (iii) change the expiration date of the Agreement from November 14, 2024 to June 30, 2026. The term extension will give the County and Prutech additional time to complete the upgrade and modernization of the Homeseeker Program. Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

The goal and objective of this Agreement is to enhance the current program to assist users who are searching and want to apply for new affordable housing opportunities, both rentals and homeownership, using a variety of new features. The program will also allow users to explore and search for affordable housing vacancies that currently exist throughout the County.

The project will be monitored by the Westchester County Department of Planning staff, with guidance from Westchester County DoIT staff who will work with PruTech Solutions, Inc. to upgrade the Homeseeker program.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which exempts contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 33-2021, adopted March 8, 2021, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Programs, amending the FY 2019-2023 Consolidated Plan to include the FY 2021 Action Plan.

On May 20, 2021, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,267,448 in Community Development Block Grant (CDBG) funds.

I recommend approval of this amendment.

BL/tf/je
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/20/2021 RAYMOND SLODKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING AND THE CHIEF INFORMATION OFFICER, BE IT HEREBY

RESOLVED: that the County of Westchester (the "County") is authorized to amend an Agreement with PruTech Solutions, Inc. (the "PruTech"), pursuant to which PruTech agreed to update and modernize the County's Homeseeker program, for a term commencing on November 15, 2023 and continuing through November 14, 2024, for an amount not-to-exceed \$588,700.00 in CDBG-CV funding, payable pursuant to an approved budget (the "Agreement"), in order to: (i) modify the scope of work to include maintenance and technical support services; (ii) change the source of funding from \$588,700 in CDBG-CV funding, to \$495,000 in CDBG-CV funding and \$93,700 in funding from the County's operating budget; and (iii) change the expiration date of the Agreement from November 14, 2024 to June 30, 2026; and be it further

RESOLVED: that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement	\$588,700.00
This Amendment	<u>\$ 0.00</u>
	\$588,700.00

AGREEMENT NUMBER: C-67-21-U30

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	067V	4380	T067	\$495,000.00
101	19	0100	4420	n/a	\$93,700.00

Budget Funding Year(s) (must match resolution) FY 2020 Start Date November 15, 2023 End Date June 30, 2026

Funding Source Tax Dollars \$93,700.00

State Aid _____

\$588,700.00 (must match resolution) Federal Aid \$495,000.00 – U.S. Department of Housing and Urban Development

Other _____