

**110966**

DATE: April 18, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.  
Commissioner of Planning

SUBJECT: Resolution Authorizing a First Amendment to an Agreement Between the County of Westchester and the Port Chester Carver Center for site restoration of its parking lot in order to change the expiration date from April 28, 2025 to April 30, 2026.

By resolution approved on April 11, 2024, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with the Port Chester Carver Center (the "Carver Center"), pursuant to which the Carver Center would perform site restoration to its parking lot (the "Project") for a total amount not-to-exceed \$200,000 in Community Development Block Grant ("CDBG") funding, pursuant to an approved budget, for a term commencing on March 1, 2024 and continuing through April 28, 2025 (the "Agreement"). The Agreement was subsequently executed.

The parties now desire to amend the Agreement in order to change the expiration date from April 28, 2025 to April 30, 2026. The additional time is needed to complete the design of the Project and to move forward with the restoration of the parking lot. Except as specifically provided hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

The goal and objective of this Project is to provide safety improvements to the parking lot to benefit the Carver Center staff, its vans, and visitors. The Project will be monitored by the Westchester County Department of Planning staff who will make site visits to ensure all contractual requirements are met.

This procurement is in compliance with the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xvi thereof, which exempts contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program.

Except as otherwise amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect.

I recommend approval of this amendment.

BPL/am/je  
Attachment

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT  
HEREBY

RESOLVED: that the County of Westchester ("County") is authorized to amend an agreement with the Port Chester Carver Center (the "Carver Center"), pursuant to which the Carver Center agreed to restore its parking lot for a total amount not-to-exceed \$200,000 in Community Development Block Grant funding, payable pursuant to an approved budget, for a term commencing on March 1, 2024 and continuing through April 28, 2025 (the "Agreement"), in order to change the expiration date of the Agreement from April 28, 2025 to April 30, 2026; and be it further

RESOLVED, that except as otherwise amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect.

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement	\$200,000.00
First Amendment	\$ 0.00
	<u>\$200,000.00</u>

AGREEMENT NUMBER: C-67-23-U63

Account to be  
Charged/Credited

		Major Program, Program & Phase	Object/	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
263	19	067Y	4380	T067	\$0.00
263	19	067V	4998	T067	\$0.00

Budget Funding Year(s) (must match resolution)	<u>FY 2020 &amp; 2023</u>	Start Date	<u>March 1, 2024</u>	End Date	<u>April 30, 2026</u>
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Funding Source	Tax Dollars
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State Aid

**\$0.00**  
(must match resolution)

Federal Aid \$0.00 – U.S. Department of Housing and Urban Development

Other \_\_\_\_\_