



Memorandum
Department of Human Resources

Onbase # **112813**

Date: January 8, 2025

To: The Honorable Board of Acquisition and Contract

From: Lisa Denig, Esq.
Commissioner of Human Resources

Re: Authority to enter into a license agreement with the City of Yonkers whereby the County will permit the City to use a portion of the County Fire Training Center and equipment located at the Training Center in connection with the City of Yonkers' administration of its Candidate Physical Ability Test for its fire fighter recruits, for a term of two (2) years.

Authority is requested for the County of Westchester (the "County"), acting by and through its Department of Human Resources (the "Department"), to enter into a license agreement with the City of Yonkers (the "City") whereby the County will permit the City to use a portion of its property located at the County Fire Training Center located at 4 Dana Road, Valhalla, New York in connection with the City of Yonkers' administration of its Candidate Physical Ability Test for its fire fighter candidates seeking to become Yonkers firefighter, for a term of two (2) years.

As consideration for the use of the property, the City will pay the County \$1.00 annually and use the Training Center at its own expense, including supplying all monitors for the CPAT.

The Commissioner will designate the area of the Training Center which can be used to administer the CPAT.

The public purpose of this license is to ensure qualified firefighters are selected for the safety of Westchester County constituents. The goals and objectives of the Agreement are to conduct physical ability examinations to help fill fire fighter job openings with qualified candidates. The Agreement's progress shall be tracked by the Department.

This license is exempt from the operation of the Westchester County Procurement Policy pursuant to Section 3(b) of said policy.

I recommend adoption of the attached proposed Resolution.

LD/RAN/rn
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/22/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Human Resources, it is hereby

RESOLVED, that the County of Westchester ("County") is authorized to enter into a license agreement with the City of Yonkers ("City") whereby the County will permit the City to use property located at the County Fire Training Center, and equipment at the Training Center, in Valhalla as designated by the County, for the City to administer its Candidate Physical Ability Test (CPAT) for firefighter candidates; and be it further

RESOLVED, that consideration for the use of the property, the City shall pay the County \$1.00 annually and administer the CPAT at its own expense, and be it further

RESOLVED, that the term of the agreement shall be two (2) years to commence upon execution and terminate two (2) years thereafter; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute all instruments and take all actions necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/credited Per year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	12	6010	9519		\$1.00

Budget Funding Year(s): Start Date: upon execution End Date: two years thereafter

Funding Source Tax Dollars _____
State Aid _____
\$ 1.00 per year Federal Aid _____
(must match resolution)
Other \$1 per year (Revenue) _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/22/2026 - RAYMOND SCULKY, SECRETARY