



Vedat Gashi  
Chairman,  
Westchester County  
Board of Legislators

## OnBase ID #109894

DATE: October 29, 2024

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi  
Chairman, Westchester County Board of Legislators

SUBJECT: Authority to enter into an agreement with the Thomas H. Slater Center, Inc., to provide services related to its Emergency Food Pantry Program, its Haitian Resource Center, and its Youth Enrichment Program for a term commencing retroactively on January 1, 2024 and continuing through December 31, 2024, for an amount not-to-exceed \$77,964.00, pursuant to an approved budget.

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Attached for your consideration is a Resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through the Westchester County Board of Legislators (the "Board"), to enter into an agreement with the Thomas H. Slater Center, Inc., (the "Center" or "Contractor") pursuant to which the Center shall provide the County services related to its Emergency Food Pantry Program, its Haitian Resource Center, and its Youth Enrichment Program for a term commencing retroactively to January 1, 2024 and continuing through December 31, 2024 (the "Agreement"). In consideration for all services rendered under the Agreement, the Center will be paid an amount-not-to exceed \$77,964.00, payable, pursuant to an approved budget.

The purpose of this Agreement, through the Emergency Food Pantry, Haitian Resource Center and Youth Enrichment Program, is to promote the public health, safety, and general welfare of County residents. Additionally, another purpose of this Agreement is providing a program that will advance the mental wellbeing of the youth of Westchester by providing opportunities for youth to engage in positive activities and build skills.

The goals and objectives of the Agreement will be tracked and monitored by the Board, which will be responsible for monitoring Center's performance by means of a performance measurement report, which shall describe how many participants took part in each of the programs set forth in the Scope of Work in the Agreement.

The Agreement is exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Section 3 (a)(xviii) thereof, for any procurement for the purpose of entering into a contract or contracts with persons for the creation and support of recreation projects, youth service projects and other appropriate programs and services for the prevention of delinquency and youth crime and the advancement of the moral, physical, mental and social wellbeing of the youth of Westchester County. This Agreement is also exempt from the Policy, pursuant to Section 3 (a)(xii) thereof, for any procurement for the purpose of entering into a contract or contracts with not for profit organizations for the support, enhancement, or preservation of cultural resources and the arts. Additionally, this Agreement is also exempt from the Policy, pursuant to Section 3(a)(xiv) any procurement for the purpose of entering into a contract or contracts with not for profit organizations for the purposes of providing aid, care and support to persons in need of public assistance.

Accordingly, authority is respectfully sought for the County of Westchester to enter into this Agreement.

VG/AR/mb  
Attachment

## RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

**RESOLVED**, that authority is hereby granted to the County of Westchester (the "County") acting by and through the Westchester County Board of Legislators (the "Board"), to enter into an agreement with the Thomas H. Slater Center, Inc., (the "Center" or "Contractor") pursuant to which the Center shall provide the County with services related to its Emergency Food Pantry Program, its Haitian Resource Center, and its Youth Enrichment Program for a term commencing retroactively on January 1, 2024 and continuing through December 31, 2024 (the "Agreement"), in an amount not to exceed \$77,964.00, payable pursuant to an approved budget; and be it further,

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Contractor, then Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the Chairman of the Westchester County Board of Legislators, or his duly authorized designee, is hereby authorized to execute any documents and take such actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited:

Fund	Dept	Major Program, Program & Phase Or Unit	Sub-unit	Object/ Sub-Object	Dollars
101	52	2508	0010	5100	\$77,964.00

Budget Funding Year(s) \_\_\_\_\_ Start Date 1/1/24 End Date 12/31/24  
(must match resolution)

Funding Source \_\_\_\_\_ Tax Dollars \$77,964.00

State Aid \_\_\_\_\_

\$77,964.00 Federal Aid \_\_\_\_\_

(must match resolution) Other \_\_\_\_\_