



Kenneth W. Jenkins  
Westchester County Executive

Department of Social Services  
Leonard G. Townes  
Commissioner

110250

DATE: January 8, 2025

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner  
Department of Social Services

SUBJECT: Authority for the County of Westchester to enter into an agreement with Cheryl Bates for the provision of foster care services according to the foster care rates established by the County Department of Social Services for a term commencing on December 28, 2023 and continuing for an indefinite duration with either party having the right to terminate the agreement on thirty (30) days written notice.

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Authority is hereby requested for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement ("Family Foster Care Agreement," FP0049-23) with Cheryl Bates ("Foster Parent") for foster care boarding services, according to the foster care rates established by the Department effective at the time of placement and as the same may be from time to time adjusted pursuant to the law, for a term commencing December 28, 2023 and continuing for an indefinite duration, with either party having the right to terminate the agreement on thirty (30) days written notice.

The Commissioner of the Department is charged with the responsibility for the administration of all child welfare services in the County of Westchester pursuant to Section 395 et seq. of Social Services Law. This include administering a foster family board program of children whose care and custody or guardianship, care and custody have been transferred to the Department under the law.

The Foster Parent has been duly certified or approved by the Department pursuant to the Social Services Law and its implementing rules and regulations.

The Family Foster Care Agreement sets forth, among other things, the terms by which the Foster Parent will receive for board, care and supervision the children into her home pursuant to the Social Services Law, its implementing rules and regulations, and all other applicable State, Federal and Department policies and procedures.

These Family Foster Care Agreement is exempt from the Westchester County Procurement Policy under Section 3(a)(xviii).

Accordingly, the Department is hereby requesting authority to enter into the aforementioned agreement.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

LGT/rn

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/16/2025 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), is authorized to enter into an agreement (the "Agreement," FP0049-23) with Cheryl Bates for foster care boarding services, according to the foster care rates established by the Department effective at the time of placement and as the same may be from time to time adjusted pursuant to the law, for a term commencing on December 28, 2023 and continuing for an indefinite duration with either party having the right to terminate the agreement on thirty (30) days written notice; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

**1. Account to be Charged/Credited:**

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

**2. Budget Funding Year(s):**

Start Date: 12/28/2023      End Date: Indefinitely  
 (must match resolution)

**3. Funding Source:**

Federal	N/A	CFDA#(s)	N/A		
State	N/A	State ID#(s)	N/A		
Operating/ Tax Levy	N/A				
Capital	N/A				

**4. Total NTE: N/A**

(Must match resolution)

APPROVED BOARD OF ACQUISITION CONTRACT - 01/16/2025 - RAYMOND SCULLY, SECRETARY