



Memorandum
Department of Health
11 Martine Avenue, 12th Fl
White Plains, N.Y. 10606

113901

DATE: June 10, 2026

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.
Commissioner of Health

RE: Authorization to Enter into a No Cost Agreement with Dominican University New York to Provide an Opportunity for the University's matriculating Students in the Doctorate of Nursing Degree Programs to participate in the Department of Health's field and clinical experiences, for the period from June 1, 2026 and continuing through May 31, 2028

The County of Westchester ("County"), acting by and through its Department of Health ("WCDH") seeks authorization to enter into a no cost agreement with Dominican University New York ("University") to provide an opportunity for the University's matriculating students ("Students") in the Doctorate of Nursing Degree Programs to participate in the Department of Health's field and clinical experiences, for the period from June 1, 2026 and continuing through May 31, 2028. Students' completion of field and clinical experiences are an academic requirement of degree programs.

Under the terms of the Agreement, the University will collaborate with the Department of Health to develop a first rate public health field experience for the Students by shadowing the WCDH's clinic patients in the clinics and in the field.

This Agreement addresses and fulfills the County Executive's priority area: Health and Environment (HE) and will serve to promote the public health and general welfare of County residents by providing an opportunity for the Students to gain exposure to and some experience in the public health field, with the hope that some of the Students embark on a career in public health. Public health is a dynamic field where accomplished and educated persons are needed.

The Agreement's objective is to develop an excellent clinical and field education program for the Students while the Department of Health continues to deliver quality patient care to its clinic patients.

Students' progress will be tracked and monitored by WCDH's assigned clinicians to this program in conjunction with the University's faculty advisors in reviewing the Program curricula to ensure compliance.

This agreement is exempt from the Westchester County Procurement Policy under Section 3 (a) (viii) - contracts for medical or health-related services.

Approval of the attached resolution is respectfully requested.

/dc
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

RESOLVED, Enter into a No Cost Agreement with Dominican University New York to Provide an Opportunity for the University's matriculating Students in the Doctorate of Nursing Degree Programs to participate in the Department of Health's field and clinical experiences, for the period from June 1, 2026 and continuing through May 31, 2028; and, be it further

RESOLVED, that under the terms of the Agreement, the University will collaborate with the Department of Health to develop a first rate public health field experience for the Students by shadowing the WCDH's clinic patients in the clinics and in the field; and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Original Agreement	\$
First Amendment	\$
This Amendment	\$ _____
TOTAL	\$

Agreement # _____

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	N/A					

Budget Funding Year(s) _____ Start Date _____ End Date _____
 (must match resolution)

Funding Source	Tax Dollars	
	State Aid	
	Federal Aid	
\$	Other	
(must match resolution)		