

ID #111768

September 4, 2025

To: Honorable Board of Acquisition and Contract

From: Hugh J. Greechan Jr., P.E.  
Commissioner of Public Works and Transportation

Re: Authorization to extend the term of Agreement No. WCA 23006 with AKRF, Inc.  
retroactively from March 31, 2025 until October 31, 2025.

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On October 26, 2023, your Honorable Board approved a Resolution authorizing the County of Westchester ("County") to enter into Agreement WCA 23006 ("Agreement") with AKRF, Inc. ("AKRF") to conduct a greenhouse gas inventory along with an air dispersion modeling effort to support Westchester County Airport's environmental and sustainability commitments to the community, for a term from October 1, 2023 through March 31, 2025, for an amount not to exceed \$174,000.00 payable pursuant to an approved budget.

Approval of your Honorable Board is requested to extend the term of the Agreement retroactively from March 31, 2025 until October 31, 2025, with no increase in the not to exceed amount of the Agreement.

The engineering services included in the original Agreement are in progress. The County has been satisfied with the quality of services provided to date by AKRF. Due to further technical assistance and support required to complete the Air Carbon Accreditation process for Level 1 accreditation also known as "Mapping", additional time is needed to complete the services.

Except as specifically amended, all other terms of the Agreement will remain in effect.

I recommend approval of the attached proposed resolution.

HJG/DLV/dv

Attachment

# RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby

**RESOLVED**, that the County of Westchester (“County”), acting by and through its Department of Public Works and Transportation, be and is hereby authorized to amend Agreement No. WCA 23006 with AKRF, Inc. to conduct a greenhouse gas inventory along with an air dispersion modeling effort to support Westchester County Airport's environmental and sustainability commitments to the community, for a term from October 1, 2023 through March 31, 2025, for an amount not to exceed \$174,000.00 payable pursuant to an approved budget, in order to extend the term retroactively from March 31, 2025 until October 31, 2025; and be it further

**RESOLVED**, that all other terms and conditions of Agreement No. WCA 23006 including the not to exceed amount of \$174,000.00 shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. WCA 23006

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
						N/A

Budget Funding Year(s) N/A Start Date 10/01/2023 End Date 10/31/2025

(must match resolution)

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

\$ 0.00

Federal Aid \_\_\_\_\_

(must match resolution)

Other Airport Special Revenue Fund