



# **County of Westchester**

## **Board of Acquisition and Contract**

### **Meeting Minutes**

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**Thursday, September 14, 2023**

**11:00 AM**

**County Executive Conference Room  
Michaelian Office Building**

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#### **Roll Call**

**Present:** Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

#### **Attendees:**

Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Board of Legislators	Santiago Caceres
Board of Legislators	Dylan Tragni
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, "The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex."**

**For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting in person to come to this conference room?"**

**Mr. Sculky said, "Yes I have."**

**Mr. Jenkins said, "I understand that the Budget Director wishes to make a motion."**

**Mr. Soule said, "I move to add item 18, Onbase ID 103326, Resolution to amend agreements with CGI Technologies and Solutions Inc. (a) to amend a license agreement to add additional licensed software; (b) to amend a maintenance agreement to *inter alia* extend the term for 2 years and convert the 3 year option term into 3 one year periods and modify the payment amounts and (c) to amend the Services Agreement to *inter alia* extend the term, modify the scope of work and increase the contract amount."**

**Mr. Gashi seconded the motion and it was unanimously approved.**

**Acquisition & Contract.**

Minutes of the meeting 9/7/23 and the SEQR Review for agenda items.

R. Sculky

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [102955](#) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Community Capital New York, Inc.

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [102954](#) **County Executive** - Amend an agreement with Community Capital New York, Inc. ("CCNY"), to administer payments to grantees under the Business FIRST program for religious and nonprofit corporations including businesses certified as Minority or Woman Owned Business Enterprises (MWBEs), Disadvantaged Business Enterprises (DBEs) and Service-Disabled Veterans (SDVBEs), who qualify for the program, with the County transferring up to \$15,300,000 to CCNY to be distributed to such eligible grantees, and to prepare a market analysis to revitalize the downtown areas of four (4) pilot towns in Westchester, for a term from 1/1/22 - 12/31/23, and a not to exceed amount of \$1,700,000, in order to  
**i)** extend the term of the agreement by seven months, until 7/31/24, and  
**ii)** expand the scope of the market analysis to be provided by JGSC Group LLC, to include one (1) additional municipality in the market study for the purpose of revitalizing the downtowns areas of a total of five (5) pilot towns in Westchester, for a revised subcontracted amount not to exceed \$277,600, at no additional cost to the County.

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [103138](#) **County Attorney** - Amend a 1/25/22 agreement with The Legal Aid Society of Westchester County and the Westchester County Bar Association, in order to retroactively increase the not to exceed amount pursuant to Paragraph 8(d) of the Agreement for services performed by the Legal Aid Society in connection with the NYS Office of Indigent Legal Services grants and distributions, in an amount not to exceed \$581,317.46, payable in a lump sum upon execution of the Fifth Amendment, from an amount not to exceed \$2,751,377 to an amount not to exceed \$3,332,694.46.

J. Nonna

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [103107](#) **Planning** - Amend an agreement with the Village of Ossining to do infrastructure improvements on James Street, for a term commencing on 8/1/22 - 9/1/23, for an amount not-to-exceed \$200,000 in CDBG funding, in order to change the expiration date of the agreement to 6/1/24.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [103248](#) **Health** - Enter into an agreement with the New York State Department of Health to accept funding for the WCDH to provide Tuberculosis ("TB") health services, specifically for the asylum seeker population, for the period commencing retroactive on 4/1/23 - 3/31/24, for an amount not to exceed \$500,000, and to indemnify the New York State Department of Health as listed.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [103025](#) **College** - Amend a lease agreement with Enclave On 5th Commercial, LLC, as the assignee of 15 South 5th Ave LLC, for which the Landlord leased to the County approximately twenty-two thousand (22,000) square feet of space in the building located at 15 South 5th Avenue in Mount Vernon, as well as approximately 31 parking spaces, to be used and occupied by Westchester Community College ("WCC"), for the purpose of operating a satellite campus, and thereby extend the term of the Lease Agreement by five (5) years, to a new expiration date of 12/31/28.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [103028](#) **College** - Enter into an agreement with Huron Consulting Services, LLC, for the provision of professional consulting services utilizing Celonis' Execution Management System to examine the College's historical financial aid processes in PeopleSoft Campus Solutions without cost to the College, for a term of one year commencing on or about 9/15/23.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [103213](#) **College** - Enter into an agreement with BMC: The Benchmark Management Company, LLC, dba Edith Macy Center for the use of the Edith Macy Center's facilities for a full day of staff training on 9/29/23 at a total cost not to exceed \$8,375.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [103216](#) **Corrections** - Amend an agreement with New York Correct Care Solutions Medical Services P.C. for the provision of comprehensive medical, dental and mental health services for all individuals in the custody of the Westchester County Department of Correction, in order to retroactively increase the not to exceed amount for 2022 from \$14,995,000 to \$15,173,151, an increase of \$178,151, due to a decrease in the average daily inmate population.

J. Spano

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [103140](#) **DPW/Transportation** - Enter into a zero cost non-disclosure agreement with New Flyer Incorporated, related to the procurement of 35-foot hybrid transit buses, for a term of five years commencing upon execution. (Agreement No. DOTCAP 02-23)

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [103141](#) **DPW/Transportation** - Enter into a zero cost non-disclosure agreement with New Flyer Incorporated, related to the procurement of 40-foot hybrid transit buses, for a term of five years commencing upon execution. (Agreement No. DOTCAP01-23)

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [103186](#) **DPW/Transportation** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with STV Incorporated. (Agreement No. DOTCAP03-21)

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [103185](#) **DPW/Transportation** - Amend an agreement with STV Incorporated ("STV"), for which STV was to provide the County with consulting services concerning the County's procurement of up to ten (10) 35-foot, heavy-duty, low-floor, hybrid electric buses, which was anticipated to be conducted via a purchase option available under a previously-issued bid solicitation, for an amount not-to-exceed \$58,448.19, for a term commencing upon execution, which occurred on 1/3/22, and continuing until the end of the Bus Procurement, by, **a.)** increasing its not-to-exceed amount by \$18,398.47, to a new amount not-to-exceed \$76,846.66, and **b.)** modifying its budget in order to allocate the additional funds to pay for additional services related to federal 'Buy America' requirements.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [102934](#) **DPW/Transportation** - Contract No. 16-517 with Remus Industries/Laura Li Industries, JV Inc., for Dam Rehabilitation, Sal J. Prezioso Mountain Lakes Park, Town of North Salem, New York. Approval of Change Order No. 1 in the amount of \$1,140,204 and extend the term of the Contract through 8/10/24.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [103143](#) **DPW/Transportation** - Contract No. 21-540 for Executive High Rise Roof Replacement, Central Maintenance Facility (DOT), 475 Saw Mill River Road, Yonkers, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [103187](#) **DPW/Transportation** - Enter into Agreement No. 23-900 with the firm of Tectonic Engineering Consultants, Geologists & Land Surveyors, D.P.C., Mountainville, New York, for engineering services associated with Rehabilitation of Tuckahoe Road Bridge over Bronx River Parkway, BIN 3348000, Yonkers, New York. The Consultant shall provide design services associated with this project, for a total compensation of \$260,110, commencing upon the Consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be 12/31/28.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [102424](#) **DEF** - Renew Contract No. EF-1902 with National Water Main Cleaning Co., Kearny, NJ., for additional cleaning and grit removal services at the Yonkers Joint Water Resource Recovery Facility, North Yonkers Pumping Station and Main Street Pumping Station in the City of Yonkers. Approval of Change Order No. 1 in the amount of \$219,713.30.

V. Kopicki

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 09/11/2023