



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, October 31, 2024

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

Attendees:

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Dylan Tragni
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting in person to come to this conference room?"

Mr. Sculky said, "Yes I have."

Mr. Jenkins asked, "Are there any other matters to be discussed?"

Mr. Gashi said, "Trick or Treat safely."

Acquisition & Contract.

Minutes of the meeting 10/24/24 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. **109815 County Executive/Youth Bureau** - Amend an agreement with Family Services of Westchester, Inc. ("FSW"), pursuant to which FSW was to perform services to provide its 'Healing Circles' tobacco education program for youths related to the County's tobacco and education work, for the period from 11/1/23 - 10/31/24, for a total amount not-to-exceed \$35,000, by extending the term by two (2) months, to a new expiration date of 12/31/24.

E. McFadden

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. **109816 County Executive/Youth Bureau** - Amend an agreement with The Loft: The Lesbian and Gay Community Services Center, Inc., for services to provide tobacco education programs to LGBTQ+ youths, for the period from 11/1/23 - 10/31/24, by, **1)** extending the term by two (2) months, to a new expiration date of 12/31/24, without any increase in its existing \$35,000 not-to-exceed amount; and **2)** correcting the name of the contractor within the agreement.

E. McFadden

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. **109845 County Executive/Youth Bureau** - **1)** Enter into an agreement with the New York State Office of Children & Family Services ("OCFS") to accept funds in the total aggregate amount of \$1,725,564, for the County to provide a variety of youth services programs in Westchester County under the following OCFS's programs: **(i)** Youth Development Programming, **(ii)** Runaway and Homeless Youth Act ("RHYA"), **(iii)** Youth Sports and Education Opportunity Funding, and **(iv)** Youth Team Sports program, for a term commencing on 10/1/24 - 9/30/25; **2)** enter into an agreement with The Children's Village, Inc., for the purpose of operating its "Sanctuary Program," under the OCFS Runaway and Homeless Youth Act program, to provide crisis shelter services to runaway and homeless youth through the operation of a 14 bed 24 x 7 shelter, for a total amount not to exceed \$192,562, comprised of \$140,899 in OCFS funds and \$51,663 in County matching funds, for a term commencing on 10/1/24 - 9/30/25.

E. McFadden

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [109852](#) **County Attorney** - Enter into an agreement with the Law Office of Joseph Slaughter, pursuant to which Mr. Slaughter will provide legal services and representation to the County and its co-defendants Westchester Community College, John Flynn and Patrick Hennessey, in an "of counsel" capacity to the County Attorney, as needed, in connection with the civil case of *Fields v. County of Westchester*, et al, Index No. 50797/2016, for a term commencing on 11/1/24 and continuing until the conclusion of the Case, for an amount not-to-exceed \$100,000, payable at the hourly rate of \$550. Mr. Slaughter shall also be reimbursed for all reasonable and necessary out of pocket costs and disbursements.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [109870](#) **County Attorney** - 1) Enter into a grant agreement with the New York State Office of Indigent Legal Services for the Second Statewide Expansion of Hurrell-Harring, for the receipt of \$8,451,219.48 in grant funds to improve the quality of mandated indigent legal services for the term commencing retroactively on 4/1/24 - 3/31/27; and 2) enter into an agreement with The Legal Aid Society of Westchester County to implement a portion of the work plan under the Grant in an aggregate amount not to exceed \$3,421,769.34, for the term commencing retroactively on 4/1/24 - 3/31/27 that an aggregate amount of \$5,029,450.14 be allocated to the County Independent Office of Assigned Counsel, for the period commencing retroactively on 4/1/24 - 3/31/27.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [109871](#) **County Attorney** - 1) Enter into a grant agreement with the New York State Office of Indigent Legal Services for the Fourth Upstate Quality Improvement and Caseload Reduction grant for the receipt of \$279,566 in grant funds to improve the quality of mandated indigent legal services for the term commencing retroactively on 7/1/23 - 6/30/26; and 2) enter into an agreement with The Legal Aid Society of Westchester County to implement the work plan under the Grant in an amount not to exceed \$279,566, for the term commencing retroactively on 7/1/23 - 6/30/26.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [109848](#) **Emergency Services** - Enter into a grant agreement - DHSES No. WM24190967/ Project No. SH24-1052-D00 - with the New York State Division of Homeland Security and Emergency Services to accept federal grant funds in an amount not-to-exceed \$683,944, for the period 9/1/24 - 8/31/27, to assist the County in its efforts related to emergency planning and prevention activities in order to prevent and address terrorist attacks, mitigate against man-made and natural hazards, protect the people of New York, the State's critical infrastructure and key resources, and prepare to respond to and recover from both man-made and natural disasters, amongst other things, in compliance with the FY2024 State Homeland Security Grant Program and the County is authorized to defend and indemnify DHSES according to the listed indemnification language contained within the Grant Agreement.

R. Wishnie

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [109819](#) **Social Services** - **1)** Rescinding a 7/18/24 resolution, which provided authority to enter into an agreement with BNF Consulting, Inc., pursuant to which it was to provide housing quality standards inspections and lead-based paint inspections and risk assessments for properties that may participate in the County's 'Emergency Housing Assistance Program', and **2)** Authority to enter into an agreement with Altavista Lead Improvement Inc., pursuant to which it will provide housing quality standards inspections and lead-based paint inspections and risk assessments for properties that may participate in the County's 'Emergency Housing Assistance Program', for the period from 11/1/24 - 12/31/24, for an amount not-to-exceed \$44,250, with the County having the option, in its sole discretion, to extend the term for up to four (4) additional one (1) year periods on the same terms as the initial term, except for costs.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [109858](#) **Social Services** -Authority to retroactively: (1) enter into a grant agreement with the New York State Office of Children and Family Services to accept a grant in the amount of \$60,000 pursuant to which the County will provide the Domestic Violence Liaison services for the Mobile Crisis Response Program for the term from September 1, 2024 through August 31, 2025 (DSS6061-24; the "Grant Agreement"); and (2) enter into an agreement with Westchester Community Opportunity Program, Inc., for the Domestic Violence Liaison services to implement the County work plan under the Grant in an amount not to exceed \$60,000 for the term September 1, 2024 through August 31, 2025, payable pursuant to an approved budget (DSS6061A-24; the "Agreement").

K. McGuire

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [109851](#) **Senior Programs and Services** - Enter into an agreement with Westchester Jewish Community Services, Inc. ("WJCS" also the "Contractor"), pursuant to which WJCS will provide Project Locator - Project Lifesaver services in accordance with the Community Services for the Elderly Program. State funding for Services rendered under the agreement shall be payable on a monthly basis, in an amount not-to-exceed \$100,000 and for a term commencing retroactively on 4/1/24 - 3/31/25.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [109807](#) **Parks** - Contract No. PRC-1441 for Maintenance Service for Fuel Systems and Related Equipment, Various Parks, Recreation and Conservation Facilities, Westchester County, New York. Award to the Low Bidder, American Petroleum Equipment & Construction Company, Inc., Walden, New York, in the amount of \$1,593,115. (3 bids)

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [109854](#) **DPW/Transportation** - Contract No. 24-518 for the New Mental Health Clinic, 112 East Post Road, White Plains, New York. Award to the Low Bidder Jennings Co., Inc., Harrison, NY, in the amount of \$785,000. Approval of ABM Air Conditioning & Heating, Inc., Hawthorne, NY; My Electrician Inc., New Rochelle, NY; and VFR Contracting, Briarcliff, NY, as subcontractors. (6 bids)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [109855](#) **DPW/Transportation** - Amend Agreement No. 15-952 with LaRocca Greene Architects, LLC, Somers, NY, retroactively from 12/31/23 to provide for architectural and engineering services in connection with the Main House Renovation, Lasdon Park, Arboretum, and Veterans Memorial, Somers, New York. The Consultant shall provide additional design services associated with this project that is outside of the scope of work included in the existing agreement and for the additional services rendered in accordance with the Consultant's proposal, LaRocca Greene Architects, LLC, shall be paid a fee of \$5,000, increasing the total maximum fee to \$322,000 and that the completion date of the agreement shall be extended to 12/31/24.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [109856](#) **DPW/Transportation** - Contract No. 23-532 for Terminal Building HVAC-1 and HVAC-2 Upgrades, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Reject All Bids and Re-Advertise as Contract No. 23-532-Rev.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [109857](#) **DPW/Transportation** - Contract No. 21-524 with SumCo Eco-Contracting LLC, for Installation of Living Shoreline and Reef, Playland Park, City of Rye, New York. Approval of Northern Fence Company Inc., Yorktown Heights, NY, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 10/31/2024